

Greater Albany Public School District 8J  
718 Seventh Avenue SW  
Albany, Oregon 97321-2399



**REGULAR BOARD MEETING**  
**December 16, 2013 7:00 p.m.**

**Minutes**

*Maria Delapoer, Superintendent*

**CALL TO ORDER**

Board Chair Bricker called the regular meeting of the School Board to order at 7:00 p.m.

Frank Bricker	Board Chair
Jerry Boehme	Board Vice Chair
Sandi Gordon	gave advance notice of her absence
Lyle Utt	Director
Micah Smith	Director
Johnny Pearson	Student Board Member
Jessica Dilbone	Student Board Member
Maria Delapoer	Superintendent
Frank Caropelo	Assistant Superintendent
Randy Lary	Human Resources Director
Russell Allen	Business and Operations Director

A list of others present at the meeting is filed with the original minutes. It was noted that a quorum of the Board was present.

**PLEDGE OF ALLEGIANCE**

Brownie and Junior Scouts from Girl Scout Troop 20339 led attendees in the pledge of allegiance. Dawn Young is the Troop Leader.

**CORE PURPOSE/GOALS**

Board Chair Bricker began the meeting with a review of the district's Core Purpose and Strategic Goals:

**Core Purpose:** Educate and inspire all students to reach their full potential, equipped to be positive, contributing members of society.

**Strategic Goals:**

- We provide every student with challenging and motivating learning experiences that lead to continuous growth.
- We instill in every student the character traits that enable them to understand and interact in the world, appreciating and valuing differences.
- Our students thrive because every community member is a stakeholder and takes responsibility for the success of every student.

**SUPERINTENDENT COMMENTS AND INTRODUCTIONS**  
**UPDATE ON PROFESSIONAL DEVELOPMENT**

Superintendent Maria Delapoer summarized recent professional development sessions conducted within the district. She said that she attended one of the sessions for classified employees on working with families from poverty. She said that the discussion included the McKinney-Vento Act which concerns services for homeless students.

Assistant Superintendent Frank Caropelo said that the district held bi-lingual assistance training for staff members who interpret at parent-teacher conferences. He said that professional development training on November 25 continued the district's plan to implement the Common Core standards in math and English-Language Arts as well as standards-based instructional unit development for grades 6-8. He said that he would provide additional information in a Board Update.

**TIMBER RIDGE SCHOOL STUDENT REPORTER**

Executive Assistant Jim Haggart said that Timber Ridge School would be represented by Delaney Van Arsdall. He said that she was an eighth grader taking Algebra, Language Arts, Explore, Science, Social Studies, PE and Health. He said that her favorite subject was Language Arts.

He said that Miss Van Arsdall plays basketball at the Albany Boys and Girls Club, participates in 4H and rides horses competitively. She has a brother Mason, a fifth grader at Timber Ridge School. Her parents are Raeann and Jefri Van Arsdall.

Board Chair Bricker welcomed Delaney.

**ART IN THE BOARDROOM**

Superintendent Delapoer said that the string art in the Weatherford Room behind the Board was from North Albany Middle School. Ms. Laurie Cox is the art teacher.

Ms. Delapoer said that the artwork on the bulletin board in the Monteith Room to the left of the Board was from North Albany Elementary School. She said that it was part of the parent-led "Adventures in Art Program" at the school.

She said that other artwork in the Boardroom was from the third graders at Periwinkle Elementary School. Pieces in the Weatherford Room to the left of the Board featured warm and cool color trees. Artwork in the Monteith Room to the left of the Board featured national symbols. Ms. Kelsey Pairan and Ms. Chaney Sannan are the teachers.

**STUDENT REPORTER**

Timber Ridge Middle School Student Reporter Delaney Van Arsdall addressed the Board. [The text of her report is provided as an attachment to these minutes.](#)

**STUDENT ALL-STARS**

Gabriel Lachapelle, Torin Christensen and Hamish Bradley of Oak Grove Elementary and Gavin Miller, Trenton Worden, Isaac Marteeny, Melia Lopez, Olivia Dykast and Conner Delp of North Albany Elementary were recognized. Owen Hiatt, Ryllie McIntyre, Sariah Young, Kyle Schoonover

and Christopher Vega-Deleon of Periwinkle Elementary and Nash Bending, Kyle Marines, Jacob Glen, Gabriel Rose, Jacey Lamb, Carlos Reyes-Silva, Bryce Burton, Cristian Amador-Hernandez, and Samantha Axall of Timber Ridge School were also honored.

**COMMENTS FROM THE PUBLIC**

None.

**CONSENT AGENDA**

- 1) Minutes from November 18, 2013 Regular Board Meeting
- 2) Personnel (with Addendum)
- 3) GCDA, *Criminal Records Checks/Fingerprinting*
- 4) IKF, *Graduation Requirements*
- 5) JHCDA, *Administering Injectable Medicines to Students*

Human Resources Director Randy Lary said that Board Policy GCDA contained the revision discussed at the previous meeting, adding the words “may or may not, at the district’s discretion.”

Director Smith said that Board Policy JHCDA contained the revision discussed at the previous meeting, adding words, “or other medications as prescribed.”

Board Chair Bricker stated that if there were no objections the Board would approve the Consent Agenda. There were no objections. Board Chair Bricker DECLARED THE ACTION DECIDED by UNANIMOUS CONSENT.

**BOARD REPORTS**

**LEGISLATIVE LIAISON REPORT**

There was no report.

**SUBCOMMITTEE REPORTS**

Director Smith said that he wished to comment on the School Safety Task Force. He said that it was just over one year since the incident at Sandy Hook Elementary School in Connecticut. He said that in light of the recent event in Colorado, work that was done throughout the previous year, and recently with consultant Bob Tatum, he said that the district needed to continue to improve its practices, procedures and infrastructure. He said that Mr. Tatum was coming up with great plans that would help the district provide greater safety for Greater Albany students. He said that the district needed to remain steadfast in its efforts.

He said that he had the opportunity to hear John-Michael Keyes from the I Love U Guys Foundation at the COSA conference on December 5. He said that he was extremely impressed. He said that he spoke to Mr. Keyes on implementation and he was confident that the district was moving in the correct direction for school safety.

Director Smith said that he felt a duty to say that a school incident could happen here. He said that it could happen anywhere. He said that the community needed to work together to protect our schools and our children and create a safe environment for every child. He said that there were plans at a broader level throughout the county from the law enforcement perspective that would continue to be implemented. He said that he could provide a follow-up report in January or February.

Mr. Delapoer said that she planned to convene a sub-committee of the Safety Task Force in early January. She said that the district was making good progress in a number of areas.

### ***BOARD MEMBER REPORTS***

Director Utt said that he attended the COSA Law Conference and participated in the “I Love U Guys” presentation. He said that he got a lot out of the sessions.

Board Chair Bricker said that he also attended the Law Conference and participated in interesting sessions.

### ***STUDENT REPORTS***

South Albany High School Student Reporter Jessica Dilbone stated that she attended the South Albany High School production of “Aladdin” and described the performance as “phenomenal.” She said that the shows would continue through December 20.

She said that on December 14, the wrestling team earned third place at the McKay tournament. She said that the dance team also performed well at their competition earning two third place awards, one second place and four first place awards. She said that the Talent Show was rescheduled to January.

West Albany High School Student Board Member Johnny Pearson said that on December 13, the school had a celebration assembly for the state championship athletic programs. He said that the school earned state championships in girls water polo, volleyball and football this year. He said that all three sports were celebrated and trophies were presented.

He said that the winter formal was December 14 with an estimated 500 students participating. He said that seniors would participate in the Youth Job Fair where they would participate in practice interviews. He said that the Talent Assembly would be December 20.

Board Chair Bricker thanked both Student Board Members for their report.

### **REPORTS**

#### ***DUAL IMMERSION, GRADES 6-8***

Assistant Superintendent Frank Caropelo said that South Shore Elementary School has a dual-language immersion program. He said that the first class of students were now fifth graders. He said that last spring, the district began discussing a possible expansion of the program to the middle school level. He said that he asked South Shore School principal Michael Ann McIlvenny and North Albany Middle School principal Jane Evans to convene a committee to explore what a middle school dual-immersion program would look like. He said that Ms. McIlvenny and Ms. Evans would deliver a Power Point report to the Board.

Ms. McIlvenny noted that Board Chair Bricker served on the dual-language committee as did South Shore teacher Melanie Casprowiak, English Language Learners (ELL) Coordinator Leah Hinkle, and South Shore teacher Marcia Beltran.

Ms. McIlvenny said that nation-wide, the dual-language program began in 1994. She said that at the time, students spent 80 percent of their class time in the non-dominant language. She said that literacy was taught both languages whereas math was exclusively taught in Spanish. Typically, there was one teacher in the early grades and two teachers in the older grades, she said.

She identified what were the “non-negotiables” for a dual-immersion program in general, and specifically for the middle school level. She said that students would be required to take language arts in the target language while in grades 6-8. She said that in this case, the language would be Spanish.

Ms. McIlvenny said that in addition to that instruction, the student would also take language arts in English. She said that students would usually take one additional core content class such as science, math, or social studies. She said that there would be a clear separation of what was taught in Spanish and what was taught in English. She said that at the elementary level, all subjects were taught in both languages.

Ms. Casproviak said that she would describe the dual-immersion program in place at South Shore School. She said that the campus had two classes of students in grades K-4 and one class of students in grade 5. She explained that the fifth grade class was smaller because it was the initial offering.

She said that interest in the program was increasing each year with a waiting list at the kindergarten and first grade levels because the dual-immersion classrooms were full.

Ms. Evans said that the middle school dual-language committee included teachers from South Shore School because they already had a successful program. She said that there were also representatives from North Albany Middle School, the District Office, parents and a School Board member. She said that the committee selected several instructional models and visited programs in Corvallis, North Clackamas, and Salem. She described the questions the committee had for each of the schools they visited. She said that schools were asked about enrollment, structure, curriculum, scheduling, hiring, transportation, and training. She described how the hires had to be someone who was not just bi-lingual, but bi-literate.

Ms. Hinkle summarized the school visits. She said that the committee’s non-negotiables were developed after those visits.

Ms. McIlvenny said that while a 50/50 model (equal instruction time in each language) was desirable, it was likely not attainable, primarily due to licensing issues at the secondary level. She explained that it was difficult to find a bi-literate person with the necessary license endorsements.

She said that the committee would make a careful choice of curriculum, noting the difference between a translated curriculum and one developed for dual-language programs. She said it would be necessary to provide a schedule for students that would help them continue their Spanish language development, while allowing them to expand socially.

Ms. Evans said that the committee believed that a dual-language program at the middle school level was possible and that the program could begin in September, 2014. She said that it would be important to conduct the program in school with existing ELL support. She recommended that the

first year include two classes; a two-period block of language arts in English and Spanish and one period of social studies in Spanish only. She explained that the committee selected language arts and social studies as it believed that finding teachers with licensing for both those subjects might be easier.

She said that the second year would be a continuation with at least two groups of students depending upon the number of students who moved up. She estimated that as the program grew, the Spanish language development piece would grow as well.

Ms. Beltran said that the fifth graders in the dual-language program were motivated to continue in the program at the middle school level.

Ms. McIlvenny said that the district would need to purchase curriculum for at least one area next year, likely social studies. She said that because of decisions made at South Shore School, curriculum for the sixth grade literacy curriculum was already available.

She said that hiring would be crucial. She said that another district would be holding its employment interviews in January. She said that the Greater Albany School District needed to get out in front of that or the district would lose candidates from a very limited pool.

Ms. McIlvenny suggested that the program begin with a half-time, .5 FTE employee. She said that in the second year, the program teacher FTE could be a 1.0 or 1.5 FTE.

She suggested that transportation be provided to the dual-language students. She also suggested that the district review the existing transfer policy directives.

Director Smith asked if the dual-language program at North Albany Middle would overtax the school. Ms. Evans said that it would not as the South Shore students would be coming to North Albany Middle School anyway.

Director Boehme asked if the .5 FTE teacher for the dual-language program would be in addition to the current number of teachers. Ms. Evans said that she hoped that it would.

Board Chair Bricker estimated that no formal Board action was necessary that evening. Board members nodded in agreement that the district should continue with the dual-language program at the middle school.

### ***TRANSFERS AND POLICY***

Assistant Superintendent Frank Caropelo said that Board packets had a summary of in-district and inter-district transfers for the 2013-14 school year. He said that he would also provide information on House Bill 2747 regarding on inter-district transfers.

He said that House Bill 2747 passed during the most recent session of the Legislature. He said that the bill changed Oregon law regarding inter-district transfer policy. He said that beginning with students seeking admission for the 2014-15 school year, districts may not consider a list of student characteristics such as race, religion, of sexual orientation when making admission decisions. He said

that the Bill also prohibited districts from considering a student's disability, or the district of residence when considering a transfer request.

Mr. Caropelo said that the practical effect of the change was that a district may no longer deny a transfer because it believed the district could not meet the student's special education needs. He said that districts may not request academic records or special education status, prior to granting admission. He said that the change was not to be confused with Open Enrollment, but it felt very similar. He said that much like Open Enrollment, districts must declare whether they will accept transfers and may establish limits by grade level or school. He said that if more students applied than there were spaces available, a lottery must be held.

He said that districts could ask for a student's age, grade, and status relating to expulsion. He said that districts may establish standards around attendance, behavior or academics in considering whether to revoke a transfer, but not prior to accepting a transfer.

Mr. Caropelo said that it was possible the law could be revised when the Legislature reconvened in February. He said that in the coming months, the district would revise the inter-district transfer form to reflect the requirements of the law. He said that the district would await changes that might come from the February legislative session before it began processing inter-district transfer requests.

He said that in February, he would bring back discussion of open enrollment. He noted that in the past the Board chose to not to open the district for open enrollment. He said that the topic would have to be revisited every year.

Director Smith noted that the first page of the report indicated that the district denied 15 inter-transfer requests. He asked what the reason might be to deny a request. Mr. Caropelo said that a common reason for denying a transfer was that it might cause overcrowding at a requested school. He noted that the district did not have to take a student in an expelled status.

**DISTRICT ACCOUNTABILITY PLAN**  
**GOAL 2, M3, ECONOMIC RISK/FOOD SERVICE**

Business and Operations Director Russ Allen introduced Nutrition Services Director Sharon Short and stated that she would provide the annual update on the Nutrition Services Program.

Ms. Short delivered a Power-Point presentation. She said that in August, all school "Meal Time" operators received training to ensure that children had reimbursable meals in their trays and that each child used the correct PIN number.

She described innovative offerings of her department. She said that "Bulldog Lunches to Go" permitted West Albany High School students to order lunch-to-go meals from the school front office. She said that students would then pick up the meals away from the cafeteria during break and eat their meal with their friends. She said that their program increased meal participation by 25-30 meals each day.

Ms. Short also described the "Express Fun Lunch" at Liberty School. She said that students could pick up a complete fast meal at the register so they do not have to stand in line. She said that students

were excited about the offering. She noted that she received strong support from the building principal. She said that it was too soon to say whether the program was yielding an increase in total meals served.

She described the work her staff was doing to determine what made students select one meal offering over another. She noted the role shape made in the sale of pizza.

Ms. Short spoke of the after school supper program which began last year for the Community After School Program and expanded to South Albany High School. She said that vender meals to the Albany Boys and Girls Club also increased. She provided a graph which showed a large increase in supper meal participation as compared to the previous year.

Director Boehme asked how the meals were provided to the Albany Boys and Girls Club. Ms. Short explained that Sodexo essentially served as a contractor.

Ms. Short described "Exhibition Cooking with Chef Deloris" on November 20 at Timber Ridge School and an "A-Z Salad Bar" event on December 2 at Lafayette Elementary School. She said that the department would offer a "Future Chefs" culinary contest for fourth and fifth grade students on February 20 at the South Albany High School cafeteria.

Director Smith asked of the Breakfast in the Classroom program at Sunrise School. He said that the school had transitioned from what seemed to be a successful breakfast in the classroom to a structure that was pod-based in the gymnasium that yielded a reduction in participation. Ms. Short acknowledged that participation had declined. She described the actions taken to correct the concerns. Director Smith said that students could receive the breakfast meal in the classroom but some of the students chose not to participate in a pod system in the gymnasium.

### **OLD BUSINESS**

#### **CALENDAR COMMITTEE**

Human Resources Director Randy Lary proposed a calendar committee. He said that the committee would begin meeting in January and would bring recommendations for the Board to consider regarding the 2014-2015 and 2015-2016 school years. He recommended that the Board put off until the January meeting, discussion of the Board's parameters for establishing calendar proposals. He asked for the Board's action in seating the Calendar Committee.

Action: Director Boehme moved to approve the Calendar Committee as presented. Motion APPROVED UNANIMOUSLY.

#### **BOARD AUTHORIZATION OF STUDENT ORGANIZATIONS**

Business and Operations Director Russ Allen stated that State law and District Policy allowed for the sale of foods (that meet the minimum nutritional requirements) in competition with the school lunch and breakfast programs if the Superintendent approved and the school or student organization was approved by the Board. Mr. Allen discussed the current requirements found in ORS 336.423 regarding nutritional standards and competitive foods. He said that there was confusion with the nutritional standards. He said that the law stated that the Board could not make exceptions to the minimal nutritional rules. He said that the rules extended across the entire campus, all the time that students were the primary people on campus.



He said that there was also a question with the Board authorizing student organizations, as to whether that brought about additional liability. Mr. Allen said that in speaking with legal counsel, he determined that would not be the case. He thought that the concern might have been about the Board authorizing booster clubs or other 501(c)(3) organizations that do good work for the district. He clarified that those organizations should not be sanctioned by the school district in that they were their own entities and the district should not take on additional liability by somehow sanctioning them.

Mr. Allen related that the legal counsel stated that the school organizations were already district activities and the Board would not take on any additional liability by authorizing them. He said that it was really a formality that the staff was going through to meet the competitive food requirement in order for the superintendent to make exceptions for competitive foods on a case-by-case basis.

Director Boehme asked if the list was inclusive of all activities. Mr. Allen said that it was. He said that any new clubs could be added through the Consent Agenda of a future Board meeting.

Action: Director Smith moved to authorize the student organizations as presented. Motion APPROVED UNANIMOUSLY.

### ***OSBA ELECTIONS***

Executive Assistant Jim Haggart said the voting period for the Oregon School Boards Association (OSBA) opened on November 18 and would close on December 20, 2013. He said that the Greater Albany School District was asked to participate in the election of an OSBA Board member and a Legislative Policy Committee member and to consider a resolution amending the OSBA Constitution.

He said that two candidates were vying for one position to represent school districts in Linn, Benton and Lincoln Counties in OSBA Board Position 10: He said that Donald Cruise was a Board Member for the Philomath School District. He said that incumbent Anne Schuster was a member of the Corvallis School Board. He said that school boards were asked to vote for one person.

Mr. Haggart said that the only candidate to represent Linn, Benton and Lincoln school districts on the OSBA Legislative Policy Committee was incumbent David Dowrie. Mr. Haggart said that Mr. Dowrie was a Board member of the Linn Benton Lincoln Education Service District. He said that school boards were asked to vote for one person.

He said that Resolution 1 sought to modify the OSBA constitution. The proposed revisions would include: Changing the date of the annual meeting from November to a date selected by the Board; Adding e-mail as a method of meeting notification; Modifying the functions of the annual membership meeting; Removing a portion of Article 8 and creating a new Article 11; Removing inconsistent language; and Changing the date of election of officers from December to September. He said that school boards were asked to vote for, against or to abstain from voting for the resolution.

Board Chair Bricker said that he knew Anne Schuster and that he believed that she was doing a good job in representing area school districts. Director Utt said that he attended the regional meeting of the

Oregon School Boards Association. He said that he was impressed with the manner in which Ms. Schuster ran the meeting.

Action: Boehme moved to vote for Anne Schuster to represent Linn, Benton and Lincoln County school districts on the Board of the Oregon School Boards Association Board, to vote for David Dowrie to represent Linn, Benton and Lincoln County school districts on the Oregon School Boards Association Legislative Policy Committee and to vote for Resolution 1 to modify the Oregon School Boards Association Constitution as presented. Motion APPROVED UNANIMOUSLY.

Greater Albany's election actions were conveyed to the Oregon School Boards Association on December 17, 2013

**NEW BUSINESS**

**SNOW DAYS MAKE-UP**

Superintendent Delapoer began the discussion. She said that she realized how disruptive having five cancelled days of school was to families, students, staff and the community. She said that it was not a decision the district made lightly. She explained that there was much discussion, research and thought that went into those decisions by a lot of people. She said that she appreciated the help of all the people who participated in those discussions. She said that while she would have preferred to have children in school every day, the hazardous walking and driving conditions everyone experienced made it necessary close campuses for the safety of all.

Human Resources Director Randy Lary said that Board members had at their places a calendar for the 2013-14 academic year. He said that he would discuss options for making up the days missed due to inclement weather.

He said that when the calendar committee makes its recommendations each year, there was usually discussion for setting aside President's Day in February as a potential inclement weather make-up day. He said that on the current calendar, February 17, 2014 was a non-contract day for employees. He said that most everyone understood that that was the day designated to have school if needed. Mr. Lary said that often, President's Day was not convenient because it fell too early in the winter weather season, but this year the inclement weather came sooner.

Mr. Lary said that there were legal reasons why the district could not hold school on Martin Luther King Jr. Day. He said that it was the staff's recommendation to hold school on February 17 and to move the last day of school from Wednesday June 11 to Friday, June 13. He said that move would push the last day for staff day to Monday, June 16.

He said that the recommendation was to make up those three days. He stated that the State allows districts the equivalent of two days of instructional time due to inclement weather. He said that his recommendations would keep the district well within the requirements for instructional time for students. He said that he did consult with certified employee association president Jen Murray in preparing his recommendations.

Ms. Murray said that she made a quick poll of her members and received an amazing response in just 12 hours. She estimated that 60 percent of responders agreed with the make-up recommendations

including the use of President's Day and the extension of the school year. She added that members appreciated receiving an email from Mr. Allen on days when school was cancelled.

Director Smith said that a concern he heard was the loss of instructional time during the first semester. Mr. Lary said that he would have a recommendation later that evening to rebalance the semesters.

Director Boehme asked how the two additional days could be made up. Mr. Lary said that the only way he saw to restore the two additional days was to extend the school year into the following week in June. He said that in previous years, the Board considered adding minutes to each class period but the discussion was that the proposal would not add valuable instruction. He said that the only option he saw for making up the two additional days would be to extend the school year into the week of June 16.

Director Utt said that considering it was just December, and considering that the majority of previous weather days occurred late in the winter, he asked if the district would have to extend the school year into the week of June 16. Mr. Lary replied that he did not see any other choice. Mr. Lary said that in previous years, the district had cut days and the district was able to use those days. He said that the district did not have any cut days this year. He agreed that additional snow days were possible.

Director Smith noted that students would not be in school on April 4. Mr. Lary said that April 4 was a Grading/Staff Development day for all levels. He said that was a contract day for staff. He said that April 10 and 11 were non-school days for elementary students due to parent conferences. He said that secondary students would be in school that day.

Director Smith asked if the last day of school could be a full day. Mr. Lary replied that in previous years, the Board felt that adding time to the last day, which was traditionally a half day of school, would not garner quality instruction time. Superintendent Delapoer noted that the last day of school was contractually a half-day of school. She said that the district could not unilaterally make that change.

Director Boehme suggested that the district could extend the school year by one week. Mr. Lary said that the Board could make that decision.

Mr. Lary emphasized that there were two decisions that needed to be made that evening as there were aspects that were time-sensitive. He requested a decision on the use of President's Day as a school day to give families sufficient time to adjust their schedules. He said that he also wished a decision that evening on the adjustment of the high school semesters.

Director Smith asked if were too late to reopen schools on January 2. Ms. Murray replied that it was too late as many people might be travelling those days.

Timber Ridge School principal Jason Hoffert-Hay estimated that if the district were to extend the school year to the week of June 16, instructional quality could suffer.

Director Boehme said that students were not in school enough as it was. He said that the district needed to make up all five of the missed school days.

Ms. Murray said that teachers were working harder than ever before.

Director Boehme agreed. He said that was even more reason to have children in the classroom as much as possible.

Director Smith returned to the discussion of adjustments to the first and second semesters. He suggested that teachers needed the additional instruction time in each semester.

Director Utt suggested not extending the school year now as the district might need to take snow days later this winter. Board Chair Bricker said that it would be better to tell people now that the school year will be extended.

Ms. Delapoer recommended that the district take the Presidents Day now as it would not be disruptive. She said that other snow make-up days could occur after President's Day. Mr. Lary agreed.

Mr. Lary spoke about the first semester. He said that both high schools supported extending the first semester. He described several options including the possibility of restoring four days to the first term. He said that the district could delay the end of the semester and move the January 24 grading day and January 27 teacher work day to January 30 and 31. He proposed having the entire district on the same calendar.

Director Smith suggested using President's Day and extending the school year to June 13. He said that the proposal should include a public statement by the Board that any additional inclement weather days would result in the school year being extended.

Ms. Delapoer said that one parent suggested doing away with the early release days. There was no interest in that option by the Board.

She noted that there were elementary school parent conferences on April 10 and 11, although that represented only half of the student body. Director Smith said that he did not want to tinker with those days as the conferences provided an opportunity for planning and forecasting individual student growth. Ms. Delapoer agreed.

Director Smith moved to extend the school year to June 13 and to use President's Day on February 17 as a school make-up day. Motion APPROVED BY MAJORITY. Director Smith, Director Utt and Board Chair Bricker voted to approve. Director Boehme voted to oppose.

Director Smith moved to move the non-school days at the end of the first semester from January 24-27 to January 30 and 31. Motion APPROVED UNANIMOUSLY.

Board Chair Bricker said that it was the intent of the Board that if there were any additional lost days, those instructional hours would be added to the week of June 16, 2014.

Director Utt and Ms. Delapoe each said that they received only positive comments regarding the way the district conducted the school closures.

***BOARD POLICY, ADMINISTRATIVE REGULATIONS, INSTRUCTION***

Assistant Superintendent Frank Caropelo recommended revisions to Board Policy *IK, Academic Achievement*. He said that the language in the revisions was taken directly from House Bill 2220. He said that it was important to note that House Bill 2220 applied to grades K-12 even though Greater Albany high schools were currently not moving to standards-based grading system. He said that HB 2220 did not require that.

He said that the Bill did require the revisions printed in italics. He said that schools were required to provide information on progress in each subject for which there were academic standards. He said that high schools were prepared to do that through the Pinnacle system. He said that the Bill also required that behavior performance be reported separately.

Mr. Caropelo stated that law did not define the actual grading system to be used. He said that information would be provided in the administrative regulation. He said that he had not yet completed Administrative Regulation *IK-AR, Academic Achievement*, but that he was working with the high school principals.

He said that Directors had at their places the behavior grading rubric. He said that Timber Ridge School was already using the rubric and the middle schools were planning to add the criteria as well. He said that the high schools would use their existing citizenship grid.

Mr. Caropelo said that he also reviewed Board Policies *IKA, Grading System; IKB, Homework; IKAB, Grade Reduction/Credit Denial; and IKEA, Middle School Promotion Standards*, but he did not notice anything that needed revision relating to House Bill 2220. He said that he would work with middle school principals to define a standards-based grading system for their level.

Director Smith asked if behavior criteria could be added to Administrative Regulation, *IK-AR, Academic Achievement*. Mr. Caropelo said that might be something he could discuss with building principals.

Mr. Caropelo said that he would return the Board Policy to the Directors at their next meeting.

***ADMINISTRATIVE REGULATION, PERSONNEL***

Human Resources Director Randy Lary testified that House Bill 2950 allows eligible employees to take state family leave to deal with the death of a family member. He explained that leave under this condition would count toward the total period of authorized family leave. He recommended revisions to Administrative Regulation *GCBDA/GDBDA-AR(1), Federal Family and Medical Leave/State Family Medical Leave* that would keep the district in compliance with the law. He said that the revisions were primarily related to the new eligibility for bereavement.

***BOARD POLICY, ADMINISTRATIVE REGULATION, SUPPORT SERVICES***

Business and Operations Director Russ Allen recommended new Board Policy *EEACCA, Video Cameras on Transportation Vehicles*, which would cover the use of video cameras on any school vehicles transporting students. He said that there was an addendum at their places with recommended language for new Administrative Regulation *EEACCA-AR, Video Cameras on Transportation Vehicles* which would provide guidance on the use and storage of video recordings.

Mr. Allen clarified that the cameras on schools buses also recorded audio. He said that the law has different rules regarding video alone or video and audio. He said that the district needed to ensure that in its postings, and in the handbooks that the district uses, that it included the wording “audio” as well as “video” so that people would know ahead of time that audio was being recorded.

Director Smith noted that the proposed language of the Administrative Regulation included the wording, “parent(s) or guardian or student 18 or older.” He asked if it would be correct to state that if a student wished to view a video it would have to be with the assistance of their parent or guardian. Mr. Allen replied that students under the age of 18 would be denied the opportunity unless requested by their parents.

Mr. Allen said that he would return the Board Policy to the Board at their next meeting.

***BOARD POLICY, STUDENTS***

Business and Operations Director Russ Allen recommended revisions to Board Policy *JFCG, Tobacco Free* which would modify the definition of tobacco products to specifically include tobacco substitutes such as e-cigarettes in the district’s tobacco-free policy. He said that the revision would make it clear that the use of FDA approved nicotine replacement therapy products used for the purpose of cessation were allowed.

Mr. Allen said that he would return the Board Policy to the Board at their next meeting.

**OTHER BUSINESS**

Board Chair Bricker said that the Youth Job Fair would be the following day at the Linn Benton Community College. He said that he and Director Boehme would meet with Superintendent Delapoer for the Pre-Planning meeting at 8:00 a.m. on January 3. He said that next meeting of the School Board would be January 13, 2014. Ms. Delapoer said that the Board would also meet on January 27.

**ADJOURNMENT**

Board Chair Bricker adjourned the Board meeting at 9:29 p.m.

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Frank Bricker, Board Chair

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Maria Delapoer, Superintendent

(Recorded by Jim Haggart)

Business and Report Items - Document Reference (filed with original minutes)

Student Report  
Delany Van Arsdall  
Timber Ridge School  
December 16, 2013

Good evening School Board members, Superintendent Delapoer and guests. I'm Delaney Van Arsdall, and I'm an eighth grade student at Timber Ridge School. Thank you for letting me be here.

This year we have some pretty exciting things going on at Timber Ridge School. We kicked off the school year with a field day that involved community building games that made us work together. It was much more fun than the standard Name Game in the classroom.

A few weeks ago, the leadership group put on "Red Ribbon Week" with the theme, "We've got better things to do than drugs." Throughout the week we sported crazy socks, funky hairdos, and school colors. We also had a door decorating contest, where the door representing the best theme won. On top of that, the Leadership students had a fund raiser at Fro Yo, using the money to buy a bookmark for every student. At the end of the week, there was a spirit assembly. Staff, older students, and younger students teamed up against each other in relay races, Simon Says, and Musical Chairs.

Timber Ridge has a spirit assembly after every activity day as well. Only students with a "meets" or "exceeds" in effort and citizenship can go to activity days, which are every twelve weeks. At the last one, we had an open gym and drank root beer floats. We got a bunch of great yearbook photos, all taken by Leadership kids. Last year the entire yearbook was completed by students.

Another fun group is the Green Team. They've worked hard this year to get classrooms to recycle more efficiently. Last year, only 50 percent of recyclable items were actually recycled. This year, 95-100 percent are. The Green Team is currently working on planting a herb garden.

In previous years, choir was only available to fifth through eighth graders. Now third and fourth graders can practice in the morning, twice a week. The first band and choir concert was November 14 and was well received. For musicians who want to expand their horizons, Jazz Band meets in the mornings, and Mid-Valley Orchestra practices after school.

The Titans track team will be starting in the spring. Last year, Mr. Maland and Ms. Ross coached a successful team. Lots of us are looking forward to the beginning of the season.

Timber Ridge also offers five LEGO robotics teams, Three fifth and sixth grade teams, one seventh and eighth grade team and one all-girls team. They just competed in a tournament on December 14.

There are a lot of other fun things going on around the school now, too. Fourth grade bike safety just finished up, and now they are on to swim lessons. A few weeks ago, the eighth graders went on a trip to Cox and Periwinkle Creeks. We got to test the water for different problems, using what we'd learned in the classroom in a real situation.

So far, Timber Ridge School has had a great year, and we are looking forward to the rest of it. Thank you for the opportunity to share a little about my school with you.