

Greater Albany Public School District 8J
718 Seventh Avenue SW
Albany, Oregon 97321-2399



REGULAR BOARD MEETING
November 17, 2014 7:00 p.m.

Minutes

Maria Delapoer, Superintendent

CALL TO ORDER

Board Chair Boehme called the regular meeting of the School Board to order at 7:00 p.m.

Jerry Boehme	Board Chair
Micah Smith	Board Vice Chair
Frank Bricker	Director
Sandi Gordon	Director
Lyle Utt	Director
Stephanie Dilbone	Student Board Member
Nate Burman	Student Board Member
Maria Delapoer	Superintendent
Tonja Everest	Assistant Superintendent
Randy Lary	Human Resources Director
Russell Allen	Business and Operations Director

A list of others present at the meeting is filed with the original minutes. It was noted that a quorum of the Board was present.

PLEDGE OF ALLEGIANCE

Girl Scouts from Troop 20339 led participants in the Pledge of Allegiance. Dawn Young is the Troop Leader.

CORE PURPOSE/GOALS

Director Smith began the meeting with a review of the district's Core Purpose and Strategic Goals:

Core Purpose: Educate and inspire all students to reach their full potential, equipped to be positive, contributing members of society.

Strategic Goals:

- We provide every student with challenging and motivating learning experiences that lead to continuous growth.
- We instill in every student the character traits that enable them to understand and interact in the world, appreciating and valuing differences.
- Our students thrive because every community member is a stakeholder and takes responsibility for the success of every student.

SUPERINTENDENT COMMENTS AND INTRODUCTIONS

FOOD SERVICE MANAGER

Superintendent Maria Delapoer asked Business and Operations Director Russ Allen to introduce the district's new food service manager.

Mr. Allen said that former food service general manager Sharon Short would be leaving the school district for another assignment within the Sodexo organization. He said that he was pleased to introduce Kathleen Pitzer and said that she had been hired as the next general manager for the food service department. He said that Ms. Pitzer has 19 years of experience in the food service industry including service as the food service director in the Hermiston School District.

Board Chair Boehme welcomed Ms. Pitzer to the school district.

PROFESSIONAL DEVELOPMENT UPDATE

Superintendent Maria Delapoer said that she and Assistant Superintendent Tonja Everest would summarize professional development activities conducted on November 10. She said that she visited South Albany High School where she was able to learn more about the AVID program and practice things like Cornell Notes. She said that in the afternoon she viewed elementary staff development at Timber Ridge School where she sat in on the new ReadyGen language arts curriculum rollout.

Ms. Everest said that she also attended a combined high school staff development training hosted by South Albany High School. She said that she participated in discussions of instructional practices as well as a general discussion of AVID.

She said that at the elementary level, there was a variety of teacher selected sessions such as standards based grading, Pinnacle, ReadyGen, a new writing rubric, GoogleDocs, and classroom management techniques.

Ms. Everest said that at the middle school level, there was also a variety of sessions based upon building needs and goals. She said that North Albany Middle School was working on academic language which was important to both English Language Learners and well as English speakers. She said that Memorial Middle and Timber Ridge School discussion topics concerned effective instruction. She said that Calapooia Middle School teachers were working on school goals and reviewing reporting and grading practices. She said that special education teams worked on the modified diploma and the Smarter Balance Assessment.

TIMBER RIDGE STUDENT REPORTER

Executive Assistant Jim Haggart introduced Timber Ridge School Student Reporter Hailey Harlan. He said that she is an eighth grader taking Algebra, Language Arts, Science, Social Studies, Leadership, Enrichment, Health and PE. Her favorite subject is Language Arts.

He said that Miss Harlan studies ballet and plays the piano and guitar. Her brother Nicholas is a 4th grader at Timber Ridge School. Her parents are Lisa and Michael Harlan.

STUDENT REPORTER

Timber Ridge School Student Reporter Hailey Harlan addressed the Board. The text of her report is provided as an attachment to these minutes.

STUDENT ALL - STARS

Cassie Cosler, and Andrew Nord of Calapooia Middle School and Tianna Bitz, Stephanie Farnes, and Maiya Hamilton of Memorial Middle School were recognized. Curtis Allen, Jessica Bradley, Eli Nicholas, and Cindy Wong of North Albany Middle School were also honored.

COMMENTS FROM THE PUBLIC

None.

CONSENT AGENDA

- 1) Minutes from October 27, 2014 Regular Board Meeting
- 2) Personnel

Board Chair Boehme stated that if there were no objections the Board would approve the Consent Agenda. There were no objections. Board Chair Boehme DECLARED THE ACTION DECIDED by UNANIMOUS CONSENT.

BOARD REPORTS

LEGISLATIVE LIAISON REPORT

Board Chair Boehme noted that Business and Operations Director Russ Allen would have a report later in the session.

SUBCOMMITTEE REPORTS

Director Gordon said that she was a member of the panel which interviewed Kathleen Pitzer for the food service department. She added that Ms. Pitzer has a wealth of experience in nutrition.

BOARD MEMBER REPORTS

Director Utt said that he attended the OSBA annual conference and participated in a “Reimagining STEM” session. He said that he would gather materials and would share the information with the Directors.

Director Smith said that earlier that afternoon he had his first conference with his daughter’s kindergarten teacher, Ms. Bauserman. He said that she had videotaped children during certain skills and tasks such as his daughter reading a book. He said that Ms. Bauserman used an iPad to show parents the skills their child had learned. He said that the images were impactful.

Board Chair Boehme said that he went to several Professional Learning Community (PLC) sessions. He said that he observed a meeting conducted at Oak Elementary School which included participation by teachers from four schools. He said that the teachers were very well engaged in determining how to assess writing assignments. He said that he also attended several student led AVID groups.

Director Gordon said that Memorial Middle School offers a 10 minute breakfast break which is very well organized. She said that Calapooia Middle school has a similar program and Timber Ridge is interested in a comparable offering. She said that teachers are already seeing improvements in student grades.

STUDENT REPORTS

West Albany High School Student Board Member Nate Burman said November has only 13 days of school. He said that the school athletics and activities recently moved up to the 6A level. He said that the football team lost to Central Catholic, a nationally ranked team. He said that the boys water polo team placed third in the state and the girls team earned second place. He said that teams were now playing at the highest level but were still competing well.

South Albany High School Student Board Member Stephanie Dilbone said that fall sports had wrapped up. She said that girls soccer and volleyball both made it to “play - ins” and boys soccer made it to the playoffs. Peer tryouts were conducted last week and there were a lot of new members. She said that winter sports began practice that day. She said that the dance team on November 15 earned two first place trophies at the Wilsonville competition which was very exciting. She said that the school completed a food drive which was very successful. She said that one class brought more than 500 pounds of canned food.

DISTRICT ACCOUNTABILITY PLAN

PLC PROGRESS

Assistant Superintendent Tonja Everest invited Elementary Curriculum Director Lori Greenfield to address the Board. Ms. Everest recalled that several years ago, the district and the community made the commitment to carve out time for teachers working with teachers to make improvements in academics for all students. She introduced Oak Elementary School fifth grade teachers Alisa Straub and Annie Baker and said that they would reflect on the work of Professional Learning Communities (PLC's) in their school.

Ms. Straub said that she and Ms. Baker consider themselves the dynamic duo and before the PLC session begins, they have already decided what their focus is to be that day. She said that the effort is to keep the discussion focused on the standards and learning. She said that they discuss Smart Goal progress, standards reports, which students are meeting and which children need more help.

She said that she and Ms. Baker share the same students for math instruction this year. She said that the students were divided into two groups according to ability so that the lower achieving children could receive more support. She said that she and Ms. Baker frequently talk about student progress.

Ms. Straub said that the teachers created a document that the children actually have in their folders with the standards attached and that way they can track their own progress. Ms. Baker said that the teachers have similar document with more detail.

Ms. Straub said that the teachers design formative assessments during the PLC sessions. She said that at the same time, teachers compare classroom lessons. She said that every moment is

effectively utilized. Ms. Baker said that she truly looks forward to Wednesdays because the time is really effective.

Board Chair Boehme said that when he visited Oak Elementary School, there were teachers from four schools meeting together. He asked if the larger groups were more effective or if having more people slowed the progress. Ms. Baker said that it felt more positive last year and this year she would prefer the discussion to be between just her and Ms. Straub. She stated, however, that it is helpful to hear how other schools are doing things.

Director Gordon asked if the standards spreadsheet would be shared with parents. Ms. Baker said that it would. She said that the information was also on the Pinnacle Parent Portal.

Ms. Everest introduced Ms. Kilee Sowa and said that she is a teacher at Memorial Middle School where she teaches Language Arts to sixth graders. She asked Ms. Sowa to share her experiences at Memorial with sixth graders who have begun to work in the new Common Core environment.

Ms. Sowa said that she is part of the Memorial School Language Arts Professional Learning Community (PLC). She said that the team was working with new language arts materials and the PLC's were a lifesaver. She said that teachers were essentially given a clean slate with their knowledge of the Common Core. She said that the schools have new curriculum so there is the opportunity for new thoughts without the previous "This is the way we have always done it."

She said that the Language Arts team has been planning units by standards and the focus has been to develop a new, year-long plan for the 6th, 7th and 8th grade Language Arts team. She said that over the past four years, teachers have learned to analyze student data together. She said that it has been a long process, but the PLC time has been extremely beneficial. She added that participants were collaborating as a team, scoring student work samples, and calibrating with one another.

Ms. Sowa said that the teachers at her school do not have much access to technology. She explained that the school has just 3 computer labs but they are in nearly constant use every day.

Director Smith asked if students could use smartphone and tablets in the classroom. Ms. Sowa said that it might be possible.

Board Chair Boehme asked if the Language Arts teachers met solely within their grade. Ms. Sowa replied that each Wednesday, all of the Language Arts teachers meet as a team. She said that some teachers instruct more than one grade level. She said that later in the session, the team might break into smaller groups.

Board Chair Boehme asked if the structure was repeated in the Math or Science classes. Ms. Sowa said that the other subjects used a similar process.

Assistant Superintendent Tonja Everest said that there was more PLC work to be done. She said that there would be a progress report from the high schools in the future.

FOUNDATION GRANTS

Superintendent Maria Delapoer introduced North Albany Elementary School principal Tracy Day and asked her to discuss the elementary school supplemental grants funded by several partners.

Ms. Day said that the district was in a partnership with the Albany Public Schools Foundation, Albany Parks and Recreation Department and the Corvallis Arts Center. She said that combining those resources had created some wonderful enrichment opportunities for the elementary schools. She noted that not all elementary schools have music, art or PE. She said that the supplemental grant permitted the school district offer students some wonderful experiences such as Outdoor School, robotics, and other opportunities.

She said that the purpose of the program was to enhance offerings in Science Technology Engineering and Math (STEM), Fine and Performing Arts, and Wellness. She said that South Shore Elementary has a Symphonia Strings music program with approximately 30 participants. She described other programs in the fine and performing arts, STEM, and Wellness.

Ms. Day spoke of funding and stated that schools were divided into three categories in which the campuses received \$3,000, \$4,000 or \$5,000 depending upon the makeup of the schools. She said that although the timeline this year was short, each of the schools submitted their applications promptly.

She said that the grants permit schools to be creative in how they use additional resources. As an example, she said that Clover Ridge School would host an outdoor school for children in grades K-2 to include building bird houses, nature writing, and an interactive assembly with the Chintimini Wildlife Refuge and camp songs with a music teacher.

Board Chair Boehme thanked Ms. Day for her report.

Ms. Delapoer said that the program used funds that the district set aside last spring and then by partnering with other groups, was able to increase those monies. She said that it was another of the creative ways in which the district was trying to bring the fine and performing arts into the schools. He said that music teacher Margo DeYoung travels to the elementary schools and works with fifth graders once or twice a month so that they have some exposure to music. She said that other fifth graders go to band classes at North Albany Middle and Memorial Middle Schools before they start their elementary school day.

ELECTIVES

Human Resources Director Randy Lary said that he would discuss non-core electives including K-5 student access to music, technology or physical education offerings by “specialist” teachers. He said that Board members had in their packets a document that was very similar to a document they received a year ago regarding specialists in electives.

He said that the top of the page was self-explanatory as it illustrated changes over the years in Reading/benchmark staff, music teachers, counselors, and librarians since the 2004-05 school year. He said that the center section reported elementary, middle and high school specialists in reading/benchmark, music, PE, counselors, and librarians. He noted that the district was down

slightly in FTE from a year ago in elementary music, middle school PE and up slightly in high school physical education and high school counselors.

Mr. Lary spoke of the number of class sections offered during the first semester. He said that almost all were very similar to a year ago. He said, however, that the number of technology classes at Memorial Middle School was up fairly significantly and that was due to a change in the master schedule to add a required course in technology. He noted that North Albany Middle School added classes in Family Studies. He also noted that the high school Regional Trades Program was broken out separately as were foreign languages. He corrected the report to indicate that West Albany High School has 3 choral classes.

Director Smith said that it appeared that Timber Ridge School has no electives. Mr. Lary replied that the school offers a very different schedule. He said that electives are offered under the title of enrichment. He said that within the program was a variety of elective courses.

Director Gordon said that her granddaughter attends Timber Ridge School. She said that Leadership students meet before the start of school. Mr. Lary said that North Albany Middle School offers a similar structure for its yearbook staff. He said that yearbook was offered as a club, not a specific class.

Director Smith said that it appeared that South Albany High School was not offering technology classes. He provided a statistic that indicated that in the near future, the United States would need to fill 150,000 new jobs related to computer science and mathematics but our current universities were only graduating 100,000 students. He said that by 2020 there would be 1.4 million technology related jobs in the United States. He said that it was a \$500 billion business opportunity for our students but the district was not offering any technology classes at one high school.

Director Gordon said that the school bond paid for the technology building at South Albany High School but that was not how the building was being used.

Student Board member Stephanie Dilbone said that the South Albany High School offered typing classes. Director Smith replied that typing did not count as a technology class. He said that he wanted students to be able to operate a Microsoft Office suite of products, transfer files, map a network drive, and perform coding.

Student Board Member Stephanie said that South Albany High School has many technology classes such as wood shop and welding. She said that there were many jobs in the applied arts. Director Smith agreed but he said that there must be 30 students who would want to take a coding class and they were being denied that opportunity right now.

Ms. Delapoer said that part of the challenge was in finding the right teacher. She said that the district was seeking to offer a class during the second semester that would permit students to be helpful to staff and to expand the student knowledge base.

Mr. Allen said that he attended a session at the Oregon School Boards Association annual conference. He said that part of the difficulty in scheduling high school technology courses is the competition in meeting the state requirements and working to meet the expectations of colleges. He said that colleges want foreign languages but are not requiring technology instruction.

Board Chair Boehme spoke of leveraging. He said that back when Director Smith was in high school, most of the district technology work was being performed at West Albany High School. He said that instead of waiting for a technician to arrive and address a difficulty, the shortfall could be corrected by a student.

Student Board Member Nate Burman said that students do all the technology work at West Albany High School now.

Director Bricker asked of the four technology classes at West Albany High School. Director Smith said that they were event technology classes and were not progressive.

ACCOUNTABILITY PLAN REVIEW

Superintendent Maria Delapoer said that Board members had the District Accountability Plan in their packets. She said that the text was revised periodically, but the document remained valuable. She said that the plan could be updated now that the district had the Achievement Compact and other targets from the state. She asked for several of the Board members to work with departments and the District Leadership Team (DLT) to consider proposed changes to place the document in alignment with other accountability documents. She said that the Board could later review the document at a work session prior to a regular Board meeting.

Director Smith asked that DLT make the initial review.

Board Chair Boehme noted that the District Accountability Plan was intended to be a working document.

Director Bricker and Board Chair Boehme volunteered to assist in reviewing the document.

Director Gordon asked for a review of technology instruction at the high schools.

Board Chair Boehme suggested that next year, the electives report be shared with the Budget Committee.

REPORTS

ELEMENTARY PROGRAMS (READYGEN, MATH STUDIO, RTI, NEU, LITERACY GRANT)

Assistant Superintendent Tonja Everest introduced Elementary Curriculum Director Lori Greenfield and said that she would provide a summary of educational programs at the elementary school level to move the dial on student achievement.

Ms. Greenfield said that the packets contained summaries of many of the programs available in the elementary schools to help students be career and college ready.

She began her discussion with the Early Literacy Grant. She said that the district applied for and received a \$45,000 Oregon Early Literacy Grant funded through the Oregon Early Learning Council. The program was named “Juntos” or “Together” as it reflected the collaborative effort of the district, Linn Benton Community College, and the Albany Public Library to provide six, ten-week play & learn workshops for parents and their children. She said that Marisa Robinson, the district’s new bilingual coordinator for this grant, has a background in community outreach and works closely with the district’s Welcome Center. She said that the fall session was serving 25 adults and 40 children.

Ms. Greenfield spoke of data driven instruction and Oregon RTI and said that the programs were linked. She said that the district became involved in the data project to build coherence. She said that the Oregon RTI grant helped address the discrepancies in achievement between the overall elementary student population and the subgroup populations of English Language Learners, economically disadvantaged students, and non-white students. She said that the district was also recently selected by the US Department of Education to participate in a study to evaluate the impact of a high quality, data driven instruction model on student achievement as measured by fourth and fifth grade Smarter Balanced Assessments. She said that the study provides for training, professional development, and instructional support from Focus on Results, a national provider of data driven instruction support.

She spoke of the ReadyGen elementary curriculum and that the district has had an exciting learning curve with the program. She explained that the program began with the standards and worked backward. She said that students and teachers would have a common understanding of where each module and each unit was going, how students would be assessed, and what the rubrics would look like. She said that it was exciting because the system aligned with the secondary literacy curriculum. She said that ReadyGen produced a higher level of thinking in the classroom. She said that students were learning how to analyze complex texts and accomplish complex tasks.

Ms. Greenfield said that ReadyGen, the Columbia Teachers College Writing Training and Math Studio all offered our teachers great professional development. She said that all were aligned in that they were geared to more rigorous instruction to help students achieve the Common Core standards.

She said that the summer writing training was wonderful. She said that in the classrooms of the teachers who attended the training, there was a change in culture. Ms. Greenfield said that classroom instruction was about the reading, thinking, and writing connection. She said that students were finding their voice as writers, causing them to love writing.

Ms. Greenfield said that she thinks of writing as the highest form of thinking. She said that the program teaches students to understand the craft and structure of writing. She explained that if students understood how to construct complex texts, they would more readily understand it.

She said that Math Studio was another great professional development program at the participating schools. She said that on both campuses, the whole school was organized around effective

instruction and developing mathematically productive habits of mind and interaction. She said that students were thinking of Math as a place for deep, complex thinking and learning and not merely getting the right answer.

Ms. Greenfield described the elementary Professional Learning Communities (PLC's). She explained that elementary teachers are generalists in reading, writing and math. She said that teachers are appreciative of the opportunity to collaboratively study their practices and learn how to best support student learning. She said that PLC sessions provide the critical time needed to build a shared understanding of what the common Core State Standards were asking and to co-develop the assessments needed to measure student progress toward the standards.

She said that Lafayette Elementary School was participating in the No Excuses University network of elementary, middle and high schools across the United States. She stated that the schools actively promote a comprehensive model of college readiness to all students the moment they begin elementary school. She said that later in the meeting, principal Gina Ayers would share how this exciting program supported a culture of high achievement.

Board Chair Boehme asked if all of the teachers were doing all of the programs. Ms. Greenfield replied that not all of the teachers were doing so.

Board Chair Boehme asked if one of the programs could be applied to all teachers. Ms. Greenfield said that next year, all of the teachers would be using ReadyGen for the literacy curriculum. She explained that not all of the materials were ready at the start of this year.

Ms. Greenfield said that she would like to provide the Columbia Teachers College Writing Training to every teacher but there was a money issue.

Ms. Everest spoke of AVID and said that it was about good instructional practices across the schools and she said that there were a few teachers who happen to be actually doing a piece of all of the instructional programs such as high quality writing, reading and math professional developments. She said that if you talked to a teacher of a Title I school, who received all three trainings, they completely saw the coherence of the instructional methods and how it tied to every curricular area.

Director Smith said that one of the features of AVID was that it aligns vertically K-12. He said that the structure and practices start very early on and are continued all the way through.

Ms. Everest said that the Language Arts materials purchase aligned from K-12. She said that this was the first time the district was able to do that.

Ms. Delapoer said that the district was attempting to pilot the programs at certain schools and learn what they had to offer, so that staff would know how to roll the program out to all schools.

Director Bricker said that the Board might want to introduce all of the programs but it was the teachers who had to carry those out. Improvements may have to occur over time, he said.

Ms. Greenfield said that all of the teachers were using the same curriculum.

Lafayette Elementary Principal Gina Ayers said that Lafayette teachers like Math Studio. She said that she hoped that the district would expand its use to all elementary schools. She said that students who have worked with Math Studio will go to middle school and be in a new ball game. She said that her school was seeing improvement internally from grade to grade.

Director Gordon asked if Lafayette was the only school doing Math Studio. Ms. Ayers replied that Waverly Elementary School teachers were using it. Ms. Everest said that all the middle schools have Math Studio this year. She said that the high schools do not have Math Studio but they will get it in the future.

Board Chair Boehme said that when he visited Lafayette School, he found it interesting that teachers compared how Math was taught last year with how it would be learned this year. He said that some students who struggled in the past were doing better with the new method. He said that students were required to learn how to do it as opposed to just looking at it. Ms. Ayers said that previously students could come up with an answer but could not explain how they got there.

Ms. Ayers said that Lafayette is a Focus School and the No Excuses University was a good fit. She said that the six instructional practices of the program could be used in every content area.

STATE FINANCIAL FORECAST

Business and Operations Director Russ Allen said that he would summarize the state revenue forecast and discuss projections for the State School Fund.

Mr. Allen said that the State of Oregon released its quarterly financial forecast on November 13. He said that the State was estimating \$19 million revenue more in the 2013-2015 biennium than the previous estimate. He said that the State was \$29 million dollars below the amount which would initiate the "Revenue Kicker" which would be a return of some tax money to the tax payers of the state. Mr. Allen said that the State was estimating \$67 million more revenue during the 2015-2017 biennium.

He emphasized that the State was very close to the "2% Revenue Kicker" and stated that if that happened it would remove \$250 million from the State General Fund. He estimated that the number would not significantly change in the near future.

Mr. Allen noted that the district was perhaps four weeks away from receiving its audited numbers for the 2013-2014 school year. He said that when he received those numbers, he would compare that information with the state revenue and provide everyone with an updated chart.

OLD BUSINESS

SAHS READER BOARD

Business and Operations Director Russ Allen said that he would request approval of a proposal to install an electronic reader board on the grounds of South Albany High School. He said that South Albany High school graduates would fund the estimated \$18,500 cost of construction.

Board Chair Boehme said that because the facilities director was concerned that the previous ground-mounted design might be vulnerable to vandalism, the reader board would be moved to a pole mount located inside the school fencing.

Director Smith recalled that at a previous meeting he asked about possible vandalism and people were more concerned about trees interfering with sightlines to the reader board. Board Chair Boehme replied that the previous concern was that six months of the year, trees might obstruct the sightline of northbound motorists on Waverly Drive, but trees would not impact the sightline of southbound travelers. He said that the Facilities Director's concerns about maintenance and potential vandalism overrode the concerns about northbound visibility. Director Bricker noted that most people who travel northbound on Waverly Drive also drive southbound on the same street.

Action: Director Bricker moved to approve the construction of an electronic reader board on the grounds of South Albany High School as proposed. Motion APPROVED UNANIMOUSLY.

NEW BUSINESS

DISTRICT FACILITIES ADVISORY COMMITTEE MEMBERSHIP

Business and Operations Director Russ Allen said that twenty-one administrators and community members have applied to participate in the District Facilities Advisory Committee. He said that the district was continuing to accept applications from interested parties through the next week. He said that staff would bring the District Facilities Advisory Committee to the Board for their ratification at the meeting in December. He said that intent was that the committee would begin meeting in January.

Director Gordon said that she knew of two people who would submit applications this week.

DFAC COORDINATOR

Business and Operations Director Russ Allen said that he, Board Chair Boehme, Director Smith and Facilities Supervisor Doug Pigman were able to meet with several firms that submitted proposals to be the professional facilitators of the work of the District Facilities Advisory Committee. He said that the firms have expertise in architecture and meeting facilitation. He clarified that the firm would not run the meeting, which would be committee led, but staff knew from experience that it was very important for that group to have someone outside the district who could provide expertise and cost estimating.

Mr. Allen said that several qualified firms were interviewed but after all was said and done there was no question as to which firm would be recommended to the Board.

He recommended that the District enter into a contract with DLR Group, an architecture and planning firm, to facilitate the work of the District Facilities Advisory Committee. He said that DLR representative Karen Montevino was present that evening and would be one of the principals in the project. He said that information in the Board packet identified the scope of work.

Director Smith said that conversations with DLR Group included two proposals. Mr. Allen said that the "Alternative Proposal" was being forwarded to the Board.

Director Smith said that Karen Montevino and DLR have tremendous experience in getting the right message out to the community and helping the district craft that message and deliver it appropriately. Mr. Allen said that Ms. Montevino is an architect with many years of experience but focuses on K-12.

OSBA ELECTIONS

Executive Assistant Jim Haggart said that the voting period for the Oregon School Boards Association (OSBA) opened on November 15 and would close at 5:00 p.m. on December 15, 2014. He stated that no vote was necessary for an OSBA Board Member or Legislative Policy Committee member this year, but all school districts were asked to consider three resolutions.

He said that Resolution 1 would adopt the proposed 2015 OSBA Legislative Policies and Priorities. Resolution 2 sought to amend the OSBA constitution to modify the process for adoption of OSBA Legislative Policies. Resolution 3 would amend the OSBA Constitution to allow appointment of OSBA Board and Legislative Policy Committee members from a contiguous region if certain conditions were met.

Mr. Haggart said that because the next Board meeting would occur after the close of the election period, if the Board chose to act on the resolutions, that action would have to take place at this session.

Board Chair Boehme asked about the 5-year high school diploma program discussed in the proposed Legislative Priorities. Superintendent Delapoer explained that the OSBA legislative proposal was stating that OSBA does not believe that the program is funded appropriately. She said that OSBA was not opposed to the 5-year program but the program now uses State School Fund dollars. She said that the hope was that there would be a different source of funding outside of the pool that made up the State School Fund. Ms. Delapoer said that there should be a dedicated source of funds to invest in the 5-year program that did not dilute the State School Fund. A separate revenue source should be established, she said. Director Bricker said that if every district began a fifth year program it would take money away from K-12 education.

Director Smith said that a positive vote would support OSBA in advocating for funding outside of the State School Fund.

Action: Director Bricker moved to approve all three resolutions as presented. Motion APPROVED UNANIMOUSLY.

(The Board's action was reported to the Oregon School Board Association on November 19, 2014.)

BOARD POLICIES, TRANSPORTATION

At the August 2014 meeting, The State Board of Education added language to OAR 581-053-0004, *Administration of Pupil Transportation*, requiring aides or assistants who ride on school buses to be training on emergency procedures and their role in the safety of all students riding the bus. Business and Operations Director Russ Allen said that transportation assistants in the Greater

Albany District already receive that training. He said that proposed revisions to Board Policy *EEA*, *Student Transportation* and Board Policy *EEACA*, *School Bus Driver Examination and Training*, would put into requirement what the district was already doing in practice.

Board Chair Boehme directed that the documents be forwarded to the Consent Agenda of the next meeting.

BOARD POLICY, ADMINISTRATIVE REGULATION, PUBLIC CONDUCT

Business and Operations Director Russ Allen said that he would introduce proposed revisions to Board Policy *KGB*, *Public Conduct on District Property* to clarify expectations for public activity on district property. The document, and new Administrative Regulation *KGB-AR*, *Firearms, Destructive Devices and Other Dangerous Weapons on School District Property* discussed bomb threats, alcoholic beverages and the possession of weapons.

Mr. Allen said that he worked with Director Smith in seeking clarification with regard to the district's weapons policies. He said that he went to the Oregon School Boards Association (OSBA) and obtained their most recent recommended language. He said that proposed changes to the district policy would bring that document into alignment with OSBA.

He said that OSBA did not have an administrative regulation to go along with the policy but he found a community college that created its own administrative regulation. He said that as he was seeking to create a document with greater clarification and it appeared that the proposed document met that need. Mr. Allen said that the biggest function was that the policy referred to "Bring, possess or use a weapon." He said that state law can sometimes be confusing. He said that state and federal law prohibit bringing firearms onto school property. He said that the exception was for persons who were licensed to carry a concealed handgun. He said that persons who have a concealed handgun permit were allowed to bring a handgun into one of our schools. He said that he added language to include "maintain concealment of the handgun."

Mr. Allen said that in working with local law enforcement agencies and the district attorney's office, he learned that the issue of whether the person with the concealed handgun permit must maintain the concealment of the handgun was a grey area that had never been contested in court. He said that in talking with the Linn County Sheriff and the City of Albany, they both stated that an individual who is open carrying on school property is creating a disturbance.

Director Smith said that one of the areas in which the matter becomes grey is if the individual is carrying a weapon in an open carry, then they are, in fact, not carrying under their concealed weapons permit. He said that if the person was carrying under their concealed weapons permit, by the nature of how the law was titled the weapon had to be concealed. He said that he thought the district was within its rights under state law to limit open carry on our campuses.

Board Chair Boehme directed that the documents be forwarded to the Consent Agenda of the next meeting.

OTHER BUSINESS

ADJOURNMENT

Board Chair Boehme said that parent conferences would begin later in the week. He said that the COSA law conference would be December 4 and 5. He said that the next Regular Board Meeting would be December 15, 2014.

Ms. Delapoer said that this would be former food service manager Sharon Short's last meeting with the Board. Board Chair Boehme said that Ms. Short had done a fabulous job with the district. He referred to her ability to integrate things that have been very helpful to the district while at the same time meeting federal requirements. He wished her well on her next assignment.

Mr. Allen said that he has worked with many people but few have her dedication.

Director Gordon said that what Ms. Short has been able to do was incredible. She thanked Ms. Short for her many initiatives such as breakfast in the classroom, community gardens, the fine dining program and many others.

Ms. Short thanked the district for the opportunity.

Board Chair Boehme adjourned the Board meeting at 9:18 p.m.

Jerry Boehme, Board Chair

Maria Delapoer, Superintendent

(Recorded by Jim Haggart)

Business and Report Items - Document Reference (filed with original minutes)