

Greater Albany Public School District 8J  
718 Seventh Avenue SW  
Albany, Oregon 97321-2399



## ***REGULAR BOARD MEETING***

**August 25, 2014 7:00 p.m.**

### **Minutes**

*Maria Delapoer, Superintendent*

#### **CALL TO ORDER**

Board Chair Boehme called the regular meeting of the School Board to order at 7:00 p.m.

Jerry Boehme	Board Chair
Micah Smith	Board Vice Chair
Frank Bricker	Director
Sandi Gordon	Director
Lyle Utt	Director
Stephanie Dilbone	Student Board Member
Maria Delapoer	Superintendent
Tonja Everest	Assistant Superintendent
Randy Lary	Human Resources Director
Russell Allen	Business and Operations Director

A list of others present at the meeting is filed with the original minutes. It was noted that a quorum of the Board was present.

#### **PLEDGE OF ALLEGIANCE**

Board Chair Boehme led participants in the Pledge of Allegiance.

#### **CORE PURPOSE/GOALS**

Student Board Member Jessica Dilbone began the meeting with a review of the district's Core Purpose and Strategic Goals:

**Core Purpose:** Educate and inspire all students to reach their full potential, equipped to be positive, contributing members of society.

**Strategic Goals:**

- We provide every student with challenging and motivating learning experiences that lead to continuous growth.
- We instill in every student the character traits that enable them to understand and interact in the world, appreciating and valuing differences.
- Our students thrive because every community member is a stakeholder and takes responsibility for the success of every student.

**SUPERINTENDENT COMMENTS AND INTRODUCTIONS**

Superintendent Maria Delapoer introduced Cindy Draper and Aimee Addison. She said that the Board would hear from both people later in the meeting as they would speak about the Albany Public Schools Foundation.

**COMMENTS FROM THE PUBLIC**

None.

**CONSENT AGENDA**

- 1) Minutes from August 11, 2014 Regular Board Meeting
- 2) Personnel (with Addendum)
- 3) *BBFA, Board Member Ethics and Conflicts of Interest*
- 4) *BBFB, Board Member Ethics and Nepotism*
- 5) *EEACA School Bus Driver Examination and Training*
- 6) *GBC, Staff Ethics*
- 7) *JGAB, Use of Restraint and Seclusion*
- 8) *JHCB, Immunization and Vision Screening/Eye Examination*

Board Chair Boehme stated that if there were no objections the Board would approve the Consent Agenda. There were no objections. Board Chair Boehme DECLARED THE ACTION DECIDED by UNANIMOUS CONSENT.

**BOARD REPORTS**

**LEGISLATIVE LIAISON REPORT**

None.

**SUBCOMMITTEE REPORTS**

None.

**BOARD MEMBER REPORTS**

Director Gordon said that she registered her daughter at South Albany High School and stated that the procedure was flawless. She said that students were issued their textbooks on the same day.

Director Bricker said that he is also a Board Member for the Linn Benton Lincoln Education Support District. He said that the organization was recently informed that the Pinnacle Parent Information system would not be available after this year. The company which owns Pinnacle was bought out by another and the new company had declared that it would no longer support the system.

**STUDENT REPORT**

Student Board Member Jessica Dilbone said that South Albany High School registration was conducted during the previous week and it went very well. She said that students also received their textbooks. She said that the turf surface had been laid out at the athletic field and the project needed only the spreading of the sand and rubber pellets for completion. She said that teams hoped to begin using the field by the end of this week. She said that other fall sports were well underway and practices were going well. She said that teachers were back in the classrooms that day.

**DISTRICT ACCOUNTABILITY PLAN**

None.

**REPORTS**

**ALBANY PUBLIC SCHOOLS FOUNDATION DIRECTOR**

Superintendent Maria Delapoer stated that the Albany Public Schools Foundation has been a terrific partner of the district for 30 years. She said that the Foundation had conducted a number of iSwim and iRun fund raising events in which the Directors participated. She said that those funds go toward classroom grants and scholarships. She said that the president of the Foundation, Cindy Draper, was present as was the new Development Director Aimee Addison.

Ms. Draper said that she was the president of the Albany Public Schools Foundation. She said that she would briefly state where the Foundation was now and then Aimee Addison would detail where the organization plans to go in the coming year. She said that in 2013-14, the Foundation raised almost \$36,000 from the iSwim and iRun events. She noted that since the Foundation began those events, the organization raised a total of \$190,000. She stated that the money went back into the classrooms. She noted that in the past year, the Foundation actually bestowed \$45,000 in classroom grants and other awards. She said that almost \$217,000 had gone back to the classrooms in grants and other awards since 2001.

She said that in 2013-14, the Foundation reached a total \$1 million in total assets. She said that included \$617,000 in endowed funds. She said that since 1990, the Foundation had awarded almost \$273,000 in scholarships.

Ms. Draper said that this year would be a very important year for the Foundation as it hired Development Director Aimee Addison. She said that the organization received a \$25,000 grant from the Oregon Community Foundation as well as a generous donation from the school district to fund the position. She asked Ms. Addison to describe some of the areas of focus.

Aimee Addison said that as this will be the 30<sup>th</sup> anniversary of the Foundation, she was planning a celebration in January or February which would be both a commemorative event and a way to build the donor base. She said that she was working on social media, donor data base building, and marketing so that people were more aware of what the Foundation does in the community. She said that she would be getting out in the community and become more involved in other civic groups such as Rotary and Kiwanis. She said that she wanted greater collaboration with the Corvallis Public Schools Foundation and other groups.

She said that the Foundation was working with Superintendent Delapoer to restore the artist in residence program and expand music, health and wellness programs. She said that she was also interested building relationships and providing programs and training which would benefit teachers.

Ms. Delapoer said that Ms. Addison would be working from one of the classrooms at the Fairmount building.

Board Chair Boehme thanked Ms. Draper and Ms. Addison for their report.

***DFAC RECONSTITUTION PROCESS***

Business and Operations Director Russ Allen said that he would discuss possibilities in creating a process similar to the 2004-2005 District Facility Advisory Committee (DFAC) to review district facility needs.

He recalled that in 2004, Superintendent Pat Bedore welcomed attendees to the first meeting of the District Facilities Advisory Committee on December 6, 2004. He said that attendees included Russ Allen, Randy Lary, Lyle Utt and Board Member Frank Bricker. He stated that the DFAC committee was comprised of 32 appointed members and was chaired by Martha Wells with subcommittee chairs Ron Reimers and Janet Steele. Committee members were predominately from the community but also included teachers, principals, and students.

Mr. Allen reported that the DFAC completed its work ahead of schedule and forwarded its recommendations to the School Board in June of 2005. He said that the Committee members identified \$97 million in needed projects. Believing that the amount exceeded what the community was able and/or willing to support, the committee prioritized the needs and ultimately forwarded a recommendation to the School Board of \$73 million for what they considered to be high priority projects. Mr. Allen said that School Board prioritized that list even further and ultimately submitted to the voters a \$55 million bond request, just over half of what DFAC had initially identified as needed.

He said that voters approved the request in November of 2006 and the Bonds were sold in December with a ten-year maturity. He said that the bond costs were first levied in property tax bills in November of 2007. He said that the last tax bill that the levy would appear in would be in the fall of 2016. He suggested that if the Board ultimately decided to submit another bond request to voters, it would be logical to have the first levy appear in property tax bills in fall of 2017. He said that an election in November, 2016 or May, 2017 would accomplish that. He said that May, 2016 was also a possibility, but the district would need to hold off until the fall of that year to sell the bonds.

Mr. Allen explained that the district took the first step in determining unmet facility needs by hiring gLAs Architects to conduct a district-wide facility assessment. He reported that the work was currently underway and would be completed by late this fall. He said that the Board packet included a draft timeline to meet a November, 2016 election target. He said that the document assumed the creation of a community based advisory committee similar in nature to the 2004-2005 DFAC.

He said that the topic was on the agenda that evening as a report to begin the discussion of whether the Board was interested in forming a facility advisory committee, and, if so, what process staff should follow so that the Board could ultimately appoint an appropriate cross-section of our community to the advisory committee.

Director Bricker said that he was involved in two bond efforts. He said that in the first, the Board told the public what was needed without involving the community and the measure was resoundingly defeated. He said that in the second bond action, the Board formed the DFAC and

got the community involved in the process. The community approved the second measure. He said that it would be very advisable for the Board to reconstitute the DFAC to obtain public input and buy-in for a bond measure.

Director Gordon recommended getting started right away. She noted that Superintendent Delapoer would be retiring within a year and her input and experience would be very valuable.

Director Smith said that the sooner the Board got moving the easier it would be to adjust to “hick-ups” that might occur.

Director Utt recalled that the previous DFAC divided into halves where one sub-committee examined facilities and one sub-committee looked at enrollment projections. He said that it would still be valuable to the process to consider enrollment.

Mr. Allen spoke of the work gLAs Architects would provide. He said that it was assumed that there would be a DFAC process. He said that the gLAs report would “kick-start” to process so that there would be foundation of information for the committee. He explained that in the last bond measure, many of the district needs were very obvious. He said that a lay person could have gone into any building and immediately recognize the work that needed to be done. He said that much of those “low hanging fruit” were addressed by the 2006 bond. He said that other needs were still present, but they might not be quite as obvious to the casual observer. He emphasized that the gLAs report would be the starting point for the DFAC.

Director Smith suggested that a professional look at projected enrollment. He asked how enrollment forecasts were previously determined.

Director Bricker said that when the district hired professionals to project enrollment, the numbers were within one percent of the district’s own estimates.

Director Utt stated that he was a member of the sub-committee that studied enrollment. He said that the projections were unable to forecast the downturn in the economy. He agreed that the district’s enrollment estimates were likely to be just as accurate as the professionals. He acknowledged that Albany would grow, but how much it would grow was still just an estimate.

Director Smith said that he was less concerned with numbers and more interested in “where.”

Mr. Allen described how enrollment projections were determined. He said that the “wild-cards” were new housing starts and economic downturns. He explained that for the 2006 bond, the City of Albany provided information. He said that he again contacted the City of Albany and asked for current and projected housing starts. He said that he also asked for the City’s population growth projections. He said that staff had no objections to asking a professional to calculate population growth. He said that it had not been brought forward because staff did not see the value in the dollars expended.

He said that another consideration was all-day kindergarten and staff was examining what all-day kindergarten would do to school capacity. He said that it was staff’s intent to have that information by January or February.

Board Chair Boehme said that the important question was what the Board wanted to do for a process.

Mr. Allen said that the Board could decide that it wanted to recruit and appoint the members of the District Facilities Advisory Board. He suggested that there could be an application process and the Board could review the applications and make its selections.

Director Gordon thought that the Portland State University population estimate did not create value.

Board Chair Boehme asked for Board Members to form a DFAC sub-committee to make recommendations to the Board. Director Bricker and Director Gordon said that they would serve on that sub-committee.

Board Chair Boehme agreed and stated that there should be an application process for DFAC members.

Superintendent Delapoer suggested that there be a variety of perspectives and a balanced committee. She stated that an application process would give everyone an opportunity to express interest. She said that one of the critical pieces would be to identify a chair to facilitate the committee as well as a community person who could put together the political action committee funding.

Director Utt commented that part of the success of the DFAC was that the people running the meetings had no connection to the school.

Mr. Allen suggested that the sub-committee could return to the Board at their September 8 meeting. Board Chair Boehme agreed.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

#### ***BOARD POLICIES, ADMINISTRATIVE REGULATION, HARASSMENT***

Human Resources Director Randy Lary said that the Oregon School Boards Association (OSBA) had recommended revisions to Board Policies *GBN/JBA*, *Sexual Harassment*, and *JBA/GBN*, *Sexual Harassment* to clarify prohibited conduct and identify the standard for measuring the impact of off-duty conduct.

He recalled that at the August 11 meeting of the Board, GAEA president Sue McGrory requested an addition to Board Policies *BGN/JBA* and *JBA/GBN*. She also requested revisions to Administrative Regulation *IIBGA-AR*, *Electronic Communication System*. Mr. Lary said that the documents as presented contained those revisions.

Mr. Lary said that the addendum at Board member places to Administrative Regulation *IIBGA-AR*, *Electronic Communications*, would add a new paragraph 1b at the bottom of page 5.

Director Smith recommended a grammatical correction to Board Policies *GBN/JBA* and *JBA/GBN*. Mr. Lary agreed.

Board Chair Boehme directed that the documents be returned to the Board at the Consent Agenda of the next meeting.

***BOARD POLICIES, ADMINISTRATIVE REGULATION, PERSONAL ELECTRONICS***

Business and Operations Director Russ Allen recommended revisions to Board Policy *GCAB, Personal Electronic Devices and Social Media – Staff*; Board Policy *JFCEB, Personal Electronic Devices*; and Administrative Regulation *JFCEB-AR, Personal Electronic Devices and Social Media*.

He said that House Bill 2426 passed during the 2013 session created new provisions and amended ORS 337.120 and ORS 343.223. He said that the Bill was intended to encourage school boards and districts to have thoughtful conversations about how technology was utilized in schools and how to make better educational use of all the computers, iPads, and electronic devices that students are already bringing to school. He said that House Bill 2426 required school districts to adopt policies regarding student use of personal electronic devices. He said that the Bill also required districts that implemented curriculum which integrated or included technology, to grant access to these materials free of charge.

Director Smith referred to paragraph 10 of Administrative Regulation *JFCEB-AR*. He said that the sentence would prohibit student access to social media websites using district equipment, while on district property or at district sponsored activities unless the access was approved by a district representative. He said that there might be legitimate educational uses for social media. Mr. Allen said that he would examine the paragraph.

Board Chair Boehme directed that the policy documents be returned to the Board at the Consent Agenda of the next meeting.

**OTHER BUSINESS**

***ADVOCACY BY BOARD***

Executive Assistant Jim Haggart prepared a summary of interactions by Board members with schools, community groups, community leaders and legislators on topics relating to schools to help create understanding of issues facing public instruction.

**ADJOURNMENT**

Board Chair Boehme noted that School Open House events would begin soon. He asked that Board Members tell Executive Assistant Jim Haggart which sessions they were available to attend.

Board Chair Boehme said that the Back to School Rally would be August 26 at 2:00 p.m. in the West Albany High School gymnasium. Ms. Delapoer said that a social event would follow at her home.

Board Chair Boehme noted that the next Regular Board meeting would be September 8, 2014.

Board Chair Boehme adjourned the Board meeting at 7:37 p.m.

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Jerry Boehme, Board Chair

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Maria Delapoer, Superintendent

(Recorded by Jim Haggart)

Business and Report Items - Document Reference (filed with original minutes)