

Greater Albany Public School District 8J  
718 Seventh Avenue SW  
Albany, Oregon 97321-2399



**REGULAR BOARD MEETING**  
**February 24, 2014 7:00 p.m.**

**Minutes**

*Maria Delapoer, Superintendent*

**CALL TO ORDER**

Board Chair Bricker called the regular meeting of the School Board to order at 7:00 p.m.

Frank Bricker	Board Chair
Jerry Boehme	Board Vice Chair
Sandi Gordon	Director
Lyle Utt	Director
Micah Smith	Director
Johnny Pearson	Student Board Member
Jessica Dilbone	Student Board Member
Maria Delapoer	Superintendent
Frank Caropelo	Assistant Superintendent
Randy Lary	Human Resources Director
Russell Allen	Business and Operations Director

A list of others present at the meeting is filed with the original minutes. It was noted that a quorum of the Board was present.

**PLEDGE OF ALLEGIANCE**

Boy Scouts from the Order of the Arrow Chapter of the Calapooia Scouting District, led participants in the Pledge of Allegiance. Stephen Poole is the Scout Leader

**CORE PURPOSE/GOALS**

Director Boehme began the meeting with a review of the district's Core Purpose and Strategic Goals:

**Core Purpose:** Educate and inspire all students to reach their full potential, equipped to be positive, contributing members of society.

**Strategic Goals:**

- We provide every student with challenging and motivating learning experiences that lead to continuous growth.
- We instill in every student the character traits that enable them to understand and interact in the world, appreciating and valuing differences.
- Our students thrive because every community member is a stakeholder and takes responsibility for the success of every student.

**SUPERINTENDENT COMMENTS AND INTRODUCTIONS**

None.

**STUDENT ALL-STARS**

Board Chair Bricker said that because of the weather on February 10, the recognition of the elementary school Student All-Stars from that evening would be recognized at this meeting in addition to the middle school Student All-Stars.

Leo Raveling, Shyenne Steele, Richard Skogley, and Emilia Watts of Central Elementary and Paige Rogers, Beth Rouse, Liliana Bacilio and Eric Scofield of Takena Elementary School were recognized for academic excellence. Joshua Chipman and Isabel Harwood of Waverly Elementary School were also recognized.

Andrew Nord, Keyanie Guyette and Lacy McLellan of Calapooia Middle, and Avery Gill, Kaitie Storm and Sophie Lynn of Memorial Middle School were recognized for school and community service. Jalen Handy, Madison Davison and Anissa Howell of North Albany Middle School were also recognized.

**COMMENTS FROM THE PUBLIC**

Melanie Johnson of 2881 NW Arlington Drive in Albany said that she was concerned that the option to add time to the school day to make up for the snow days would make the entire day too long for already busy elementary school children. She said that as a parent, she already does not have enough time in the day to do everything she wants to do for her children.

**CONSENT AGENDA**

- 1) Minutes from February 10, 2013 Regular Board Meeting
- 2) Personnel (with Addendum)
- 3) Financial
- 4) ESD Service Plan
- 5) *JF/JFA, Student Rights and Responsibilities*
- 6) *JFC, Student Conduct*
- 7) *JFCJ, Weapons in the Schools*
- 8) *JG, Student Discipline*
- 9) *JGAB, Use of Restraint and Seclusion*

Board Chair Bricker noted that the Consent Agenda included a service plan with the Linn Benton Lincoln Education Service District. He said that ESD Assistant Superintendent Mary McKay was present to answer questions about the service plan,

Director Gordon requested a small correction to the minutes.

Board Chair Bricker stated that if there were no objections the Board would approve the Consent Agenda with the correction to the minutes. There were no objections. Board Chair Bricker DECLARED THE ACTION DECIDED by UNANIMOUS CONSENT.

**BOARD REPORTS**

**LEGISLATIVE LIAISON REPORT**

Director Smith said that House Bill 4150 concerning student assessments was approved by the Oregon House of Representatives. He said that he attempted to be included in the invited testimony on the Bill but was not invited. He said that he expected the proposal to carry in the Senate as well. He said that the Bill would modify the existing House Bill 2220. He said that he spoke to Representative Sarah Gelser and several other members of the Education Committee. He said it was his impression that the small revisions would still provide the district with the discretion to move ahead with everything the district already had in place. He said that there was still work to be done on including behavior in the reporting of academic achievement.

Director Utt spoke of a potential revision to the law regarding school mascots. He said that he liked that the proposal would be permit schools to keep Native American mascots with the approval of a Native American tribe.

**SUBCOMMITTEE REPORTS**

None.

**BOARD MEMBER REPORTS**

Director Smith said that he and Director Boehme attended the McKinstry progress meeting with the Facilities Department. He said that he thought the session was extremely well organized. He said that a tremendous amount of work was being performed and there was definite accountability taking place.

Director Boehme said that it appeared to him that McKinstry was committed to moving ahead but he saw less engagement from Control Contractors, Incorporated. He said that progress was being made.

**STUDENT REPORTS**

South Albany High School Student Reporter Jessica Dilbone said that South Albany High School had a very good month with sports. She said that multiple people placed at the state swimming championships. She said that Molly Deemer broke a school record. Miss Dilbone said that three wrestlers would participate in the state level competition. She said that the Sadie Hawkins dance would be Saturday, March 1, the annual Rebel games would be March 4 and February 28 would be South Albany-West Albany basketball game and the fundraiser to benefit teacher Mr. Hinkle and his battle with cancer.

West Albany High School Student Board Member Johnny Pearson said student body elections were held and there were multiple candidates for each position. He said that Nate Burman was selected to be the West Albany High School Student School Board Member.

Board Chair Bricker thanked both students for their reports.

**REPORTS**

**ADMINISTRATIVE REGULATION, INSTRUCTION**

Assistant Superintendent Frank Caropelo said that he would discuss recommended revisions to Administrative Regulation IKA-AR(1) Grading Procedures. He said that the document was divided

into high school, middle school and elementary school sections. He explained that he was still working with school principals but he believed that the document was close to completion. He said that the proposed changes would be consistent with House Bill 4150.

**DISTRICT ACCOUNTABILITY PLAN**

None.

**OLD BUSINESS**

**SCHOOL SAFETY, NEXT STEPS**

Superintendent Maria Delapoer stated that she was asking for funding for her recommendations to improve the physical security of district buildings. She said that the cost of the improvements would be approximately \$700,000. Ms. Delapoer detailed possible funding sources including the Facilities Grant, the Timber Ridge Gym Use money, and receipts from the Construction Excise Tax. She recommended that, as a minimum, the Board allocate the \$395,115 available in the Timber Ridge Gym Use account.

Director Boehme asked about project priorities. Ms. Delapoer said that she thought that the classroom communications system work and door locks would be the highest priorities. She said that information from law enforcement agencies has indicated that a locked classroom door can be an effective deterrent to active shooters. She said that she also wished to work on front entry systems. Mr. Allen suggested that the district begin with the communication and door locks because the costs were fairly well known. He said that staff could prioritize fencing projects with the remaining money.

Ms. Delapoer requested that the Board authorize the \$395,115 in the Timber Ridge Gym Use account now and she could return to the Board later for additional funding. She explained that the Facilities Grant account money was unrestricted and could be used for anything.

Director Gordon asked if there was already money in the budget for fencing. Mr. Allen replied that there was not. He said that there was not any request of the Board for fencing since the school bond.

Action: Director Boehme moved to identify the \$395,115 in the Timber Ridge Gym Use account for funding the school safety recommendations. Motion APPROVED UNANIMOUSLY

**SNOW DAY MAKE-UP**

Staci Rubesh of 34252 Cricket Lane in Albany said that was speaking on behalf of Timber Ridge School. She said that she is a Timber Ridge Parent, a Clover Ridge parent and a substitute teacher within the district. She said that she was all for having children in school but she felt that the proposal to extend the school day would result in too long a day for students.

Superintendent Maria Delapoer said that she would discuss several options for making up the days lost due to bad weather. She said that the possibilities included adding class days in June, adding 30 minutes per day after spring break, and restoring Wednesdays to a full student day and extending teacher workdays for PLC/Professional Development work. She said that she knew that the Board wished to make up the time in the manner least disruptive to families.

She said that one option would be to not make up any additional time. She said that the district was within the minimum number of instructional hours required by the State, so the Board was not obligated to make up the lost time.

Ms. Delapoer said that a second option would be to make every Early Release Wednesday a regular school day. She said that would restore 10-12 hours of instructional time but would require an agreement with the certified association if the district were to extend the teachers' work day to participate in the Professional Learning Communities. She said that there was a concern that the quality of the Professional Learning Communities would suffer.

She said that a third option would add thirty minutes to each school day beginning after Spring Break. She noted, however, that there were many after-school sports and activities, as well as partnerships with community organizations, and child care arrangements which would be disrupted. She said that making changes to parents' schedules after the school year had begun would be really difficult. She added that the option would require a Memorandum of Understanding with the certified association to exceed the daily limit of 4:15 p.m. for the workday. She said that if this were the option selected by the Board, most secondary schools would add minutes to each period. She estimated that elementary schools would vary widely in how they used that time. She said that some logistics with classified employees and especially transportation would need to be worked out. She said that there could be a cost to this option, mostly due to additional classified time.

Ms. Delapoer said that the fourth option would be to add days to the end of the school year. She said that adding days to the week of June 16-20, however, could result in conflicts for staff, students, families and organizations. She said that some student groups such as 8<sup>th</sup> grade DC trips, Girls and Boys State, etc. would be impacted. She estimated that some staff might have unavoidable conflicts which would result in absences. She speculated that student attendance would suffer as well. She cautioned that the longer into the week of June 16 that school continued, the more likely the conflicts.

She noted that here were a number of end-of-year traditions and activities which families valued highly. She suggested that the Board honor those things that students look forward to all year. She recommended that the Board extend the school year to June 17 and move as many of the end-of-year non-academic activities to June 16 and 17 as possible and keep the prior week focused as much as possible upon instruction. She said that if students had to miss June 16 and 17 because of prior plans, their loss of academic instruction would be minimal. She said that having June 13, 16 and 17 as full days would restore two and one half days of instruction. Ms. Delapoer explained that the certified employment contract calls for a half day on the last day of school. She said that if a decision were made to only add two days that week, staff would approach the certified association to agree to a full day on the last day of school.

Human Resources Director Randy Lary noted that the district consulted with the employee associations. He invited certified association president Jen Murray to address the Board

Ms. Murray said that 262 certified association members responded to a two question survey. She that 61% of the members preferred to add up to 40 minutes to the school day and 39% preferred to add up to 4.5 days to this school year.

Director Gordon asked what the Corvallis and Lebanon School Districts were doing. Mr. Lary said that both districts were still in discussions. He said that in most districts he heard from, staffs believed that their districts would, in some combination, add days to the end of their school years, taking them into the week of June 16.

Director Smith said that the information he had indicated that most school districts would extend the school year.

Director Gordon said that she liked Ms. Delapoe's recommendation to extend the school year. She emphasized that she wished the extra days to include quality education.

Director Utt said that he wanted to make up the lost instruction time. He stated that extending the school year would be the best option.

Director Smith recalled that the Board had previously stated that it preferred to extend the school year. He said that he was not in favor of making Wednesdays a regular school day. He said that the district fought hard to convince staff, parents and the community that Professional Learning Community time was valuable. He said that community partners and employers were familiar with making that time available. He said that that extending the school day would cause dramatic disruptions to an already long day. He noted that lengthening the school day would not add five minutes to every class period at every school at every level. He said that he was in favor of extending the school year. He said that parents almost overwhelmingly told him that they preferred extending the school year.

Director Boehme said that he also agreed to extend the school year but he stated that he thought just two days would be insufficient. He said that he preferred to extend the school year through a half-day on June 19, with teachers completing on June 20. He said that would re-capture four full days of instruction.

Director Smith agreed, recalling that in December, the district extended the first semester by four days. He said it should be about ensuring children have the time to learn.

Student Board Member Jessica Dilbone said that AP students would not benefit from an extended school year as all AP students in the nation take their AP exam in the same day. She said that it would be preferable to restore the instruction time before the exam. She said that she wanted to make up the instructional time in some manner.

Director Smith asked when the AP exams were held. Ms. Dilbone said that the tests occur in the middle of May.

Director Gordon said that she wished to see full instruction days on June 16-18 with a half-day on Thursday June 19, with teachers completing Friday, June 20.

Director Utt said that he liked the idea of extending the school year through a half day on June 19 and teachers completing on June 20. He stated that at least one of the Washington D.C. trips had not been

scheduled yet. He said that the Board should be focused upon finishing the year so that students were prepared to succeed next year.

Board Chair Bricker said that he agreed with a half-day for students on June 19 and the last day for teachers on June 20. He acknowledged that some students and families would be inconvenienced but he stated that the Board needed to do what was best for all 9,000 students.

Action: Director Smith moved to extend the school year through a half-day on June 19 and the last day for teachers on June 20. Motion APPROVED UNANIMOUSLY.

### ***OPEN ENROLLMENT AND INTERDISTRICT TRANSFER POLICIES***

Assistant Superintendent Frank Caropelo said that Board members had at their places a memorandum with staff's recommendations for both "Open Enrollment" which he recommended that the district not participate and "Inter-district Transfer Applications."

He reviewed the information regarding inter-district transfers, including a recommendation to release resident students requesting to transfer "out" with no limitations on grade or number. He said that the Board should establish January 1 as the annual date for the Board to declare the availability of inter-district transfer slots for the following year. He said that the Board should establish the length of transfers to Greater Albany as "through graduation" and establish attendance and behavior criteria required for maintaining a valid transfer.

Mr. Caropelo also detailed the recommended number of available seat for inter-district transfers "in" for the elementary and middle schools as well as for each high school and the Albany Online program.

Director Smith asked if a student accepted as an interdistrict transfer student could later request an in-district transfer to another Greater Albany school. Mr. Caropelo replied that it would be possible.

Mr. Caropelo said that in 2013, the Board declared that the district would have zero openings through this method of transfer. He recommended that the Board similarly declare that the district had zero openings available for the 2014-15 school year through this method of transfer.

Action: Director Boehme moved to approve the recommendations as proposed including the revisions to Board Policy JECB and Administrative Regulation JECB-AR(1), Inter-District Transfers. Motion APPROVED UNANIMOUSLY.

### **NEW BUSINESS**

#### ***CALENDAR ADOPTION***

Human Resources Director Randy Lary introduced the members of the Calendar Committee in the audience. He said that the committee provided a number of options for calendars for the 2014-15 and 2015-16 school years. He said that the Board would need to answer several questions in order to choose a calendar.

He asked if fall school conferences should be conducted during the week of Thanksgiving as was done this year, or would the Board give schools the opportunity to hold conferences earlier in the

school year. He said that if the conference were held in November, the Board had two options. He said that the conference could be held during Thanksgiving week or the Board could permit schools to actually hold the conferences at different times. He noted that in the past, the Board wanted to emphasize consistency and clarity. He said that allowing schools to flex conference times outside of Thanksgiving week would go against that.

Mr. Lary said that the other option for parent conferences would be to schedule the sessions in October. He provided sample calendars.

He said that the calendar committee discussed three, four, and five-day weeks in calendars. He said that members were fairly universal in agreeing to avoid three-day weeks, but the members did not see an evil in four-day weeks. He said that as a result, the committee proposed October and April conferences on a Monday-Friday schedule, understanding that most of the schools would be conferencing on a Thursday evening and a long day on Friday and then flexing the day on Monday. He explained that in the past, the district scheduled conferences on Thursday and Friday, thereby creating a three-day week.

Board Chair Bricker asked about secondary conferences in April. Mr. Lary replied that the middle schools and high schools were not planning spring conferences and would instead conduct regular instruction on those days. He said that was what the secondary schools were already doing.

Mr. Lary said that another consideration was whether the school year should be extended by adding additional non-contract days for the purpose of inclement weather make-up. He provided a calendar with non-contract days on the Friday before Spring Break and the Memorial Day weekend. He said that the Board had asked the committee to place several days in the calendar that would hold the potential for inclement weather days in the future. He said that adding non-contract days would extend the school year by two days.

Director Boehme asked if there was a difference in parent conference participation between the October and Thanksgiving week schedules. Mr. Lary replied that principals did not see a significant difference in attendance. He explained that the reason for bringing the conferences forward was about the timeliness of the conferences within the semester. He said that there was some belief that conferences would be most effective after six or seven weeks of school.

Mr. Lary said that in 2015, Labor Day will fall on September 7, the last possible date. He said that would make for the last possible date to begin a school year. He added that Veterans Day would fall on a Wednesday which would make paring of Veterans Day and a staff development day not feasible.

He said that the Calendar Committee offered the option in 2015-16 to start school prior to Labor Day. He said that if the district started the school year earlier, it could end the school year earlier.

Board Chair Bricker said that starting school before Labor Day would conflict with the 4H participation in the State Fair.



Mr. Lary said that the committee did not make any recommendations because it recognized that there were pros and cons to every aspect.

Board Chair Bricker asked that the slides be emailed to Board members. Mr. Lary said that he would do so.

Board Chair Bricker asked when Boys and Girls State would be held in 2015. Mr. Lary said that he would find out.

### ***SOUTH ALBANY HIGH SCHOOL TURF FIELD***

Superintendent Maria Delapoe introduced South Albany High School principal Brent Belveal and stated that he would discuss a proposal to install a turf football field at South Albany High School. She said that the Board packet contained an outline.

She said that having turf field at both high schools was a wonderful idea. She said that the turf surfaces allow more students to use the field. She said that a turf field would be a tremendous community asset and would be an opportunity to expand community partnerships. She noted that outside of the school day, Greater Albany athletic fields are used a lot. She said that she had a number of questions about the details, particularly the financial plan.

Principal Belveal said that athletic coordinator Tony Matta would talk about athletic facility use and community member Kevin Kelsch would address the financial aspects. He said that the work was just beginning and it was likely that he would be unable to answer all of the Board's questions. He said that he was asking for permission to go to the community and pursue what the options might be.

Mr. Belveal related that five years ago, the Lebanon School District used a process to build a very popular facility in their community. He said that the turf field was continually full of kids. He said that he has been working very closely with Lebanon project manager Rob Allen and engineer Brian Van Detta.

He said that community interest was high. He said that a committee of 25 people met several times to gauge interest and consider what their community connections might be. He said that a number of community members have a construction background and in-kind donations might be available. He said that community interest was high and there seemed to be considerable momentum.

Mr. Belveal said that using the collective "we" which included the school board, school district, the Boys and Girls Club, the City of Albany and all of the youth sports organizations, "we" collectively serve approximately 9,000 kids in a variety of different capacities.

He said that it was interesting that Greater Albany as a community that is larger than other locations which already have a turf facility for their children. He said that most of the kids who would use the field would never be a high school varsity athlete. He said that the project was not about creating an athletic field for a high school team.

Mr. Belveal said that he was talking about creating a million dollar facility at half that price through in-kind contributions and donated labor. He said that his discussion that evening would include three questions: Did the Board recognize the opportunities and service to kids in the community this project would provide? Would the Board permit the committee to go out into the community and discover what the actual in-kind donations and partnerships might be? Would the Board allow the committee to build the project if the school were able to meet the requirements determined by the Board?

Mr. Matta thanked the Directors for the opportunity to address the Board. He said that both of the high schools were unable to use their football fields for most of the year. He noted that the current South Albany High School football field and surrounding track was used for only 20 events per year. He said that the band practices on the parking lot. The soccer team plays on the baseball field. He said that the field is seldom used by PE classes. He said that this year, the boys soccer teams made it to the state playoffs, but because of darkness and field conditions, the game was played on the Lebanon field.

He said that South Albany High School students have limited experience in playing on a turf surface. He said that a ball bounces differently on turf than on grass. He said that the ability to practice on the surface would have the South Albany teams better prepared when competing in away contests.

Mr. Matta said that if Albany hosted youth soccer tournaments, that would bring money into the community. He said that the grass field is used 20 times per year, but if a turf surface was applied, that usage could increase to 200.

Kevin Kelsch said that he is the store manager of the Safeway in Albany. He said that the proposed project would be an exciting opportunity for the school district and community members to work in partnership to provide a safe, all-weather, multi-purpose turf field for the youth in the entire community. He estimated that the partnership could provide a professional project blueprint for future turf projects in the community. He recommended that a detailed business plan for administrative and constructive expenses should be utilized. He said that an experienced project manager should be in place for single point accountability, particularly when dealing with volunteers and in-kind donations. He said that project timelines and roadmaps for success should be documented. He said that best practices for cost savings and identifying potential partnerships for support with in-kind donations and cash donations should be shared. He estimated that the potential cost savings to the district could be significant. He said that the project makes sense for kids and the community and it should make financial sense for the district.

Director Boehme asked what the committee wanted in a project manager. Mr. Belveal replied that the committee does not have the expertise available. He said that he would want someone who understood the language and the process. He said that the project manager would guide the district through the bidding process and would ensure that the project kept on timelines.

Ms. Delapoer asked if the project manager would be a volunteer. Mr. Belveal replied that it would likely be a paid position.

Director Utt asked if Mr. Belveal was working with Facilities Director Doug Pigman to consider the long term impact upon maintenance expenses. Mr. Belveal said that he was. He added that Mr. Pigman and Facilities Foremen Gary Dahlquist were doing research with districts that already have turf fields.

Board Chair Bricker said that he was concerned about the timeline, stating that he thought it was too fast. Mr. Belveal said that the committee did not want to get too far ahead before receiving Board permission to continue. He stated that the South Albany High School committee was at least several weeks ahead of the timeline used by Lebanon School District to install their turf field.

Director Smith said that if the project was beneficial to one high school it could be beneficial to both schools. He said that a projected 200 uses at one field could mean 400 uses at both fields. He said that one project manager could possibly simultaneously supervise two projects. Mr. Belveal said that the effort at South Albany High School was a grassroots initiative. He said that the committee was gathering information and if the path for the first project could be identified, the path for the second school could be easier.

Director Smith asked how the Lebanon School District prioritized scheduling of their field. Mr. Belveal responded. Mr. Matta said that Lebanon has a fee schedule. Mr. Belveal said that how Albany wished to prioritize the use of its turf field would be up to Albany.

Director Gordon said that she was excited about the possibility. She estimated that the community would come together construct the field. She said that she is a banker and could help the school with the banking process.

Maria asked how the project could obtain the necessary funding. Director Gordon said that she would meet later that week with another banker to explore funding possibilities.

Mr. Caropelo asked of the expected life of the field. Mr. Belveal Brent estimated eight years would be the minimum. He noted that other fields have been in use for twice that long. He said that some point there would be some replacement expense.

Director Utt said that he liked the idea. He noted that Oregon State University has only one athletic field, where the varsity soccer teams play, that is natural grass. He said that even the recreational and intermural fields were turf. He said that the year-round field usage was huge.

Director Smith noted that one can only go to the donor well so many times. He said that it would make sense to simultaneously construct fields for both high schools.

Board Chair Bricker said that South Albany High School should continue to move ahead. Other Board Members nodded in agreement.

Director Smith said that he would like to see some soft commitments from the community. Mr. Belveal said that other districts told him not to plan upon usage fees as part of the construction funding.

Director Gordon said that she and West Albany High School coach Randy Nyquist have been discussing this type of project for both schools for years. She noted that South Albany High School already has alumni interest.

***NORTH ALBANY RIGHT OF WAY DEDICATION***

Business and Operations Director Russ Allen stated that the City of Albany was planning significant improvements to North Albany Road from the railroad tracks to Quarry Road during this summer. He said that the work would require a small easement into district owned property at North Albany Elementary School for which the City was offering a consideration of \$28,525. He said that Chris Cerklewski, an engineer from the City of Albany Public Works Department and Project Manager, would provide a brief project overview and answered questions.

Mr. Cerklewski summarized the project noting that the work would be to "urban standards" including gutters, curbs, sidewalks and storm drains as well as the replacement of the bridge over Thornton Lake. He said that the project would include two pedestrian activated crosswalks. He said that the easement requested of the school district was so that the City could construct a sidewalk in front of the elementary school. He noted that because the road provides the only access to North Albany Elementary and North Albany Middle Schools, the work needed to be completed during the summer.

Mr. Allen recommended approval of the Right-of-Way Dedication for that property transfer.

Director Gordon asked if there was a proposal to install a traffic light at the entrance to North Albany Middle School. Mr. Cerklewski said that there was already a traffic light there.

***CONTRACT EXTENSIONS/RENEWALS***

Human Resources Director Randy Lary stated that Board members discussed contract extensions during the Executive Session prior to the February 24, 2014 Regular Board meeting. He said that he would request Board approval to either extend or decline to extend licensed employee contracts at the March 10, 2014 Regular Board meeting. He said that the Board's actions would become public information on that date.

There was no Board discussion.

***BOARD POLICIES, ETHICS***

Assistant Superintendent Frank Caropelo said that House Bill 2079 modified ORS 244.020 and 244.175 and replaced the definitions of "member of the household" and "relative" with a single new definition of "relative" for purposes of the government ethics laws. He recommended changes to Board Policies *BBFA*, *Board Member Ethics and Conflicts of Interest*, *BBFB*, *Board Member Ethics and Nepotism*, and *GBC*, *Staff Ethics*.

Mr. Caropelo said that he would return the policies to the Consent Agenda of the next Board meeting.

There was no discussion.

**OTHER BUSINESS**

**SUPERINTENDENT ANNUAL GOALS FOR 2013-14 PROGRESS REPORT**

Superintendent Maria Delapoer provided a memorandum describing her progress in meeting her annual goals for 2013-14. Director Smith said that he appreciated the structure as it would be helpful in preparing her evaluation.

***FOOD SERVICE WRITTEN REPORT***

Business and Operations Director Russ Allen delivered food service metrics.

***MCKINSTRY UPDATE***

Business and Operations Director Russ Allen delivered a document from McKinstry indicating their overall heating and ventilation controls project completion status to date. The summary indicated that the Overall Project Completion rate was 36 percent.

Director Boehme said that he appreciated the format.

**ADJOURNMENT**

Board Chair Bricker said that the next regular Board Meeting would be March 10, 2014. He said that the Albany Public Schools Foundation iRun For Kids fundraising event would be March 15, 2014 at the North Albany Shopping Center.

Board Chair Bricker adjourned the Board meeting at 9:20 p.m.

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Frank Bricker, Board Chair

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Maria Delapoer, Superintendent

(Recorded by Jim Haggart)

**Business and Report Items** - Document Reference (filed with original minutes)