

**Greater Albany SD 8J**  
**Board Policy**

Code: **JHFE**  
Adopted: 3/12/01  
Readopted: 1/09/06; 5/11/09; 12/12/11;  
5/24/12

**Mandatory Reporting of Suspected Abuse of a Child**

Any school employee who has reasonable cause to believe that any child with whom the employee has come in contact has suffered abuse or neglect, as defined in state law, by any adult or by a student with whom the employee is in contact has abused a child, will immediately notify Oregon Department of Human Services or the local law enforcement agency. The district employee shall also immediately inform his/her supervisor, building principal or superintendent.

Abuse of a child will not be tolerated. All district employees are subject to this policy and the accompanying administrative regulation, if a district employee is a suspected abuser, reporting requirements remain the same. The district will designate the human resources director to receive reports of abuse of a child by district employees and specify the procedures to be followed upon receipt of an abuse report. In the event the designated person is the suspected abuser, the superintendent shall receive the report of abuse. The district will post in each school building the name and contact information of the person designated to receive abuse of a child reports, as well as the procedures the human resources director will follow upon receipt of a report. When the human resources director takes action on the report, the person who initiated the report must be notified.

A substantiated report of abuse by an employee shall be documented in the employee's personnel file. A substantiated report of abuse by a student shall be documented in the student's educational record.

Upon request, the district shall provide records of investigations of suspected abuse of a child by a district employee or former district employee to law enforcement, Oregon Department of Human Services or Teachers Standards and Practices Commission.

Any district employee participating in good faith in the making of a report, pursuant to this policy and Oregon law and who has reasonable grounds for the making thereof, shall have immunity from any liability, civil or criminal, that might otherwise be incurred or imposed with respect to the making or content of any such report. Further, the initiation of a report in good faith about suspected abuse of a child may not adversely affect any terms or conditions of employment or the work environment of the complainant. If a student initiates a report of suspected abuse of a child by a district employee or a student in good faith, the student will not be disciplined by the Board or any district employee. Intentionally making a false report of abuse of a child is a Class A violation.

The district shall establish written procedures to provide annual training: 1) for district staff in the prevention and identification of abuse of a child and on the obligations of district employees under ORS 419B.005 as directed by Board policy to report suspected abuse of a child; 2) for parents and legal guardians of students attending district schools on the prevention, identification of abuse of a child and the obligation of district employees to report suspected abuse of a child, separate from district staff training; and 3) designed to prevent abuse of a child available to students attending district operated schools. The training shall be designed to prevent abuse of a child.

The superintendent shall implement such regulations as are necessary to accomplish the intent of this policy and to comply with state law.

END OF POLICY

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**Legal Reference(s):**

[ORS 339.370](#) to-339.400

[OAR 581-022-0711](#)

HB 4016 (2012)

[ORS 418.746](#) to-418.751

[ORS 419B.005](#) to-419B.050

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009), vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F.3d 1201 (9<sup>th</sup> Cir. 2011)

**Cross Reference(s):**

JHFF - Reporting Requirements Regarding Sexual Conduct with Students