

Greater Albany Public School District 8J
718 Seventh Avenue SW
Albany, Oregon 97321-2399



REGULAR BOARD MEETING
November 18, 2013 7:00 p.m.

Minutes

Maria Delapoer, Superintendent

CALL TO ORDER

Board Chair Bricker called the regular meeting of the School Board to order at 7:00 p.m.

Frank Bricker	Board Chair
Jerry Boehme	Board Vice Chair
Sandi Gordon	gave advance notice of her absence
Lyle Utt	Director
Micah Smith	Director
Johnny Pearson	Student Board Member
Jessica Dilbone	Student Board Member
Maria Delapoer	gave advance notice of her absence
Frank Caropelo	Assistant Superintendent
Randy Lary	Human Resources Director
Russell Allen	Business and Operations Director

A list of others present at the meeting is filed with the original minutes. It was noted that a quorum of the Board was present.

PLEDGE OF ALLEGIANCE

Board Chair Bricker led attendees in the pledge of allegiance.

CORE PURPOSE/GOALS

Student School Board Member Johnny Pearson began the meeting with a review of the district's Core Purpose and Strategic Goals:

Core Purpose: Educate and inspire all students to reach their full potential, equipped to be positive, contributing members of society.

Strategic Goals:

- We provide every student with challenging and motivating learning experiences that lead to continuous growth.
- We instill in every student the character traits that enable them to understand and interact in the world, appreciating and valuing differences.
- Our students thrive because every community member is a stakeholder and takes responsibility for the success of every student.

STATEMENT BY BOARD CHAIR

Board Chair Bricker noted the passing of West Albany High School senior Heather Tisdale. He extended the Board's thoughts and well wishes to her family.

SUPERINTENDENT COMMENTS AND INTRODUCTIONS

UPDATE ON PROFESSIONAL DEVELOPMENT

Assistant Superintendent Frank Caropelo summarized recent professional development sessions conducted within the district.

Director Boehme described his observations of the professional development opportunities conducted with classified employees within the district. He noted that he was impressed with the enthusiasm of the employees.

NORTH ALBANY MIDDLE SCHOOL STUDENT REPORTERS

Executive Assistant Jim Haggart said that North Albany Middle School would be represented by two Student Reporters. He said that Grace Getsfried was an eighth grader taking Honors Algebra, Language Arts, Science, Social Studies, Home Economics, PE and Health, and Classroom aide. He said that her favorite subject was PE.

He said that Miss Getsfried plays basketball at the club level and at the Albany Boys and Girls Club. She has a brother Cooper, a tenth grader at West Albany High School and a sister Madison, an eleventh grader at West Albany High School. Her parents are Joel and Kelly Getsfried.

Mr. Haggart said that Lauro Ramirez was also an eighth grader taking Art, Language Arts, Math, Science, Social Studies, PE and Health. He said that Lauro's favorite subject was math.

He said that Lauro would participate in track this year. He has a brother Silviano Ramirez who is a fourth grader at South Shore Elementary, a sister Yatzareht Ramirez who is a second grader South Shore Elementary and a brother Edwin Ramirez who is a pre-schooler. His parents are Silviano Hernandez and Maria Lira Perez.

Board Chair Bricker welcomed both students.

STUDENT REPORTER

North Albany Middle School Student Reporters Grace Getsfried and Lauro Ramirez addressed the Board. [The text of their report is provided as an attachment to these minutes.](#)

STUDENT ALL-STARS

Cameron Coburn, Adam Schoenberger, Orion Tillitt, and Ryan Nafziger of Calapooia Middle School and Arthur Veremchuk and Mary Howells of Memorial Middle School were recognized. Graham Gougeon, Emma Brennan and Conner Welsh of North Albany Middle School were also honored.

COMMENTS FROM THE PUBLIC

None.

CONSENT AGENDA

- 1) Minutes from October 14, 2013 Regular Board Meeting
- 2) Minutes from October 28, 2013 Board Work Session
- 3) Personnel (with Addendum)
- 4) Financial

Board Chair Bricker stated that if there were no objections the Board would approve the Consent Agenda. There were no objections. Board Chair Bricker DECLARED THE ACTION DECIDED by UNANIMOUS CONSENT.

BOARD REPORTS

LEGISLATIVE LIAISON REPORT

There was no report.

SUBCOMMITTEE REPORTS

There were no sub-committee reports.

BOARD MEMBER REPORTS

Director Boehme said that he attended four PLC sessions, noting that the Professional Learning Communities were still a work in progress. He said that he was seeing improvement.

He said that he participated in the Oregon School Boards Association annual conference and attended two very good sessions. He said that he heard a presentation from the Corbett School District. He said that the district serves approximately 650 students and 93 percent of the graduates move on to college. He also spoke of iPads in the classroom. He estimated that the Corvallis School District would have a difficult implementing iPads across the district. He explained that in every district there were teachers who were more skilled than others in the use of technology in their classrooms.

Director Smith said that he attended career day at South Albany High School. He said that he would attend a technology conference in Atlanta

Director Utt said that he participated in the annual Oregon School Boards Association conference in Portland and attended a briefing on the Oregon Benefits Board. He said that he also attended a session on a school board's role in the termination of employees. He explained that he was not expecting to have to terminate someone but he wanted to know what would be necessary.

He said that he also attended a session on the national art standards which he said were parallel to the Common Core. He estimated that Oregon would be the first state to implement the art standards.

Director Smith said that he would provide testimony to the Legislature on November 20 on the subject of the Common Core. He also said that there would be an education Town hall meeting hosted by State Representative Sara Gelsler at 7:00 p.m. on November 19 at Linus Pauling Middle School in Corvallis.

Director Boehme said that the district made a presentation at the Oregon School Boards Association conference about including professional development for classified employees. He said that the presentation was conducted very professionally by Elementary Curriculum Director Tonja Everest and Tadena Elementary School principal Lisa Shogren. He said that Superintendent Delapoe and Director Gordon delivered a presentation on school security.

Board Chair Bricker said that he also attended the presentation by the Corbett School District. He said that he and Human Resources Director Randy Lary attended a session on health care reform. He said that health care reform was a moving target. He said that he also attended a session by former district curriculum director Diane Smith.

Board Chair Bricker said that he and Director Boehme attended the Celebration of Life service for former West Albany High School senior Heather Trisdale. He said that it was exceptionally well conducted. Director Boehme agreed stating that it was amazing what the West Albany High School staff put together. He said that one could not have asked for more.

Director Smith said that he was intrigued by the conversation posted by students about the candlelight vigil conducted by West Albany High School students immediately after the football game. He said that students said that they did not realize that they were part of a family of 1,400 students and staff.

STUDENT REPORTS

South Albany High School Student Reporter Jessica Dilbone stated that South Albany High School had a Career Day on October 30. She reported that the boys varsity cross country team made it to state for the first time since 1988 and earned 11th place. She also reported that the boys varsity soccer team made it to the state playoffs for the first time ever. She added that everyone at the school was now looking forward to winter sports.

She said that a new addition to the school were two water-bottle filling fountains which were a big hit among the students. She said that the winter musical was "Aladdin" which was set to debut the first two weekends in December.

West Albany High School Student Board Member Johnny Pearson said that the drama club completed its fall performance of "Radio Theater" the previous weekend. He spoke of fall athletics and noted that every fall team scored within the top 10 in the state for their grade point averages. He said that the boys soccer team competed extremely well and the girls soccer team made it to the quarterfinals, losing to Wilson High School which ended up second in State. He said that it was the furthest the girls soccer team had ever advanced.

He reported that the boys waterpolo team finished 5th in the state and the girls waterpolo team won their third consecutive state championship. He said that the football team was still playing, having beaten Dallas High School the previous week in the quarterfinals. He said that the team would play on November 23 against Silverton High School in the semifinals. He announced that the girls volleyball team won their second consecutive State championship.

Johnny Pearson also reported that Kelli Backer was selected as the Mid-Willamette Volleyball Coach of the Year, Randy Nyquist was selected as the Mid-Willamette Conference Football Coach of the Year, and Brian Mehl was selected as the Mid-Willamette Conference Football Assistant Coach of the Year. He said that the school had 42 All-Conference selections in football, volleyball, boys soccer and girls soccer.

Board Chair Bricker thanked both Student Board Members for their report.

REPORTS

None.

DISTRICT ACCOUNTABILITY PLAN

GOAL 1, M5, ELECTIVES

Human Resources Director Randy Lary said that he would discuss non-core electives including K-5 student access to art, music, technology or physical education offerings by “specialist” teachers. He said that he would also discuss middle and high school opportunities in fine and applied arts, career and technical education and world languages.

He provided data indicating licensed staffing for reading, music, counselors, library, and total licensed staff FTE for the past ten years. He noted that the reading/literacy staff positions had been constant over the past three years and the number of music teachers was essentially constant over the past ten years. He said that the district attempted to keep the number of counselors as constant as possible but he acknowledged that the library positions had declined from 7.8 FTE in 2004-05 to 1.8 FTE in the current school year. He noted an increase in the number of PE teachers, primarily due to a state grant for those educators. He also provided a table to indicate how the reading/literacy, music, PE, counselors were allocated across the elementary, middle and high school levels.

Mr. Lary also provided a summary of elective offerings at the secondary school level. He noted that at the middle schools, some elective courses were built into the master schedule and other instruction was provided through “explore” or “enrichment” periods where the students rotated through.

Director Smith asked about technology instruction at the high schools. He said that it appeared that there were no technology course offerings at one of the campuses. Mr. Lary replied that some technology instruction was incorporated into the classroom curriculum.

OLD BUSINESS

None.

NEW BUSINESS

CONFIDENTIAL EMPLOYEES

Human Resources Director Randy Lary said that the district recently entered into a tentative agreement with the Confidential employees group. He said that the agreement was similar to those with the district’s other employee groups. Mr. Lary explained that salary increases would be 2% in the first year and 1% in the second. He stated that up to \$25 per month would be made available for a matching TSA contribution this year (2013-2014) and up to \$15 per month during the 2014-15

school year. He said that insurance coverage for Confidential employees mirrored that of the Administrators group. He requested the Board's approval of the agreement.

Action: Director Boehme moved to approve the agreement with Confidential employees as presented. Motion APPROVED UNANIMOUSLY.

CALENDAR COMMITTEE

Human Resources Director Randy Lary said that the district typically prepared its academic calendar in two-year blocks and it was again time to begin preparing the future calendars. He said that the committee would begin meeting in February and would bring recommendations for the Board to consider regarding the 2014-2015 and 2015-2016 school years. He said that the Board members had at their places a draft of the names of the committee members but he emphasized that the roster was still a work in progress.

Mr. Lary said that several features were added to the calendars for the 2012-13 and 2013-14 school years. He said those features included: 1-hour early releases on every Wednesday for the Professional Learning Communities, a semester format for all levels, parent conferences during the week of the Thanksgiving holiday and the calendars were structured to create as many-five-day weeks for students as possible.

He said that other considerations for Board discussion and the potential setting of parameters for the committee could include: In 2014-15 and beyond, a staff development day will be added to the calendar; Start and end dates for the school year; and Placement and duration for winter and spring breaks.

Timber Ridge teacher and certified association president Jen Murray said that there was fifty-fifty split among teachers regarding parent conferences during the week of Thanksgiving. She said that most of the schools were adjusting their calendars so that the Wednesday before Thanksgiving would be a non-work day for staff. She said that some teachers wished to have greater flexibility in the scheduling of parent conferences. She said that other teachers suggested that conferences come earlier in the year to get parents of struggling students on board sooner.

Director Boehme asked Ms. Murray to describe what the teachers wanted in terms of flexibility. Ms. Murray said that teachers do not punch a time clock. She said that some teachers wished to adjust their conferencing time to meet the availability of the parents.

Mr. Lary recalled that last year, the Board asked that the staff provide more structure to the scheduling of conferencing. He detailed the current guidance. He said that some teachers wanted to have the face-to-face contact with families earlier in the year.

Director Smith said that some parents have to schedule time off from work well in advance to be able to attend the parent conferences. He said that parents told him they were frustrated when they learned that actual classroom conferences were not scheduled on the days prescribed by the Board. He asked if teachers were contacting parents as soon as they realized there was a concern. Ms. Murray said that teachers were.

Mr. Lary said that scheduling of parent conferences would be a good task for the calendar committee. He noted that the current calendar was structured to have as many five-day school weeks as possible.

Director Boehme noted that next year the district would have an additional staff development day. He asked the committee to consider the scheduling of that day. He added that the committee should not change the day of the week of the Professional Learning Communities.

Director Utt spoke of the value of conducting parent conferences earlier in the school year. He also recommended that the committee not change the day of the week of the Professional Learning Community (PLC) sessions.

Director Boehme asked if one hour each week weekly was enough for PLC work. Ms. Murray said that it was not enough time, but one hour each week was better than two hours every other week as was done during a previous year. Mr. Lary noted that if the PLC time were extended, classroom time during the other four days of the week would have to be lengthened to make up for the lost instructional time.

Director Smith said that he liked full, five-day instructional weeks.

BOARD AUTHORIZATION OF STUDENT ORGANIZATIONS

Business and Operations Director Russ Allen said that state law and district policy allowed for the sale of foods, meeting the minimum nutritional requirements, in competition with the School Lunch and Breakfast Programs if the Superintendent approved and the school or student organization was approved by the Board. He said that the question was how student organizations should be approved by the Board. He said that the Board packets included a listing of school and student organizations at the two high schools for the Board's consideration. He clarified that not all of the groups had an interest in selling competitive foods, but generating a list of approved organizations now would allow the Superintendent to make a determination in the future should the group decide to do so.

Board Chair Bricker noted that the requirement was that the food be served infrequently. He thought that even twice-monthly was too often to be called infrequent. He said that in the past, the Board was hesitant to approve a listing of school activities as that might cause the Board to incur additional legal liabilities.

Mr. Allen said that there is more to the story. He said that there were student activities that used sales as part of their program and instruction. He identified the Future Business Leaders of America and socialization opportunities for special education students as examples.

Mr. Allen said that Sodexo Food Service understood that the high schools would have a small amount of food sales and not all of those sales would actually be competitive. He said that he would check with the school district's lawyer regarding additional liability if the Board were to "authorize" student activities.

OSBA ELECTIONS

Executive Assistant Jim Haggart said that the voting period for the Oregon School Boards Association opened on November 18 and would close on December 13, 2013. He said that the Greater Albany School District was asked to participate in the election of an OSBA Board member and a Legislative Policy Committee member and to consider a resolution amending the OSBA constitution.

He said that there were two candidates vying for one position to represent school districts in Linn, Benton and Lincoln Counties in OSBA Board Position 10: He said that Donald Cruise was a Board Member for the Philomath School District. He said that incumbent Anne Schuster was a member of the Corvallis School District. He said that the Board was requested to vote for one person.

Mr. Haggart said that the only candidate to represent Linn Benton and Lincoln school districts on the OSBA Legislative Policy Committee was incumbent David Dowrie. He said that Mr. Dowrie was a Board member of the Linn Benton Lincoln Education Service District. He said that the Board was requested to vote for one person.

He explained that Resolution 1 sought to modify the OSBA constitution. He said that the proposed revisions would include: Changing the date of the annual meeting from November to a date selected by the Board; Adding e-mail as a method of meeting notification; Modifying the functions of the annual membership meeting; Removing a portion of Article 8 and creating a new Article 11; Removing inconsistent language; and Changing the date of election of officers from December to September.

Mr. Haggart said that no Board action was required that evening, but action was desired by OSBA by December 13. Board Chair Bricker requested that the matter be returned to the Board at their next meeting.

BOARD POLICY, ADMINISTRATIVE REGULATION, INSTRUCTION

Executive Assistant Jim Haggart said that House Bill 2193, passed by the 2013 legislature and effective July 1, 2013, amended ORS.329.451 and removed the requirement of taking an alternate assessment for those students working toward an extended diploma. He said that the revised legislation also required, beginning in grade 5 or after a documented history of eligibility for an extended diploma was established, districts to annually notify parents or guardians of students working toward an extended diploma, with information about the availability and requirements of a modified diploma, an extended diploma and an alternative certificate.

He stated that House Bill 2099, passed by the 2013 Legislature and also effective July 1, 2013, changed the term "second languages" to "world languages" for the purpose of elementary and secondary requirements. He said that revisions to Board Policy *IKF*, *Graduation Requirements*, and Admin Regulation *IKF-AR*, *Graduation Requirements* were recommended.

Mr. Haggart said that he would return the Board Policy to the Board at their next meeting.

BOARD POLICY, ADMINISTRATIVE REGULATION, STUDENTS

Executive Assistant Jim Haggart said that epinephrine may be used in emergencies to treat very serious allergic reactions to insect stings/bites, foods, drugs, or other substances. He said that House

Bill 2749 requires school district policy to allow backup autoinjectable epinephrine to be kept in the student's classroom if requested by the student's parent/guardian, and other conditions are met. He said that the policy change could be implemented easily as the district already has epinephrine autoinjectors in several classrooms.

He said that revisions to Board Policy *JHCDA, Administering Injectable Medicines to Students* and Administrative Regulation *JHCD/JHCDA-AR, Administering Injectable Medicines to Students* were recommended. No changes to Board Policy *JHCD, Administering Non-Injectable Medicines to Students* are necessary.

Director Smith recommended that the words "or other medication as prescribed and allowed by Oregon law," be added to the last sentence of the third paragraph of the Board Policy. Mr. Haggart said that he would make that revision.

Mr. Haggart said that he would return the Board Policy to the Board at their next meeting.

BOARD POLICY, ADMINISTRATIVE REGULATION, PERSONNEL

Human Resources Director Randy Lary testified that Senate Bill 104 allows the Department of Education to require fingerprints of a person who is a community college faculty member providing instruction at the site of an early childhood education program or at a school site as part of an early childhood education program. He said that the legislation was effective July 1, 2013.

He said that revisions to Board Policy, *GCDA/GDDA, Criminal Records Check/Fingerprinting* and Administrative Regulation *GCDA/GDDA-AR, Criminal Records Check/Fingerprinting* were recommended.

Board Chair Bricker requested that the words "may or may not at the district's discretion" be added to the sixth paragraph of the Board Policy. Mr. Haggart said that he would make that revision.

Mr. Lary said that he would return the Board Policy to the Board at their next meeting.

OTHER BUSINESS

NUTRITION SERVICES UPDATED FINANCIAL FORECAST

Business and Operations Director Russ Allen delivered a report from the Nutrition Services Office. He also stated that the district had received a check for \$41,373 from Sodexo Food Service. He said that the amount was to make up the loss the district incurred in food service during the previous school year.

Director Boehme asked how the money would be accounted. Mr. Allen replied that the books for the 2012-13 school year had not been closed out yet. He said that he consulted with the district's auditor to identify the correct accounting technique.

Board Chair Bricker said that he and Director Smith would meet with Superintendent Delapoer for the Pre-Planning meeting at 8:00 a.m. on November 22. He said that next meeting of the School Board would be December 9, 2013.

ADJOURNMENT

Board Chair Bricker adjourned the Board meeting at 8:32 p.m.

Frank Bricker, Board Chair

Maria Delapoer, Superintendent

(Recorded by Jim Haggart)

Business and Report Items - Document Reference (filed with original minutes)

Student Report
Grace Getsfried, Lauro Ramirez
North Albany Middle School
November 18, 2013

North Albany Middle School, also known as NAMS, is such an amazing learning environment for sixth, seventh and eighth graders. There are such a variety of classes no matter your skills. There are many electives here at NAMS, and one we have brought back after a few years is home economics. Mrs. Mitchell, a new teacher at NAMS this year, teaches home economics to two class periods. In her class you learn things like baking cookies, and now we are learning how to crochet. We have spent two weeks on the basics of crocheting. Later in December we will be hand making gingerbread houses and then decorating them. The class teaches kids, including me, things we did not know before the school year started. For example, measurements, kitchen tools, other cooking skills, and of course, crocheting.

We have a large amount of electives during the day, but have a lot during Flex, which is a 35-minute class period, about two hours into the school day. Some electives that are offered during the period are leadership, writing for the school newspaper and story birds, which are just fun little stories you make with images, sort of like a mini-book.

We just finished our fall musical, "My Son Pinocchio." It was performed for all of the students at NAMS as well as four community performances. The Albany Public Schools Foundation supported this so we could offer a matinee for seniors and young children. It was really fun to see what idea the choir teacher Mrs. Wind had come up with for this year's musical.

This year we have gotten a few new teachers at NAMS. Mrs. Spencer is an eighth grade language arts teacher. Mrs. Pallari teaches sixth and eighth grade social studies and Mrs. Wendring, who worked as a substitute quite a few times last year teaches sixth, seventh and eighth grade mathematics.

NAMS is a great school that is open to everyone. There are many teachers to help with anything you need. The classes at NAMS are 45 minutes long which offers a good amount of time for each student to get what they need. We focus on the school-wide rules; "Be Safe, Be Responsible and Be Respectful." At NAMS there is a zero tolerance to any bullying. In these ways, we can ensure that all kids at NAMS get a good education and an overall amazing experience.

We would like to thank the School Board for allowing us to come and represent NAMS at the meeting tonight.