

Greater Albany Public School District 8J  
718 Seventh Avenue SW  
Albany, Oregon 97321-2399



**REGULAR BOARD MEETING**  
June 24, 2013 7:00 p.m.

**Minutes**

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*Maria Delapoer, Superintendent*

**CALL TO ORDER**

Board Chair Gordon called the regular meeting of the School Board to order at 7:06 p.m.

Sandi Gordon	Board Chair
Frank Bricker	Board Vice Chair
Jerry Boehme	Director
Lyle Utt	Director
Micah Smith	gave advance notice of his absence
Johnny Pearson	WAHS Student Board member
Maria Delapoer	Superintendent
Frank Caropelo	gave advance notice of his absence
Randy Lary	Human Resources Director
Russell Allen	Business and Operations Director

A list of others present at the meeting is filed with the original minutes. It was noted that a quorum of the Board was present.

**PLEDGE OF ALLEGIANCE**

Board Chair Gordon led attendees in the pledge of allegiance.

**CORE PURPOSE/GOALS**

Student Board Member Johnny Pearson began the meeting with a review of the district's Core Purpose and Strategic Goals:

**Core Purpose:** Educate and inspire all students to reach their full potential, equipped to be positive, contributing members of society.

**Strategic Goals:**

- We provide every student with challenging and motivating learning experiences that lead to continuous growth.
- We instill in every student the character traits that enable them to understand and interact in the world, appreciating and valuing differences.
- Our students thrive because every community member is a stakeholder and takes responsibility for the success of every student.

**SUPERINTENDENT COMMENTS AND INTRODUCTIONS**

**TAKENA ELEMENTARY SCHOOL PRINCIPAL**

Ms. Delapoer explained that she was separating the smaller elementary schools so that one principal would not have to be responsible for two schools. She said that it was a challenge to be in two places at once and at the same time participate in other meetings that would take them outside of both schools. She said that she was splitting the schools into half-time principals and half-time other assignments.

Superintendent Maria Delapoer introduced Lisa Shogren and stated that Ms. Shogren was recommended to be the new principal of Takena Elementary School. Ms. Delapoer said that Ms. Shogren would be a half-time principal and a half-time Teacher on Special Assignment in the Instruction Department. She said that Ms. Shogren has been a long time teacher within the district, who has also served as a reading specialist and a Teacher on Special Assignment.

Ms. Shogren thanked the Board for the opportunity.

Ms. Delapoer said that she was recommending Gina Ayers to be the new principal at Lafayette Elementary School. She said that Ms. Ayers was unable to attend that evening.

**RECOGNITION OF LOIS CORBETT**

Superintendent Maria Delapoer introduced Central Elementary School Special Education Assistant Lois Corbett and recommended that the Board recognize her as a Staff All-Star. Ms. Delapoer said that in quickly responded to a choking first grader in the school lunchroom on June 7, 2013, Ms. Corbett skillfully administered a Heimlich maneuver and promptly restored the student to breathing.

Superintendent Delapoer presented Ms. Corbett with a certificate and thanked her for her service to the district.

**RECOGNITION OF OFFICER SALANG**

Superintendent Maria Delapoer introduced Albany Police Office Jorge Salang and recommended that the Board recognize him as a Community All-Star. She said that Officer Salang ably served the Greater Albany School District as a School Resource Officer from August 2009 through 2013.

Superintendent Delapoer presented Officer Salang with a certificate and thanked him for his service to the district.

Board Chair Gordon congratulated both individuals and thanked them for the safety they bring to district schools.

**COMMENTS FROM THE PUBLIC**

Elaina March of 3803 Geary Street SE in Albany said that she was requesting an executive session of the Board to address the education of her son, Michael March. She provided the Board with a summary of her concerns.

Superintendent Delapoer said that she met with Ms. March on June 14 and Ms. March shared some of her concerns. Ms. Delapoer said that she met with a team from West Albany High School earlier that day. She said that she was compiling her research and would submit a response to Ms. March as the next step in the complaint process.

Board Chair Gordon said that her understanding of the Board policy was that the Superintendent would respond to Ms. March and if that reply was not satisfactory, the parent could come to the Board. Ms. Delapoer said that was correct.

Board Chair Gordon said that if Ms. March wanted to meet with the Board there would be one Board meeting in July and two meetings in August. She said that she would schedule an Executive Session immediately prior to one of those Board meetings.

### **CONSENT AGENDA**

- 1) Minutes from June 3, 2013 Regular Board Meeting
- 2) Personnel
- 3) *GBDA, Mother Friendly Workplace*
- 4) Board Meeting Calendar

Board Chair Gordon stated that if there were no objections the Board would approve the Consent Agenda. There were no objections. Board Chair Gordon DECLARED THE ACTION DECIDED by UNANIMOUS CONSENT

Board Chair Gordon congratulated Ms. Shogren on her assignment and wished former Central and Tadena Elementary Schools principal Chris Equinoa well in his retirement.

Superintendent Delapoer noted that the Pre-Planning meeting would be Friday, June 28. Board Chair Gordon and Director Utt said that they would participate.

### **BOARD REPORTS**

#### **LEGISLATIVE LIAISON REPORT**

Director Utt noted that the Legislature had not yet passed a state budget.

#### **SUPERINTENDENT EVALUATION**

Board Chair Gordon said that she and Director Smith completed the evaluation of the Superintendent. She said that she would discuss that evaluation later in the meeting.

#### **CONFER AND CONSULT**

Superintendent Delapoer asked for a Board representative to meet with administrators for Confer and Consult. Director Bricker said that he would participate.

#### **STUDENT REPORTS**

There were no student reports. Student Board Member Johnny Pearson said that he would continue with the Board through the end of the fall semester. Director Boehme asked of the term of the Student Board Member from South Albany High School. He suggested that the representative from that school serve from September through June so that there would be some continuity between the two

Student Board Members. Superintendent Delapoer said that she would contact South Albany High School.

### **REPORTS**

#### ***RESTRAINT AND SECLUSION DATA FOR 2012-13***

Special Programs Director Ryan Mattingly said that he would provide 2012-13 statistics as required by Board Policy *JGAB, Use of Restraint and Seclusion* and House Bill 2939 of 2011. He said that the report provided statistics as to the number of students that needed to be restrained physically or secluded for safety reasons.

He said that this was the first year of the report. He explained that the Special Education Department had previously kept trend data but that office's definitions of restraint and seclusion were different than what was now described in the law. He said that it appeared anecdotally that there was a significant drop in the number of incidents. He said that the number of students that needed to be secluded or restrained was roughly the same, but the total number of incidents was significantly less. He attributed the reduction to training and better awareness by the staff.

Board Chair Gordon noted that the report indicated 5 incidents of students who were placed in physical restraint by untrained personnel. She asked of the settings. Mr. Mattingly replied that the individuals were principals and custodians. He said that they were not people who were originally thought of as being in those kinds of situations. He said that he would rectify the situation by either making sure they were not in that situation as custodians or were properly trained as in the case of principals.

Director Boehme asked that subsequent reports indicate race and ethnicity as a percentage. Mr. Mattingly said that he could do so.

Mr. Mattingly said that there were 46 incidents of physical restraint involving a total of 21 students. He said that there were 13 incidents of seclusion involving a total of 4 students.

Board Chair Gordon asked if parents were notified if their child was placed in restraint or seclusion. Mr. Mattingly said that parents were notified. He detailed the procedures.

Board Chair Gordon thanked Mr. Mattingly for his report.

#### ***SCHOOL SAFETY RECOMMENDATIONS***

Superintendent Maria Delapoer recalled that the School Safety Task Force was convened after the school shooting tragedy in Connecticut and some safety concerns in the Greater Albany district in December. The committee included representatives from all employee groups, parents, community members, staff from local agencies and Board members. The committee met several times as a whole group but also divided into sub-groups in particular areas of interest.

She said that the focus areas included the physical environment of district buildings, procedures and policies, communication (both internally and externally), and mental health identification and resources. She said that she met with the whole committee on May 8 to hear their findings and discuss their ideas.

Ms. Delapoer said that most of the committee's work considered the possibility of an intruder from the outside. However, after the recent safety incident involving a West Albany High School student, she asked to meet with the Task Force again. She explained that the West Albany incident was a different type of safety risk than the "dangerous intruder" type that had been their main focus earlier. She invited Linn County Mental Health Director Frank Moore to one meeting and Linn County District Attorney, Doug Marteeny participated in another. She said that she met separately with Benton County District Attorney John Haroldson. She said that the meetings produced additional ideas for consideration.

Ms. Delapoer said that she wanted the Board to see the comprehensive list of ideas that resulted from this process. She cautioned that she was not recommending that all of them be implemented at this time. She said that some were "easy fixes" and make sense to do right away. Others were more complex or costly or controversial and would require additional study to determine the best path for moving forward.

She noted that Facilities Supervisor Doug Pigman provided an example of what some of the physical improvements might cost if all were implemented at Oak Elementary School. She noted that possible improvements might include fencing, gates with panic bars, exterior window coating so that there would not be visibility into the classrooms from outside, key scan doors and classroom door locks. She said that Mr. Pigman estimated the costs for Oak Elementary School alone would be \$60,000.

Ms. Delapoer emphasized that not all of the schools needed all those physical improvements. She said that the district was examining the requirements of each campus.

Director Boehme asked for a prioritized listing of the projects. Ms. Delapoer said that she wished to consider hiring a consultant on a contract basis to provide expertise.

Director Bricker suggested balancing school safety and fire safety. Ms. Delapoer said that she would consult with the city fire marshal before making revisions.

Superintendent Delapoer turned the conversation to procedures and training. She said that the district used a 3-level security system for a number of years. She said that the deficiency was that procedures were not very specific and not everyone knew what the levels meant. She said that she was considering a 4-level response plan. She said that the challenge would be that everyone would have to be trained. She said that training would also have to be provided to new employees, substitutes, and parents as well.

Board Chair Gordon suggested putting response levels on the district web-site. Ms. Delapoer said that Board policies were available on the district website, but definitions of the security levels were not.

Superintendent Delapoer spoke of communication and noted that the packet contained a draft Crisis Communication Response Checklist. She said that the document could be used by school and district office staff. She said that the document needed to be expanded with sample letters to parents or other information releasable to the media.

She said that information distribution was always a challenge. She said that there were things already in use and the district could consider using social media.

Ms. Delapoer spoke of a “Stakeholders Roundtable.” She said that Benton County District attorney was seeking funds for a Special Prosecutor position which would guide a system where lots of stakeholders in the community would monitor individuals who might be a safety risk within the community and report back to each other.

She said that the fourth area of study, mental health, could be the most controversial. She noted that the district has a Student Threat Assessment Team which was a process that was in use for quite a while. She said, however, that due to turnover in administrators and staff, the process was not used consistently.

Ms. Delapoer said that the mental health professionals told her of staff development opportunities available in the community that counselors and teachers could attend. She said that the agencies agreed to keep the district informed of available trainings.

She spoke of the process for teachers to refer students for assessment. She said that there were already CARE teams in place.

Ms. Delapoer said that she was interested in screening all students at a certain grade for mental health issues. She said that the Education Service District and the Lebanon School District piloted the program this year. She said that she wanted to learn more from those agencies but she acknowledged that there would be privacy issues to consider. She said that parents might have to “opt-in” to have their children go through the screening. She said that she would thoroughly research the possibility before she would recommend mental health screening.

She said that she wished to have a protocol before students returning from mental health treatment were permitted to re-enter school. She said that building principals sometimes had students re-enroll after treatment in a residential mental health setting. She said that typically, very little information was shared and some students struggled because they were put back into the classroom with very little support. She said that sometimes, the returning students became safety risks to others in the classroom. She said that she wanted to be able to work with agencies and private providers to have a transition plan to re-introduce the students to their classrooms.

Ms. Delapoer spoke of character education training which the district has done for many years. She said that the program was the district’s best prevention asset. She said that students were learning that they have a responsibility to help keep everyone safe. She said that some schools were looking at changing their character education program as some are not as current as they could be.

She said that another possibility would be parent outreach and training so that parents could observe warning signs in their children and come forward for help.

Ms. Delapoer emphasized that as much as she would like to be able to promise that all students and staff were safe every minute of the day, the Board knew that she could not do that. She said that the only thing the district had control over was to make every effort to prevent violence from happening and if it did happen, to manage the situation as best as possible.

She said that a lot of work went onto the School Safety Task Force and she really appreciated the work of the committee members and Ric Blasquez's facilitation of the team. She said that there was still work to be done before the district could move forward in most of the areas.

Director Boehme said that it seemed that there were things the district was doing but perhaps needed to re-emphasize. Ms. Delapoer agreed. She added that the district has been doing lockdown drills for 15 years, but she was surprised to learn that the drills were not captured in Board Policy.

Director Boehme said that providing teachers with an ability to communicate with the front office would be critical. He said that being able to lock classroom doors would be important. Ms. Delapoer said that the district was examining a communication system being developed in the Medford School District. She said that teachers in the classroom needed to be able to communicate with the front office. She said that the system to be used in Medford could lock doors, communicate, and send an emergency message out. She noted, however, that when two area law enforcement officers went to view the system, the equipment was not yet operational.

Director Bricker suggested that the district focus upon the identification of students with mental health issues. He estimated that the Board does not see day-to-day occurrences. He suggested that spending \$500,000 to \$1,000,000 to guard against the possibility of one shooter some time, without examining the day-to-day safety of students would be a mistake. He said that the district should focus on providing assistance to students instead of just worrying about the physical aspects of the buildings.

Board Chair Gordon said that all aspects of school safety were important.

Ms. Delapoer said that the district had to prepare as best as possible for the worst case scenario. She said that the district should continue to monitor and keep people trained. She said that the district did a lot, especially working with students to develop a trusting relationship with an adult. She said that students sometimes learn of things that adults do not hear.

She said that there was much more work to be done.

#### **DISTRICT ACCOUNTABILITY PLAN**

Business and Operations Director Russ Allen introduced Nutritional Services Director Sharon Short and said that she would report on the activities of the Nutritional Services Department.

Ms. Short delivered a "Power Point" program describing the work of her department. She began with a discussion of team building and described the department's "Celebrate Success" recognition awards.

She described the department's goals such as increasing meal participation, improving customer service, reducing waste and controlling costs.

Ms. Short spoke about data analysis and emphasized that it was important to examine the proper data. She said that she selected six key measurements including food costs, labor costs and customer satisfaction.

She described revenue calculations and demonstrated how breakfasts, lunches and catering sales were calculated to determine meal equivalents. She detailed revenue and personnel costs to date as compared to budget.

Rachel Pulsipher spoke of child obesity and said that nationwide, 17 percent of children and adolescents aged 2-19 years were obese. She said that since 1980, the obesity prevalence had almost tripled. She said that school meal programs were sometimes blamed because many children eat both breakfast and lunch at school. She said that the truth was that children were no longer as active as they should be. She said that school meal portion sizes had decreased over the past school year, but nutrition department staff could not control portion sizes after students left the school building.

She spoke of recent meal requirements from the US Department of Agriculture. She said that the new "My Plate" logo recommended that meals consist of fruits, vegetables, meat or meat alternate, grains, and dairy. She said that school meal offerings meet the USDA meal planning guidelines. She said that students were permitted to eat unlimited amounts of fruits and vegetables. The grains, meat and dairy portions were controlled by kitchen staff. She described the requirements for meal reimbursements.

Ms. Pulsipher spoke of reducing food insecurity. She provided statistics of participation in the breakfast and lunch meal programs at the five Title 1 schools. She also described the summer meal program.

She said that food service department also partnered with the Community Afterschool Program to provide dinners to children. She noted that the department delivered 2,107 meals in May.

Ms. Short described the department's fine dining program. She said that Ms. Obermeyer's class at Tadena Elementary was selected to participate and the school library was set up as a fine dining restaurant.

Ms. Pulsipher described the Farm to Market program at Sunrise Elementary School. She said that the gym had four stations where the children learned about dairy products, fruits and vegetables, agriculture and healthy snacks. At lunch, the students were treated to an "A to Z" salad bar. For every letter of the alphabet, a food or vegetable was offered.

Ms. Short noted that Sodexo provided a \$2,500 sponsorship of the Albany Public Schools foundation's iRun event and \$2,500 in scholarships to deserving high school graduates.

Director Boehme asked if summer meals were part of the district food service budget. Ms. Short said that they were.

Board Chair Gordon asked why not everyone who was qualified for the free and reduced fee meal program actually ate a food service provided lunch. Ms. Short said that was one of the challenges of her department. She detailed her efforts in reaching out to those families.

Board Chair Gordon thanked Ms. Short and Ms. Pulsipher for their presentation.



**OLD BUSINESS**  
**DISTRICT BUDGET**

Business and Operations Director Russ Allen said that the Directors had in their packet, the budget resolution to adopt the budget, make appropriations, and impose and categorizing taxes for the 2013-14 budget. He said that the Directors also had Exhibit A which was the budget appropriations for 2013-2014.

He said that his memorandum in the packet provided updated information. He began with a discussion of the Beginning Fund Balance. He said that there were two aspects to the computation. He said that one component was carryover. He said that buildings were permitted carry over up to 20 percent of their unexpended non-staff allocations. He said, however, that when Controller Ashley Netzel makes her ending fund balance estimates, she assumes that the schools will spend all of their allocation. He said that when principals chose to carry over some of their money, those funds are added to the ending fund balance. Mr. Allen added that because May expenses came in lower than anticipated, the ending fund balance was higher still.

Mr. Allen spoke of PERS Assumptions. He said that staff was informed on June 3 that Senate Bill 822 had been signed into law. He recommended that the adopted budget be changed to reflect updated financial estimates. He said that the reduction in the PERS rate increase reduced overall expenditures by just under \$1.3 million. He said that on June 18, staff received updated rates from PERS. He said that based upon those rates, staff was able to reduce the previous assumption by 0.5 percent, yielding an additional savings of \$201,252. He said that revision was included in the Budget Appropriations for 2013-14.

He recalled that at the June 3 Board meeting, Superintendent Delapoer made recommendations for targeted additions to the approved budget totaling \$520,000. He said that he included those recommendations in the budget appropriations for 2013-14.

Mr. Allen spoke of updated labor costs. He said that as of June 3 Board meeting, the district did not have an agreement with certified employees. He said that certified employees represented 65 percent of all labor costs within the district. He said that the district now has a tentative agreement and the Board would be asked to consider that agreement later in the meeting. He said that he took that tentative agreement and applied roughly proportional numbers to the other bargaining group. He said that created an expenditure appropriation authority throughout the budget document.

He said that the second page of the memorandum summarized the approved levels and the revised adopted levels of the budget. He said that it was his recommendation that the Board approve the budget that evening. He clarified that the Board could later decide to under-spend or change the appropriations. He said that regarding appropriations, the Board could always spend less but it would be more difficult to spend more. He said that it was staff's recommendation to approve the resolutions as prepared in the document.

Director Boehme asked of the ending fund balance compared to what it would have been. Mr. Allen referred to the page entitled "General Fund Summary." He said that the Unappropriated Ending Fund Balance in the 2013-14 approved budget was \$3,227,977. He said that the district always hoped that it would not have to dip into the contingency fund of \$2.5 million. He said that ending fund balance in the 2013-14 adopted budget went up slightly to \$3,460,259.

Action: Director Boehme moved to approve the resolutions as presented for the 2013-14 budget. Motion APPROVED UNANIMOUSLY.

***DLT/SUPERINTENDENT COMPENSATION***

Board Chair Gordon said that she would discuss the recommendations of the District Leadership Team (DLT)/Superintendent Compensation sub-committee.

Board Chair Gordon said that the subcommittee wished the Superintendent and DLT to have the same salary increases as the teachers and the same paid holidays as the other 12 month employees. She said that the sub-committee wished to approve a \$25 increase in the tax sheltered annuity for the DLT. She noted that because other administrators had six pay steps, the sub-committee wished to extend the same number of steps to the DLT and Superintendent. She also recommended that the DLT and Superintendent receive the same increase in the insurance cap as offered to the certified employees.

Director Bricker moved to approve the recommendations of the sub-committee on DLT and Superintendent Compensation. Motion APPROVED UNANIMOUSLY.

Board Chair Gordon thanked the Superintendent and DLT for their sacrifices over the years to help Greater Albany remain one of the most financially strong districts within the State.

***SUPERINTENDENT EVALUATION/CONTRACT RENEWAL***

School Board Chair Sandi Gordon said that she would review the process for the Superintendent's evaluation and contract renewal. She said that she would ask the Board for two separate votes.

Board Chair Gordon spoke of the criteria used to evaluate the Superintendent. She recalled that during the previous summer, the Board worked hard to revamp how it would structure superintendent evaluations. She said that the Board worked to obtain a more accurate picture of how it wanted to measure the district's leader, but more importantly, the Board wished to have an ongoing document that would be consistent from year to year.

She said that she would read each of the six standards and then provide comments concerning each measurement.

Board Chair Gordon said that the first standard was Visionary Leadership. She said that the Board appreciated the extent to which the district participated in the weekly Professional Learning Communities. She said that the Board was also very happy with the district's efforts to get all schools on an equal footing to regarding kindergarten. She said that the Board rated Ms. Delapoer as proficient in the category of Visionary Leadership.

She said that the second standard was Instructional Improvement. She said that Superintendent Delapoer did a great job in long range planning and was very flexible in the areas of textbooks, bargaining, and class sizes. She said that Ms. Delapoer led the district through many tough years and the district was now seeing a white light at the end of the tunnel. She said that the Board rated Ms. Delapoer proficient in the area of Instructional Improvement.

Board Chair Gordon discussed the standard of Effective Management. She said that the Board highlighted the brochures for parents and the community describing the Professional Learning Communities. She also noted the work to introduce the Albany Online program, textbook adoption and the expansion of technology in the classroom. She said that the Board rated Ms. Delapoer as proficient in the area of Effective Management.

She said that the fourth standard was Inclusive Practice. She said that Ms. Delapoer was constantly and frequently speaking to groups as she represented the district. She noted that Ms. Delapoer was extensively involved with different organizations. She noted the introduction of the Advanced Diploma program. She said that the Board rated Ms. Delapoer proficient in the area of Inclusive Practice.

Board Chair Gordon said that the fifth standard was Ethical Leadership. She said that Superintendent Delapoer held the entire district to extremely high morals. She said that Ms. Delapoer was a leader within the community. She said that the Board rated Ms. Delapoer proficient in the area of Ethical Leadership.

She said that the sixth standard was Socio-Political Context. She referred to Ms. Delapoer's strong, collaborative relationships with the bargaining groups. She also referred to Ms. Delapoer's expert knowledge of state and federal mandates and her ability to navigate the district's compliance with those laws without making waves or overextending time. She said that the Board rated Ms. Delapoer as proficient in the area of Socio-Political Context.

Board Chair Gordon said that the Superintendent had three goals which the Board believed would always be in-progress and under development. She said that one goal was to support, mentor, and evaluate administrators into their new positions. She noted that there was considerable staff turn-over a year ago and Ms. Delapoer did an outstanding job of developing those administrators.

She said that a second goal was the development of the Professional Learning Communities. She said that the district was making very good progress.

Board Chair Gordon said that another challenge was the development of the Achievement Compact. She said that the work included gathering 2012-13 data and the identification of goals for 2013-14. She said that the Board believed that the district had a strong handle on the process.

She thanked Ms. Delapoer for her service to the district. She said that the Board was pleased to have her as the district's superintendent.

Ms. Delapoer said that it was always a privilege to work for the Greater Albany School District. She said that the district had a very strong team from the classroom, to the students, to the parents, to the community and all worked toward those goals together. She said that she felt honored to be part of that team which was putting together the best possible educational experience for all students.

Motion: Director Utt moved to accept the evaluation of the Superintendent as presented. Motion APPROVED UNANIMOUSLY.

Board Chair Gordon said that the second part of the evaluation of the Superintendent was contract renewal. She invited Director Bricker to explain the process.

Director Bricker said that superintendents typically have a 3-year rolling contract. He said that at the completion of a year, school boards typically add one year to the superintendent's contract so that the agreement remains a 3-year agreement.

Director Bricker moved to extend the Superintendent's contract by one additional year. Director Boehme said that he agreed with the evaluation of the Superintendent but he had a fundamental issue with 3-year contract for any employee. He said that other district employees did not have a 3-year security and he was concerned that the agreement could potentially tie the district's hands. Board Chair Gordon said that she has been on the Board for eight years. She said that the district adopted a 3-year contract to provide security to people the district wanted to keep in place for several years because it took a while for a person to learn how to run the district.

Motion APPROVED BY MAJORITY. Board Chair Gordon, Director Bricker and Director Utt voted to approve the contract extension. Director Boehme opposed.

#### ***MCKINSTRY SETTLEMENT***

Business and Operation Director Russ Allen requested approval of a proposed agreement with McKinstry resolving all outstanding issues involving the 2004 Energy Savings Performance Contract. He explained that the district negotiated a settlement agreement with McKinstry wherein the company would provide the district with a significant contribution of labor and material at no cost to the district. He said that by doing so, the district would release McKinstry from the potential penalties the district could otherwise try to apply. He noted that an attempt to impose a penalty would likely be litigated.

He said that the agreement was that the work would be completed by December 31, 2013; otherwise the ability to impose contract penalties would be restored to the district. He explained that the district was only suspending the penalty tools if the work was completed by that date.

Director Utt said that he would like a report when the energy saving work was completed.

Action: Director Boehme moved to approve the proposed agreement with McKinstry Company resolving all outstanding issues involving the 2004 Energy Savings Performance Contract. Motion APPROVED UNANIMOUSLY.

#### **NEW BUSINESS**

##### ***CERTIFIED CONTRACT***

Human Resources Director Randy Lary said that the district had a long history of unique relationships with the employee associations. He said that many times within the last five years, staff came to the Board with information that once again the employees stepped up in a time of need to

sacrifice for the district and allowed for the long term planning necessary to navigate difficult waters. He said that district employees continued to work with staff to take the necessary reductions and freezes to help the district get to where it was.

He said that the district reached a tentative agreement with the certified association that recognized that the district felt that it has its feet back on the ground and was headed in a positive direction. He said that the tentative agreement recognized that position. Mr. Lary said that the Association members ratified the proposed contract.

Information provided separately to the Board provided details of the proposed agreement. Details of the agreement for the 2013-14 school year included, in part, a full 190 day contract, a step increase for eligible employees, a two percent increase in salary schedules and a \$50 per month increase in the insurance cap.

Provisions in the proposed agreement for the 2014-15 school year included, in part, a permanent increase to a 191 day calendar, a step increase for eligible employees, a one percent increase in salary schedule and a \$40 per month increase in the insurance cap.

Director Bricker moved to approve the proposed contract with the Greater Albany Education Association. Motion APPROVED UNANIMOUSLY.

Director Bricker said that one member of the association bargaining team was present that evening. He thanked incoming Association president Jen Murray for her work.

Board Chair Gordon thanked the employees for their sacrifices to help keep children in school as much as possible.

#### ***2013-14 RESOLUTIONS***

Business and Operations Director Russ Allen stated that he would request approval of these resolutions at the July 15, 2013 Regular Board meeting.

There was no discussion.

#### ***BUDGET COMMITTEE VACANCIES***

Business and Operations Director Russ Allen said that Budget Committee members Julie Jones and Doug Marteeny would complete their terms on June 30, 2013. She said that both individuals indicated a willingness to serve another three-year term. He said that it was the Board Chair's recommendation that both committee members be reappointed for an additional three-year term. He said that if was still desired, the Board could take action at their next meeting.

There was no discussion.

Board Chair Gordon recommended that the topic be returned to the Board at the Consent Agenda of the next Board meeting.

#### ***CERTIFY ELECTION RESULTS***

Executive Assistant Jim Haggart said that the Board packets contained information from the election supervisors of Linn and Benton Counties. He said that each supervisor provided information from their county and the total number of votes received by each candidate. Votes from the two counties were added to determine the election winners.

He said that by way of explanation, an "Over Vote" meant that someone voted for both candidates for the same position. Those instances were rare, he said. He said that an "Under Vote" meant that someone did not vote for anyone for that position. He said that usually meant that the voter did not know either candidate and chose not to vote for that position. "Under Votes" were common, he said.

Mr. Haggart said that the Board was asked to "Certify" the election results. He said the Board was not being asked whether they agreed or disagreed with the election results, but they were being asked to state whether the elected individuals were qualified to hold office. He said that if the Board chose to "Certify" the election by public vote, there were letters for the Board Chair to each elections supervisor.

Action: Director Utt moved to certify the election results as presented and required by law. Motion APPROVED UNANIMOUSLY.

### ***SCHOOL BUS FINANCING***

Business and Operations Director Russ Allen said that the Board previously authorized the purchase of six new school buses. He estimated that the buses would be delivered in July or August.

He said that the next step in the purchase process was to obtain financing. He said that he contacted approximately 15 companies and the firm that offered the lowest interest rate was Municipal Asset Management, Inc. He said that the district wished to finance \$661,466 and the terms of the agreement called for 15 semi-annual payments of \$47,449.45 for a 90 month term at an interest rate of 1.86 percent. He noted that the district had worked with the company in the past and found the organization easy to work with.

Action: Director Boehme moved to approve the resolution for the financing of \$661,466 with Municipal Asset Management Inc. for the purchase of six new school buses. Motion APPROVED UNANIMOUSLY.

### ***TANGENT PLAYSTRUCTURE***

Business and Operations Director Russ Allen said that he would discuss a proposed volunteer construction project to build a play structure at Tangent Elementary School. He said that the costs of the structure were being borne by the Tangent Parent Teacher Association. He said that the location and placement of the playground structure was approved by the Facilities Department. He said that because the value of the project would exceed \$5,000, Board approval was required.

Action: Director Bricker moved to approve the Tangent School play structure. Motion APPROVED UNANIMOUSLY.

### ***BOARD POLICIES, PERSONALLY IDENTIFIABLE INFORMATION***

Executive Assistant Jim Haggart said that there were certain categories of information about students that were generally not releasable without a parent's or guardian's permission. He said that, for example, the student's home address and date of birth were generally not shared with the public. He said, however, that there were certain exceptions. He said that the federal Uninterrupted Scholars Act of 2013 amended the Family Educational Rights and Privacy Act (FERPA) to allow the disclosure of student records without parental consent: "(1) to a case worker or other representative of a state or local child welfare agency or tribal organization when the organization is legally responsible for the care and protection of a student, and (2) for a judicial order or subpoena when the parent is a party to a court proceeding

involving child abuse and neglect or dependency issues." He said that Board Policy *JOB, Personally Identifiable Information* was revised with the new language and the new reference added to the second page.

He said that the Oregon School Boards Association recommended the addition of those two sentences to Board Policy *IGBAB/JO, Education Records/Records of Students with Disabilities*. Mr. Haggart said that additional revisions to the Greater Albany document would bring Board Policy *IGBAB/JO* into congruence with all of the language of OSBA's recommended policy.

Mr. Haggart said that it was the intention of the Oregon School Boards Association that the language of Board Policies *IGBAB/JO* and *JO/IGBAB* be identical. He said that rather than ask the Board to review every page of a 13 page document in *JO/IGBAB*, he made the same revisions in *JO/IGBAB* as in *IGBAB/JO* and marked *JO/IGBAB* as a "Replacement." He said that if the Board had no objections, he would return the documents to the Board at the Consent Agenda of their next meeting.

Board members had no objections.

Board Chair Gordon said that she was impressed with how well the revisions were presented.

#### **OTHER BUSINESS**

Board Chair Gordon reviewed the Dates of Interest at the conclusion of the Agenda. She said that the next regular meeting of the School Board would be July 15, 2013. She said that the Board would meet in a work session at 4:00 p.m. on August 5.

#### **ADJOURNMENT**

Board Chair Gordon adjourned the Board meeting at 8:50 p.m.

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Sandi Gordon, Board Chair

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Maria Delapoer, Superintendent

(Recorded by Jim Haggart)

Business and Report Items - Document Reference (filed with original minutes)