

# REGULAR MEETING

## Agenda

Monday, March 8, 2021 7:00 PM

Melissa Goff, Superintendent

Greater Albany Public School Board meetings are audio recorded to ensure accuracy of meeting minutes.

### Mission:

Building bridges to lifelong learning and brighter futures.

### Values and Beliefs:

Build lifelong learners

Respect individuals and community

Instruct at the highest level, preparing students for life

Design systems that represent all voices

Grow social, emotional, and physical well being

Engage multiple perspectives

Strengthen relationships

### A. CALL TO ORDER (7:00 p.m.)

### B. PLEDGE OF ALLEGIANCE

### C. BOARD BUSINESS

#### 1. Social Worker Month

4

Kim Butzner

Chair Butzner will read the proclamation recognizing March 2021 as Social Worker Month and recognizing our FACT program.

#### 2. In Person School Board Meetings

5

Kim Butzner

### D. SUPERINTENDENT COMMENTS

#### 1. Superintendent Self Evaluation

Melissa Goff

#### 2. Superintendent Update

10

### E. FINANCIAL REPORT

#### 1. Budget Update

19

Jim Scherzinger

### F. BOARD REPORTS

#### 1. Board Liaison Reports

#### 2. Board Member Reports

Members of the School Board may use this time to make comments, request information, recognize excellence or otherwise communicate to staff and community.

#### 3. Student Board Member Reports

### G. COMMITTEE, COMMUNITY AND SCHOOL PRESENTATIONS

#### 1. FACT

20

Lisa Harlan

### H. COMMENTS FROM THE PUBLIC

1

28

Members of the public wanting to provide public comment during a Regular Board Meeting should send their comments by email to [chris.green@albany.k12.or.us](mailto:chris.green@albany.k12.or.us). Comments must be received by noon on the

*date of the Regular Board Meeting. Comments must be limited in length to be read in 3 minutes. Comments will be read by the Board Chair or Vice Chair during the "Comments from the Public" time on the agenda.*

## **I. CONSENT AGENDA**

- 1. Personnel** 33
- 2. Minutes** 35

## **J. OLD BUSINESS**

- 1. Erate Cat 1 and Cat 2 RFP/Contracts** 42

*Lisa Harlan*

### **Action 1 Requested:**

*Make a motion to approve submission of Erate Cat 1 and Erate Cat 2 as presented.*

### **Action 2 Requested:**

*Make a motion to approve Erate Cat 1 contract negotiations with LS Networks and Erate 2 contract negotiations with CDWg and CVE.*

## **K. REPORTS**

## **L. BOND BUSINESS/REPORTS**

- 1. WAHS Change Order 023** 43

*Russ Buttram/David McKay*

*HMK Company recommends that you award Change Order 023 for Gerding Builders in the amount of \$98,863.21.*

*Doug Pigman has reviewed the following Proposed Change Orders (PCO):*

*PCO: 060R4, 149, 152R, 175, 235R, 296R, 319.2R2, 322, 323R3, 325, 342R, 344R, 348, 359R2, 361, 364, 366 and 371*

*The original Contract amount of \$49,973,102.00, Change Order 001 - 022 \$5,072,789.80, Change Order 023 for above increase in scope for \$98,863.21, will bring the total Not to Exceed sum to \$55,144,755.01.*

### **Action requested:**

*Make a motion to award Change Order 023 for Gerding Builders in the amount of \$98,863.21.*

## **M. NEW BUSINESS**

- 1. Board Policy** 67

*Russ Buttram*

- **ECACA - Radio Frequency Identification Device**

*Information to know:*

- *This is a new policy required for the district to be able to use a Radio Frequency Identification Device (RFID).*

- 2. Contract Extensions and Renewals** 69

*Randy Lary*

- 3. 2020-21 School Calendar Update**

*Randy Lary*

*Change the grading day for elementary from April 16 to April 9 to coincide with secondary grading day previously approved.*

### **Action requested:**

*Make a motion to approve moving the elementary grading day from April 16 to April 9*

- 4. 2021-22 School Calendar** 105

*Randy Lary*

- 5. 2020-21 Chromebook Purchase** 112

**Action Requested:**

***Make a motion to pre-approve the 2020-21 Chromebook purchase as presented in an amount not to exceed \$200,000***

***6. 2021-22 Chromebook Purchase***

***114***

***Russ Buttram/Rob Singleton***

**Action Requested:**

***Make a motion to pre-approve the 2021-22 Chromebook purchase as presented in an amount nor to exceed \$580,000.***

***N. OTHER BUSINESS (Information Only)***

***O. ADJOURN***

***DATES OF INTEREST TO THE SCHOOL BOARD***

***March 12 - Pre-Planning Meeting (Vice Chair Thomson), Virtual 8:00 am\****

***March 17 - Work Session (Equity), 7:00 pm***

***March 29 - Work Session (OSBA), 7:00 pm***

***April 5 - Regular Board Meeting, 7:00 pm***

***April 19 - Regular Board Meeting, 7:00 pm***

***May 6 - Bond Oversight Committee, 6:30 pm***

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Greater Albany Public School District, Chris Green (541) 967-4511.

Closed Captioning information is available at <https://albany.k12.or.us/about/closed-captioning>

**PROCLAMATION RECOGNIZING NATIONAL SOCIAL WORKERS MONTH**  
**GREATER ALBANY PUBLIC SCHOOLS BOARD OF EDUCATION**

**PROCLAMATION No. No. 2020/21-5**

**WHEREAS**, the Social Work Profession for decades has been dedicated to improving human well-being and enhancing the basic needs of all people—especially the most vulnerable among us;

**WHEREAS**, this year's Social Work Month theme, "Social Workers Are Essential," embodies the heroic contributions of the Social Work profession to our nation, including the work Social Workers have done to heal our nation during these times of pandemic, racial unrest, economic uncertainty and political divisiveness;

**WHEREAS**, Social Workers have always been present in times of crisis, helping people overcome issues such as death and grief and helping people and communities recover from natural disasters such as fires, hurricanes and earthquakes;

**WHEREAS**, Social Workers have helped this nation live up to its values by successfully advocating for equal rights for all people, no matter their race, sexual identity, gender, gender expression, culture or religion;

**WHEREAS**, the Social Work Profession is one of the fastest growing professions in the United States, with nearly 800,000 people expected to be employed as Social Workers by 2028;

**WHEREAS**, Social Workers work in all parts of our society to empower people to live to their fullest potential;

**WHEREAS**, School Social Workers have worked with families and school throughout the pandemic to ensure students reach their full academic and personal potential;

**WHEREAS**, Social Workers play a crucial role in our nation's health care system and have played a key role in this nation's response to COVID-19 and helping individuals, families and communities cope with the epidemic;

**WHEREAS**, Social Workers for generations have advocated for positive changes that have made our society a better place to live, including urging policymakers to adopt the minimum wage, improve workplace safety, and enact social safety net programs that help ameliorate hunger, homelessness, and poverty;

**WHEREAS**, Social Workers are one of the largest groups of mental health care providers in the United States, and work daily to help people—whether in person or remotely—overcome substance use disorders and mental illnesses such as depression and anxiety;

**WHEREAS**, Social Workers will continue to stand ready to assist our nation in overcoming present and future challenges, including pushing for racial equity, ending gun violence, improving health care and mental health care for all and urging lawmakers to adopt immigration reforms;

**NOW THEREFORE**, in recognition of the numerous contributions made by America's Social Workers, and our very own FACT team, we proclaim the month of March 2021 as National Social Work Month and call upon all citizens to join the National Association of Social Workers and the Greater Albany School District in celebration and support of the Social Work Profession.

Adopted this 8th day of March, 2021.

## Regular Board Meeting Information - Attendance and Public Comment

March 2020-February 2021		
Date	In person / Virtual Participation	Number of Public Comments
3/9/20	2 (218*)	0
4/6/20 Cancelled		
4/20/20	716*	0
5/11/20	1,070*	0
6/1/20	508*	1
6/22/20	860*	4
7/13/20	883*	6
8/3/20	8,262^	1
8/17/20	403^	2
9/14/20	180^	0
9/28/20	381^	2
10/12/20	341^	0
10/26/20	270^	2
11/16/20	284^	0
12/14/20	323^	0
1/11/21	2,659^	10
1/25/21	1,869^	4
2/8/21	499^	5
2/22/21	268^	0
Total	19,996	37

32% increase in Public Comments

March 2019-February 2020		
Date	In person / Virtual Participation	Number of Public Comments
3/18/19	28	7
4/8/19	16	3
4/22/19	11	2
5/13/19	20	2
6/3/19	5	2
6/27/19	2	0
No July regular board meeting		
8/5/19	2	0
8/19/19	20	5
9/9/19	7	0
9/23/19	13	5
10/7/19	4	0
10/28/19	9	0
11/18/19	3 (365*)	0
12/9/19	1 (268*)	1
1/13/20	7 (156*)	1
1/27/20	6 (519*)	0
2/10/20	1 (390*)	0
2/24/20	3 (527*)	0
Total	158 / 2,225	28

\*Facebook stream (15+ second views)

^YouTube stream viewers

(There are several different metrics available for both streams and they are tracked in different ways so it's hard to compare between Facebook and YouTube. In general more people saw the FB streams but there have been much longer views on YouTube.)

## OSBA Board Meeting Guidance\*

On September 1, 2020, the Governor issued [Executive Order No. 20-38](#), which rescinded [Executive Order No. 20-16](#). EO 20-16 required public bodies to hold public meetings and hearings by telephone, video, or other electronic or virtual means, “whenever possible.” While it is now permissible for school boards to meet in person, [HB 4212](#), which was signed into law by the governor on June 30, 2020, allows public bodies to hold public meetings virtually. OSBA strongly recommends that boards continue to meet virtually.

If your board chooses to return to in-person meetings, those attending must maintain social distancing of six or more feet between individuals, wherever possible. Additionally, all those attending public meetings must comply with the [Oregon Health Authority’s Statewide Mask, Face Covering, Face Shield Guidance](#). Consider having hybrid meetings where just the board and essential staff meet in-person and the public and other people essential to the meeting join virtually.

\*Response by Victoria Black, OSBA staff member on the OSBA Executive Assistant email list regarding in person board meetings (2/23/21)

## PACE Informational Questions and Answers

*Last updated 1/15/2021*

Thanks to the efforts of OSBA and its partners, the Oregon Legislature passed HB 4402 at the December 2020 special legislative session which provide school districts, charter schools, community colleges and ESD's with limited liability protection from COVID-19 related claims.

Since the passage of HB 4402, we have been receiving many questions about how it impacts liability insurance coverage with PACE. The short answer is that it does not change PACE's liability coverage exclusion for communicable disease. However, the liability protections provided by HB 4402 may help protect your district from liability for things that PACE does not cover. You should consult with your legal counsel when making decisions related to COVID-19.

Following are some of the frequently asked questions we have been receiving. **The answers below are for example purposes only. Any actual coverage determinations are subject to the terms, exclusions, conditions, limitations, and definitions in the PACE Educators Liability Coverage Document and are subject to any immunities and/or tort caps that may apply.**

### **1. What is the PACE communicable disease exclusion?**

*Any liability for **Damages**, including any expense, cost, loss, legal fees, liability or legal obligation that in any way, in whole or in part, arises out of, relates to, or results from any alleged or actual transmission of a **Communicable Disease**.*

*This exclusion applies even if the claims against any **Participant** allege wrongdoing in the:*

- 1. Supervising, hiring, employing, training or monitoring of others that may be infected with or spread of a **Communicable Disease**;*
- 2. Testing for a **Communicable Disease**;*
- 3. Failure to prevent the spread of the disease; or*
- 4. Failure to report the disease to authorities.*

*The **Trust** shall have no duty or obligation under this **Coverage Document** to defend, respond to, investigate, or indemnify any **Participant** against any injury or damage, loss, claim, suit, or other proceeding alleging **Damages** to which this exclusion applies. This exclusion also applies to any obligation to defend, to share **Damages** with, repay, contribute, or indemnify anyone else from which **Damages** are sought.*

See the PACE Educators Liability Coverage Document for defined terms that are in bold above.

The key term is alleged or actual transmission of a communicable disease. Not everything associated with the COVID-19 emergency is excluded and the following are some examples.

**2. If my district is sued for something that we have liability protections for under HB 4402, will PACE provide assistance?**

Yes. If the lawsuit involves allegations that are not excluded by PACE, then PACE will provide indemnity and defense coverage. If the allegations are excluded by PACE because of the above communicable disease exclusion, then PACE will only provide limited defense coverage up to \$50,000 per member, with a maximum of \$1 million for all members during this policy year.

**3. Does my district and our school nurse have liability coverage from PACE when administering the COVID-19 vaccine?**

There is no coverage for alleged or actual transmission of a virus. Vaccines do not contain the virus. In most circumstances, school districts and school nurses working in the course and scope of their district have liability coverage from PACE when administering the COVID19 vaccine. An exception is liability associated with school-based health clinics. PACE has never provided medical malpractice insurance coverage for school-based health clinics. These operations should have their own medical malpractice insurance coverage which should be consulted with prior to administering the vaccine at the clinic.

Examples:

- (a) If a district is providing vaccinations to employees and students in a drive through effort, or mass inoculation effort in the gymnasium the school nurses providing the vaccine and the district would have liability insurance coverage with PACE.
  - (b) If the district is providing vaccinations at a school-based medical clinic that operates similar to a medical facility, then it does not have liability coverage from PACE and should contact its medical malpractice insurance carrier.
  - (c) If a school nurse administering the vaccine is COVID-19 positive and transmits the virus to a student, and the student's parents sue the district claiming the student received the virus from the school nurse, then PACE would only provide limited defense coverage.
- 4. If we terminate a teacher's employment during the COVID-19 emergency and the employee sues the district for wrongful termination claiming that they were terminated for complaining about COVID-19 related safety issues, does PACE provide any liability coverage to the district?**

Yes, the termination of the teacher did not involve the alleged or actual transmission of a communicable disease, therefore the exclusion would not



apply, and the district has coverage for defense and indemnification of the employment action.

**5. If a someone trips on a district's cracked sidewalk while walking to receive their vaccination causing injury, does PACE provide liability coverage to the district?**

Yes, the injury sustained by the fall does not involve the alleged or actual transmission of a communicable disease, therefore the exclusion would not apply, and the district has coverage for defense and indemnification.

**6. Does the district and its employees have liability coverage from PACE for COVID-19 testing?**

No, testing for a communicable disease is excluded by PACE because it is associated with alleged or actual transmission of a communicable disease. Districts should check with their legal counsel to verify if the liability protections provided by the federal PREP Act or HB 4402 apply to testing.



## **GREATER ALBANY PUBLIC SCHOOLS**

To: GAPS Board of Directors

From: Superintendent Melissa Goff

Date: March 3, 2021

Re: Superintendent Report (March 8)

### **Superintendent Calendar Highlights**

Since the February 22 meeting, I have been engaging with staff, parents and community members in multiple ways. Here are a few calendar highlights:

- Hispanic Advisory Committee
- NAACP
- School (SAHS: Black History Month Panel presentation)
- GAPS/LBCC
- Regional Racial Equity Group
- Local Leaders
- Mayor Alex Johnson
- High School Principals (meet one on one)
- Elementary Principals (meet one on one)
- Policy Rewrite Committee

### **COVID-19 Metric Update**

In the latest 14-day stretch reported (Feb. 14 - Feb. 27), Benton County had 184.4 cases per 100,000 with 2.9% test positivity and Linn County had 73.5 cases per 100,000 and 2.1% positivity.

Both Linn and Benton Counties met the metrics for this 14-day period. This is great news!

### **District Leadership Position Updates**

Russ Buttram has been hired as the Executive Director of Operations. The Director of Business and Finance posting has been extended utilizing hiring services for a more extensive candidate search.

The Director of Special Education hiring process has started. Assistant Superintendent Lisa Harlan and interim Special Education Director Ann O'Connell will facilitate the hiring process over the next few weeks.

After a career of service to GAPS, Executive Director of Human Resources Randy Lary will be retiring at the end of the 2020-21 school year. Due to his retirement, the Executive Director of Human Resources position has opened and will close after Spring Break. The hiring process will take place in April.

### **Curriculum Adoption**

Curriculum Coordinator Stacey Lee has started to facilitate the curriculum adoption process for World Languages and The Arts. Teams will meet to review materials in March and April.

### **Central Elementary Playground**

Staff is working on updating the equipment on the Central Elementary playground. Principal Julia Bradley has a \$5000 anonymous donation to support which will be matched with grant funds to replace the main slide and climbing equipment.

### **Superintendent's Student Advisory**

In April, I will begin convening a Superintendent's Student Advisory Committee. This group will be comprised of 8th-12th grade students. Together, the team will establish its guiding principles and establish lengths of service terms. I am looking forward to hearing from a diverse group of students who experience Greater Albany schools in different ways and from different perspectives.

### **Student Forum**

I will be hosting a virtual, open student forum on Wednesday, March 17th, from 1:00 to 2:00 p.m. This is an opportunity for students to learn more about the district, including district leaders, and to ask questions regarding their school experience. Students will be given a short presentation and then we will hold an open mic format for questions prior to entering into discussions, if time allows.

### **Bond Oversight Committee**

Bond Oversight Committee Chair Dale DeBolt resigned from his role on January 28, 2021. His leadership and expertise have been invaluable in the implementation and oversight of our bond construction projects, and we will miss his voice in this leadership role. Kevin Manske (formerly Vice Chair) was nominated to become the Chair, and Dawn Davis was nominated as Vice Chair. We deeply appreciate their willingness to serve in these roles as we bring this extraordinary bond project home together.

**YOUR BOARD POLICIES AND ACTIONS AT WORK**: These items are tied to policies adopted and actions voted on by the Greater Albany Public Schools Board of Directors since I became superintendent in July 2019. My hope is for you to see the impact of your policy work on the actions and results of the District.

**Policy IGDJ - Interscholastic Activities (Approved 8/19/19)**  
***Athletics and Spectators***

1. The RSSL initially required that, if we have more than 10% of our students and/or staff coming from an adjacent county, that we need to make decisions for both counties.
  - That was moved to Recommended from Required with the most recent February RSSL update.
    - RSSL: Recommended
      - ⇒ Schools should consider community spread in counties where they draw >10% of students or >10% of staff. (p. 15)
  - We committed to our families and staff (via our late Dec/early January MOU reviewed in depth at the [January 11th Board meeting](#)) that we would continue to follow formerly "Required" safety precautions that move to "Recommended".
  - We are continuing to operate based on the data from both counties.
2. We are still operating under the Extreme (Benton)/Moderate (Linn) Risk categories until March 12th when we anticipate we will move to High (Benton)/Moderate (Linn) categories for the two counties.
  - [The State changes county categories every two weeks](#)
  - The next scheduled change is March 12th
3. [OSAA limits are availabilities for competitions and for spectators](#)
  - We anticipate being able to have a few (very few) spectators at upcoming events, recognizing that the total limit of folks allowed in a building or on/near a field includes all players, coaches, scorekeeper, line judges, and refs.
  - We have developed a priority order for parents for this that will be communicated by our schools to their parents later this week

**Strategic Plan - Mission and Belief Statements (Approved 2/24/2020)**  
***Strategic Planning Work Resumes***

The Strategic Planning work, which was put on pause in light of the pandemic, will resume with the committee's first meeting on March 10th. The previous work last school year established the Beliefs for our district and set us on a direction to "Build bridges to lifelong learning and brighter futures." Three priorities were identified: support student mental, social, and emotional health; implement equitable systems that represent and value multiple perspectives; and pursue academic excellence through critical thinking and rigorous engagement. It is now time for us to build clear pathways to these bridges. This team will meet monthly through this year and next, providing feedback on our progress in development, implementation, and updates of our strategic plan.

### **Student Investment Act (Approved 5/11/2020)**

#### ***Teacher Development Scholarship Program***

Randy Lary and Rich Sipe applied for the Oregon Department of Education “Grow Your Own” grant for the 2020-21 school year. Originally the district was not selected for the grant however additional funds became available and the district was notified that the grant had been awarded. The District received a grant totaling \$164,766. The grant money supports the district program that includes 10 scholarships as well as support to the candidates. Due to receiving the grant, the district was able to provide full scholarships on previously awarded partial scholarships and award additional scholarships.

### **Board Policy JBB - Educational Equity (Approved 8/3/2020)**

#### ***Black History Month***

To honor Black History Month (February), staff were provided with resources and support to teach lessons centering the experiences and achievements of Black Americans. Principals were asked to observe lessons, as well. The outcomes of our collective work was extraordinary, with parents of Black students sharing with me the positive results of these focused efforts. Clearly, achievements of People of Color should be marked throughout the year. Until we do this fluidly and in a representative and respectful manner, we will continue to particularly encourage and support our staff during recognition months.

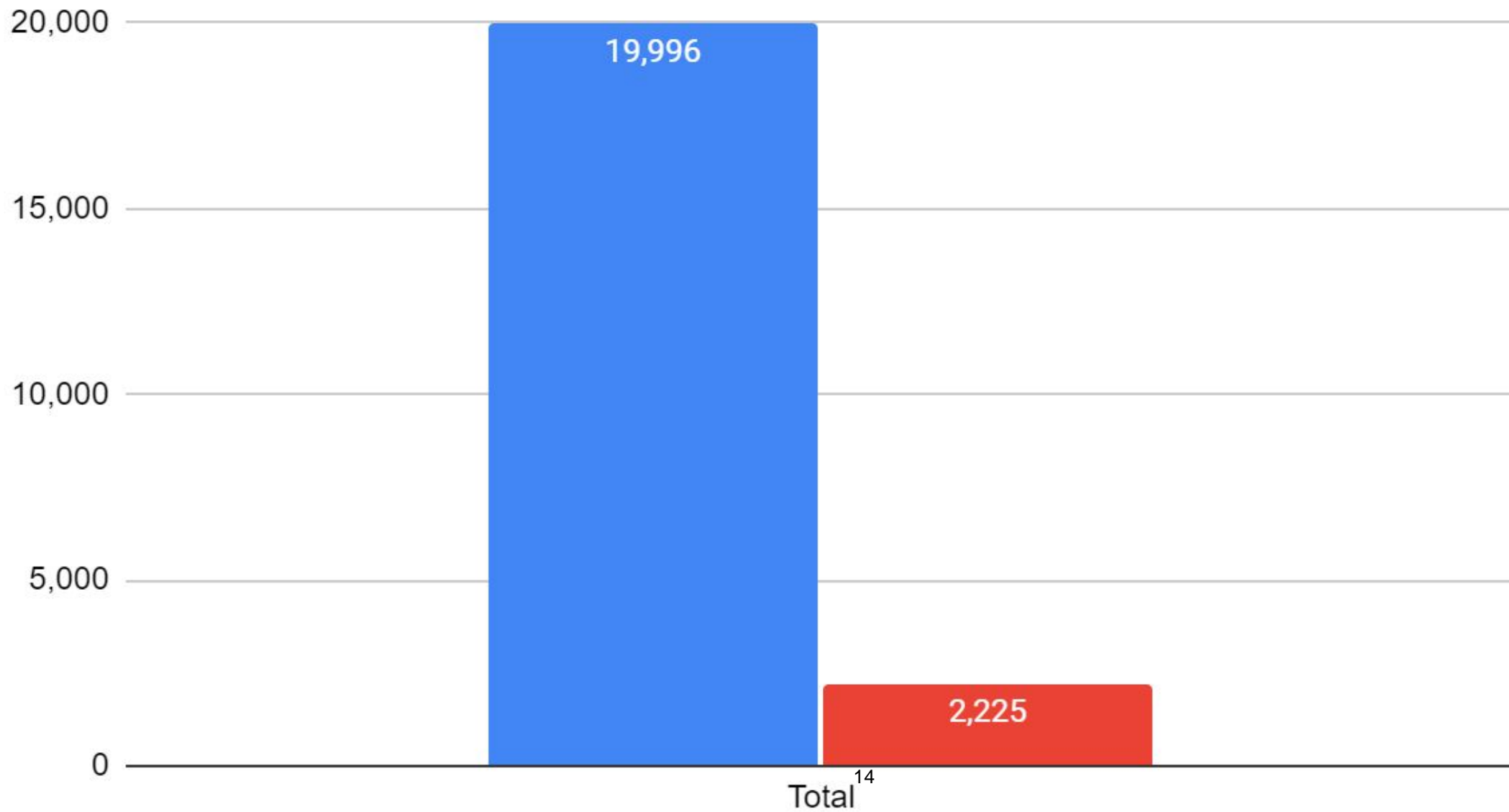
#### ***RISE Mural Project Fundraising Update***

Rose Zoellner and Aimee Addison provided an update to the fundraising for the RISE project. To date, the foundation currently has raised approximately \$2066! Any additional funds received will continue to be added to this account. Funds have been received from the following:

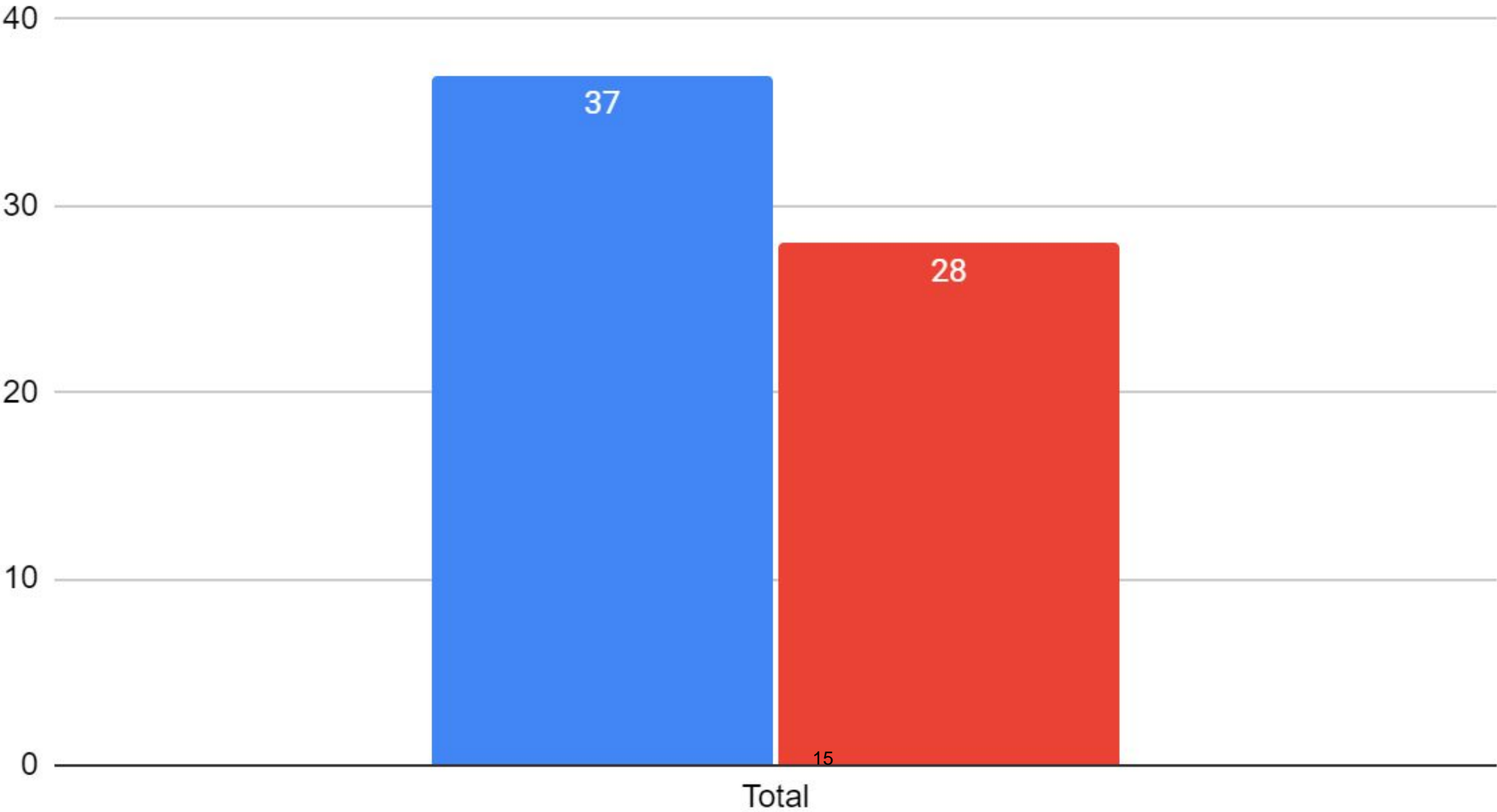
- Linn County Cultural Coalition
- Izabela Mattson Photography
- Individual donors

The foundation will add another \$500 grant to the total for the students who will be helping at iRun bringing the total to \$2566. Donations can be made through the Albany Public Schools Foundation.

# Overall Board Meeting Views 3/2019 - 2/2021



# Overall Number of Public Comments 3/2019 - 2/2021



## Athletics Attendance Update

Greater Albany Public Schools and our larger community share the goal of returning as many students as possible to athletics and activities, consistent with guidance from the Oregon Health Authority (OHA), Oregon School Activities Association (OSAA), Ready Schools, Safe Learners (RSSL), and Local Public Health and [county risk levels](#). Within this guidance, GAPS will strive to have as many students as possible participating in as many activities as possible. Today's movement of Benton County from "Extreme Risk" to "High Risk" provides an opportunity to get just a bit closer to "normal." Based on guidance from [RSSL \(pg 14\)](#), GAPS follows the designation for the riskier of Linn or Benton counties\*.

After maximizing student-athlete and student participation performances, we know our students, parents, and community wants to return to watching these events as soon as it is safe to do so. To that end, GAPS has developed a plan that prioritizes:

1. Student competition and performance
2. Spectators from the immediate family of athletes and performers
3. Additional members of the student body
4. General admission of additional spectators

An area of concern for our community has been the limiting of spectators from the fenceline at some of our venues, especially where the fence rests on the line between "school" and "city" property. GAPS initially interpreted the guidance the same way many of our community members have: we intended to provide signs cautioning members of the public to socially distance and allow individual members of the public to make individual risk assessments. [OSAA published a memo specifically](#) including these spectators in the venue capacity limits. We share this distinction to highlight the fact there are several regulatory agencies involved in these decisions and each provides guidance and later clarification.— GAPS is continuously reassessing our practices to ensure we are aligned with the most current information.

We have [provided a link](#) to our current assessment of the overlapping guidance and the potential for spectators at each risk level. It also highlights the priorities above and describes the process we will use to bring spectators back to events. The numbers shown are typical and for single-activity events; however, we will conduct simultaneous events (e.g. football and band) wherever possible to maximize student participation. We will also update the Season 3 and 4 estimates when we get closer to the start of those sports. It is important to understand that once student-group participation has been maximized the number of spectators will likely remain low until both counties are in Moderate or Lower Risk categories for many sports.

For events going forward, the Athletic Directors and coaches will estimate the student participation for each event and allocate passes [via their athletes/performers](#). If you have questions about how passes were allocated for a single event, please contact your student's school Athletic Director.

Thank you all, again, for your patience as we work through this tough year. Although we're not getting there as fast as any of us would prefer, we are headed back toward normality and that is pretty exciting!

**\*Please note:** [Ready Schools, Safe Learners guidance](#) (p. 14) recommends and previously mandated that schools should consider community spread in counties where they draw >10% of students or >10% of staff. Since we have many students and staff in North Albany and other locations in Benton County, including high school student-athletes, we continue to abide by the risk levels in both Linn and Benton Counties as we have throughout the pandemic.



Simplified Venue Capacities						
Indoor / Outdoor	Full Contact?		Lower Risk	Moderate Risk	High Risk	Extreme Risk
Indoor	No		300	100	50	6
Indoor	Yes		0	0	0	0
Outdoor	No		300	150	75	50
Outdoor	Yes		300	150	0	0
*For GAPS, the risk category is derived from the HIGHER of Linn and Benton counties based on RSSL guidance recommending "[s]chools should consider community spread in counties where they draw >10% of students or >10% of staff"						
County metrics are updated weekly, but risk categories are reassessed at bi-weekly "movement weeks."						
If a county changes risk categories on Monday of a "movement week," the change become effective the following Friday.						

Indoor / Outdoor	Full Contact?	Sport	Approximate In-person Spectators for the HOME Team (Number may vary based on competitor and athlete availability) The numbers below assume a single activity at a venue. In many cases, GAPS will have multiple simultaneous events (e.g. football and band)				Season Number	Season Name
Outdoor	Yes	Football	106				2	Fall
Indoor	No	Volleyball	248	48				
Outdoor	No	Boys Soccer	250	100	25			
Outdoor	No	Girls Soccer	250	100	25			
Outdoor	No	Boys XC	280	130	55			
Outdoor	No	Girls XC	280	130	55		3	Spring
Outdoor	No	Baseball	259	109	34	9		
Outdoor	No	Softball	260	110	35	10		
Outdoor	No	Boys Track	190	40				
Outdoor	No	Girls Track	190	40				
Outdoor	No	Boys Tennis	258	108	33	8		
Outdoor	No	Girls Tennis	270	120	45	20		
Outdoor	No	Boys Golf	274	124	49	24		
Outdoor	No	Girls Golf	276	126	51	26		
Indoor	No	Band	180					
Indoor	No	Orchestra	210	10				
Indoor	No	Choir	210	10				
Indoor	No	Solo Music	300	100	50	6		
Indoor	No	Speech	300	100	50	6		
Indoor	Yes	Boys Basketball					4	Winter
Indoor	Yes	Girls Basketball						
Indoor	No	Boys Swimming	250	50				
Indoor	No	Girls Swimming	248	48				
Indoor	Yes	Wrestling						
Indoor	Yes	Dance						
Indoor	Yes	Drill						
Indoor	Yes	Cheerleading (competitive)						

Estimated Constants by Sport				
	Sport	Average Participants per team (athletes, coaches, staff)	Event Support (Referees, scoring officials, etc)	Total
	Band	60	0	120
	Baseball	18	5	41
	Boys Basketball	18	10	46
	Boys Golf	12	2	26
	Boys Soccer	20	10	50
	Boys Swimming	20	10	50
	Boys Tennis	20	2	42
	Boys Track	45	20	110
	Boys XC	10		20
	Cheerleading (competitive)	25		50
	Choir	45		90
	Dance	30		60
	Drill	30		60
	Football	80	34	194
	Girls Basketball	18	10	46
	Girls Golf	12		24
	Girls Soccer	20	10	50
	Girls Swimming	20	12	52
	Girls Tennis	15		30
	Girls Track	45	20	110
	Girls XC	10		20
	Orchestra	45		90
	Softball	20		40
	Solo Music			0
	Speech			0
	Volleyball	20	12	52
	Wrestling	35	12	82

Planned use for Venue Capacity as Risk Levels Improve	
1	Competition (Football, soccer, etc)
2	Student group performance (Band, dance, sideline cheer etc) concurrent with competition
3	Spectators

GAPS will prioritize maximizing opportunities for students to actively participate in their chosen activity ahead of any spectators. As an example, this means we will add a band performance to a competition before permitting spectators. This means many events are likely to remain students-only until both counties are "Lower Risk."

GAPS Priority for Spectators (Group 3, above)	
Seniors	1 ticket per athlete for immediate family
Juniors	1 ticket per athlete for immediate family
Sophomore	1 ticket per athlete for immediate family
Frosh	1 ticket per athlete for immediate family
Seniors	2nd ticket per athlete for immediate family
Juniors	2nd ticket per athlete for immediate family
Sophomore	2nd ticket per athlete for immediate family
Frosh	2nd ticket per athlete for immediate family
Distribute remaining tickets to athletes equally without restriction for additional attendees	

Team Process for each event	
Visiting team provides number of athletes / performers	
Home team calculates the number of passes for spectators	
The AD distributes passes to athletes ahead of the game so the athlete can provide it to the spectator	
Family members may "share" a pass (i.e. one parent watches the first half, another parent watches the second)	
Spectators INSIDE their vehicles do not count against the venue limit	

Sample Current Risk Category	
Moderate Risk	Linn County
High Risk	Benton County
High Risk	<-- GAPS Risk Category
Assessed:	Monday, March 8, 2021
Effective	Friday, March 12, 2021
Next "move" date	Monday, March 22, 2021
Next Eff date	Friday, March 26, 2021

Activities	Lower Risk	Moderate Risk	High Risk	Extreme Risk
Indoor Recreation and Fitness Establishments (includes gyms, indoor K-12 Sports, fitness organizations, indoor recreational sports, indoor pools)	Capacity: - Maximum 50% occupancy - Indoor full-contact sports prohibited	Capacity: - Maximum 50% occupancy or 100 people total, whichever is smaller - Indoor full-contact sports prohibited	Capacity: - Maximum 25% occupancy or 50 people total whichever is smaller - Indoor full-contact sports prohibited	For establishments 500 sq. ft. or larger: - Client capacity: Maximum six (6) people total (not including employees) - Require minimum 25 feet physical distancing between households. - Employee capacity: Limit to the minimum number of employees needed to operate a space. - For establishments smaller than 500 sq. ft: - Client capacity: Maximum one (1) person total; - Employee capacity: Maximum one (1) employee total. - Indoor on-site consumption of food and drink is prohibited except for individual water bottles. - Indoor full-contact sports prohibited
Outdoor Recreation and Fitness Establishments (includes outdoor gyms, outdoor fitness organizations, outdoor K-12 Sports, outdoor recreational sports, outdoor pools, outdoor parks and hiking trails**, outdoor campgrounds**)	Maximum 300 people - Outdoor full-contact sports allowed	Maximum 150 people - Outdoor full-contact sports allowed	Maximum 75 people - Outdoor full-contact sports allowed for adult/club/youth sports with guidance requirements - Outdoor full-contact sports allowed for K-12 with submitted plan	Maximum 50 people - Outdoor full-contact sports allowed for adult/club/youth sports with guidance requirements - Outdoor full-contact sports allowed for K-12 with submitted plan

#### References

[OHA 3461 Sector Risk Categories \(state.or.us\)](#)

Sector Risk Level Guidance Chart

<https://sharedsystems.dhsosha.state.or.us/DHSForms/Served/Ie2351e.pdf>

Sector Guidance — Outdoor Recreation and Outdoor Fitness Establishments

<https://www.oregon.gov/ode/student-s-and-family/healthsafety/documents/ready-%20schools%20safe%20learners%202020-21%20guidance.pdf>

RSSL

# STATE SCHOOL FUND ESTIMATES

## Greater Albany Public Schools

### STATE

	2019-20		2020-21		2021-22	
Appropriation	-----	\$9,000	-----		-----	\$9,100
49%/51% split	\$4,410		\$4,590		\$4,459	
Local revenue statewide	<u>2,119</u>		<u>2,205</u>		<u>2,269</u>	
	6,529		6,795		6,728	
less ESDs and other programs	<u>-394</u>		<u>-426</u>		<u>-423</u>	
Available to distribute	6,135		6,369		6,305	
less transportation grant	<u>-236</u>		<u>-221</u>		<u>-252</u>	
General purpose grant	5,899		6,148		6,053	
Weighted students	704,285		708,311		703,000	
Grant per student	8,376		8,680		8,611	

### GAPS

State grant per student	8,376		8,680		8,611	
Teacher experience adj	<u>-64</u>		<u>-66</u>		<u>-45</u>	
	8,312		8,614		8,566	
GAPS weighted students	11,030		10,534		10,806	
Extended weighted students	11,030		11,030		10,806	
GAPS general grant	91.7		95.0		92.6	
GAPS GF transportation grant	2.8		2.8		3.1	
GAPS total grant	<u>\$94.5</u>		<u>\$97.9</u>		<u>\$95.6</u>	

Dollar figures in millions.

A decorative graphic featuring various colored circles (teal, blue, green, yellow, orange, pink) and dashed lines in teal and yellow, arranged in a circular pattern around the central text.

# FACT

Families and  
Communities  
Together



## FACT = Families and Community Together

- ◎ Bridge between families and schools
- ◎ **Links** families with available services and resources
- ◎ Health and Social Services
- ◎ Advocacy for families
- ◎ Parent coaching



## History

- ◎ Began as off-campus program to support West Albany High School students
- ◎ Cheryl Wilkinson and Debbi Stephens were two founders
- ◎ In twenty years, has grown to six staff who support all 22 buildings<sup>22</sup>



23



## FACT Connects families with services and community agencies

- ◎ Food, clothing, and hygiene
  - ◎ School supplies
  - ◎ Medical care/counseling/OHP
  - ◎ School and medical transportation
  - ◎ Free parenting classes
  - ◎ Housing programs
  - ◎ Furniture and household needs
  - ◎ Mental Health liaisons
- ◎ FISH
  - ◎ CASA
  - ◎ ABC House
  - ◎ Boys and Girls Club
  - ◎ YMCA
  - ◎ Head Start
  - ◎ Shop with a Cop
  - ◎ Albany Public Schools Foundation



## Special Projects

- ◎ Medicaid survey
- ◎ Teen Parent program
- ◎ Family Self Sufficiency
- ◎ YST (Youth Services Team) Coordinators
- ◎ Support for homeless and foster youth
- ◎ Mental Health Vouchers
- ◎ Crisis Response
- ◎ Family Fun Night (YMCA)





## McKinney Vento Liaison

- ⦿ Extra services for families with unstable housing
- ⦿ Can stay in the same school (called school of origin) all year long even if they move around
- ⦿ Transportation provided regardless of whether they live in that attendance area or even GAPS district
- ⦿ Help with school and other education related fees
- ⦿ Free school meals



## Public Comments - Board Meeting 3-8-21

### Public Comment #1 - Received 3/5/21 10:09 am

Cody Welch - 1303 29<sup>th</sup> AVE SE - Albany Or 97322

My name is Cody Welch, I have a daughter that goes to the first grade at Lafayette Elementary School. I am writing you because what you “the board members” are doing to the kids is wrong and unethical. We as a community are stretched to the breaking point. It seems as most of the teachers in the district do not want to go back to work due to a high-risk atmosphere. Please explain to the community why teachers are not essential and have the choice if they want to work. Online schooling is not working and the children’s grades are proving that. You told us that the children will be returning to in school learning after Christmas break, and then first part of February. That didn’t happen, GREAT JOB DISAPPOINTING THOUSANDS OF CHILDREN. Then governor Brown and the CDC said it is ok to open schools, a month later still you have not opened schools. You kept telling the community that once the governor said schools could open you would do so. You hid behind Kate Brown, but once she gave the ok you said the district is not ready to re-open. Why is this, is it because you did not take the time to figure out how to re-open schools while the governor said they could not, or is it the 2018 Golden lawsuit? If that is the case shame on you for taking it out on our children. I know my taxes still went to paying all your wages during the shutdown, what were you doing? Now you are saying that schools will open March 29<sup>th</sup>, so the teachers and racially injustice children can get vaccinated. According to your 2018 and 2019 annual report there is less than 2% African Americans in the district and 21% Hispanic. How many teachers are not going to get the vaccine? How many parents are not going to get their children vaccinated? This is a stalling technic used by your board members and teachers, so you do not have to return to the schools.

You as school board members should be leaders in the community. But all you are doing is spreading fear by sending district wide emails, texts and calls saying there has been a positive case within the district. You are also causing a racial divide within the community by saying anything about social injustice. I have been told by students are allowed to wear BLM masks during sports and practice, but a football coach told a player to turn his Trump mask inside out of get off the field. How is that equal? Whenever you ask a question on your G.A.P.S. Facebook page if it is something that anyone does not agree with staff members of G.A.P.S. gang up on the person that is asking a question. Or your admin for that page delete the comment. You do this to try to make the district look good even though you know it is in distress.

We as a community are deeply disappointed and hurt on how you have handled this unique situation. I hope you understand what you are doing to our children. Younger children need to be around their peers so they can learn to socialize. High school students are losing out on everything, prom, homecoming, sports, being able to walk at graduation, etc. Those are things you can NEVER get back, so once again GOOD JOB. I have witnessed many different athletes quit because of the mandates that you are putting into place. Some athletes are playing to try to get a scholarship for college. Others play for the thrill of playing in front of a crowd. Once again YOU are taking that from them.

Why is it that G.A.P.S. does not have in person forums? Is it for safety concerns? I do not believe so. Its cowardice, because everyone of you board members do not care what the community and parents of the children have to say or even ask questions. You limit the zoom meetings to a few people and you monitor who is attending those meetings. We could all get together in a gym, at the boys and girls club or even at the fairgrounds. But you say we can not do that because of covid, don’t we all go to the store to get food and supplies. There is no difference, you just don’t want to hear the backlash and the unrest in the district.

Please quit acting like a dictators and GET OUR CHILDREN BACK IN SCHOOL.

Cody Welch

### Public Comment #2 - Received 3/6/21 12:53 pm

Samantha Sheley - 4786 NE Obsidian Ave - Albany, OR 97321

I'm sure we are all tired of hearing that we are living in unprecedented times. However, that doesn't change the fact that due to the pandemic we have been thrust into previously unexplored territory and forced to navigate new

challenges. During these times our district has been incredibly fortunate to have leaders that have negotiated the twists and turns in their way with strength, equity, and flexibility.

The Superintendent and Assistant Superintendent have provided our district with structure and guidance based on scientific evidence, while adhering to constantly changing guidelines and directives from the state. We are not a private school, we are not a small district, and thus we are under completely different restrictions and guidelines. Complaining will not speed things up. We are already scheduled to begin in person instruction ahead of many other districts that are under similar restrictions.

I am grateful to all of our district leaders and staff who have rallied around our children and their families to ensure safe and equitable solutions to the educational challenges of these times. What you have done with such limited resources has been nothing short of amazing. When the shutdown initially occurred our district immediately responded by establishing routes to distribute free meals which have continued, and increased, throughout the pandemic. They set up read-alouds, social times, supply distributions, and ensured access to wifi and computers. The staff has worked tirelessly to set up and maintain virtual classrooms and support systems, while learning new systems and unfamiliar platforms.

We have all had to learn and grow as we navigated these new approaches. On various levels we have risen to meet the challenges presented. When I consider the fact that I have only witnessed a fraction of the effort that has gone into creating, coordinating, distributing, and maintaining these resources, I find myself feeling profoundly grateful to those who have forged the path so that others could be supported on their journey.

Thank you for amazing leadership during these incredibly difficult times.

Sincerely,

Samantha Sheley

**Public Comment #3 - Received 3/7/21 7:14 pm**

Alyssa Maciel - 5885 Nestucca Ave. NE - Albany, OR 97321

Good evening board members,

I am writing to you as a community member, a parent of children in the GAPS school system, and a GAPS teacher. I was writing today because I want to extend my support for our superintendent, assistant superintendent, and our district administration. I have heard so many negative things said about our superintendent, assistant superintendent, and all district administration and the decisions they are making and I am done listening to it all. I speak up when I hear something negative, but I am tired of reading about it on social media or in the newspaper comments. I'm tired of our voices, the ones in support, not being heard. Our district administration, specifically Superintendent Goff and Assistant Superintendent Harlan, are doing a wonderful job! From making hard decisions, to their work with equity, to the success that they have brought to GAPS. They always make their decisions based on students first, and that is so important! I fully support them and what they bring to the table and the changes they are making for our students and what they are doing for our district. There are so many other people out there in this community who believe the same and our voices cannot be silenced by the ones who do not believe this. Please know that we, the supporters, are out here in Albany and that the nay sayers don't get to be the only ones heard.

Thank you to all of your hard work, Mrs. Goff and Mrs. Harlan, the directors of elementary and secondary education, Ms. Luthra and Ms. Tatum, and Mrs. Beltran, the principal at my kids' school! You are all appreciated!

Thank you,

Alyssa Maciel

**Public Comment #4 - Received 3/7/21 - 9:26 pm**

Stephanie Cox - 3156 27th Ave SE, Albany, OR 97322

Dear Board Members and Superintendent Goff,

Please consider following the original calendar for returning to Hybrid and do not vote in the suggested calendar that would return middle school and high school students to school sooner than April 19. Many of my students have shared their families out of state travel plans for Spring break. By forcing students to return to hybrid only 1 week after Spring break, we are not allowing for a two week quarantine for students without them having to miss school. By maintaining the original hybrid start date (April 19 for grades 6-12), students and their families can travel without having to quarantine from school upon their return. While the CDC is still not advising traveling across state lines for pleasure, many members of our community are ignoring this advice. I worry that they will bring back the virus to our schools.

The district has a solid plan in place for returning to hybrid. Teachers and Administrators have spent countless hours planning and replanning each time the calendar changes. Please allow schools to follow through with their thoughtful hybrid plans and do not rush this complicated process.

Thank you for your time,  
Stephanie Cox

**Public Comment #5 - Received 3/8/21 - 9:05 am**

Sarah Wilson - 5097 Blake Court, Albany, OR 97321

School Board Members,

My name is Sarah Wilson.

I am writing you as a concerned Mother of three, and a voice of many parents who are desperate for you the Board, to start demanding more of our District Leadership.

363 days. Let that number sink in. 363 days and our District Leadership STILL has yet to reintroduce a single grade to the classroom. It is time. Time for you to stop cowering to lackluster efforts, and begin advocating for the families you were elected to serve.

GAPS Leadership has failed our children. It began with the dull and unimaginative curriculums that were presented in the spring of 2020, which fell far below standards statewide. We watched as neighboring Districts were able to nourish the ever so vital student- teacher relationships by allowing live and innovative engagement. Meanwhile, our students were sent a workbook and a weekly canned email. We were told by our Superintendent that the Spring curriculums were lacking due to time constraint in planning, so we gave grace. We gave such grace because we just knew that Leadership would do better in the Fall, and you assured us they would.

Since September, efforts of District Leadership have been seemingly more focused on providing the reasons why things CAN'T be done instead of building efforts to prove that they CAN. They have continually adopted the stance of doing the absolute minimum required, all while lowering standards to mask their shortcomings. You, as board

members have supported this. You have spent countless instances during board meetings praising their shiftless efforts, instead of pushing for more. Instead of requiring a raising of the bar, instead of questioning each timeline, instead of advocating for better for our children, you use valuable time coddling the feelings of Leadership. This year especially, their role does not allow for mediocrity. Your role is to hold them to the highest standard of efforts. They have proven that they will never do more for our children, if you as a Board don't start demanding they do.

Repeatedly this school year, we've watched districts around us debunk all the "CAN'T(s)" that we have been fed by our Leadership, while simultaneously struggling to fill the void of the classroom at home. The grace we gave in the spring of 2020 has dwindled. As we look to next school year, you must raise the bar.

You as the Board are our children's voice. It's time to start walking the walk. I beg of you, please start pressing. Please start requiring more of our District Leaders. It is just as much your job to get this right by the Fall of 2021 as it is theirs.

Sincerely,

Sarah Wilson

**Public Comment #6 - Received 3/8/21 - 11:13 am**

Nicole Neuschwander - 2959 NE Anthony Ln. - Albany, Oregon 97321

Last June I submitted a public comment for the school board meeting, urging GAPS to resume full-day, in-person instruction with normal operations for the 2020-2021 school year. Sadly, I feel the need to submit a comment today, nearly a year later, with the same message being more urgent now than before.

My immediate and extended families are strong supporters of GAPS and include retired and current GAPS teachers, children in the GAPS system and concerned parents of those students. This year, unfortunately our family includes less GAPS students, as some have opted for private school next year based on the events of the current school year and the continued uncertainty and lack of faith in the district planning efforts for this spring and next fall. Judging by the number of other parents within our community that have made the same decision, GAPS should be very concerned about this trend.

I'm concerned that we've not seen any communication, planning or other actions to indicate that next school year will be full-time, in person, including athletics and activities. Families and students need this assurance and advance communication thereof, moving forward. The 2021-22 school year HAS to be open, 100%. Our children depend on this and on you, the school board, to ensure that it happens.

Thank you,

Nicole Neuschwander

**Public Comment #7 - Received 3/8/21 - 11:32 am**

Jodi Yoder - 1000 14th AVE SW - Albany, OR 97321

I am writing as a parent in support of Superintendent Melissa Goff.

This year has brought unprecedented historical moments. From a global pandemic to social unrest, I have seen Superintendent Goff make decisions in which there are no easy answers. She has also had to lead with her hands tied as some decisions due to restrictions from up the chain.

In my interactions with Melissa this year I have come to trust her leadership. I have seen Melissa show utmost character in her role as Superintendent both in public and in private. She has remained humble in times of praise and concerned and eager to consider the voices of those who have disagreed with her decisions.

These are my understanding of some of the events over the year.

Spring: At the beginning of the pandemic there was a lot of stress and fear in the community as no one in the world knew the extent of the virus. Parents had to find childcare, students had to learn at home, jobs were uncertain. I thank Melissa for choosing to prioritize mental health and the needs of families over academic rigor. Children can only learn as much as their mind can take and it was clear she was looking to the needs of all children. I also saw her working with State Representative Boshart to ensure access to internet services for students.

Fall: As the virus continued to worsen, Superintendent Goff's decisions had to be made within the context of state rules/guidelines. As far as I know, there were no open public schools as Oregon leadership had chosen to be very restrictive in order to save as many lives as possible. Our board and Superintendent gave regular updates on the metrics and state requirements; which we never were able to meet. But with each "next date" that was set, there was always a plan being made on how to implement it and that plan was shared in a variety of ways.

Winter: As research came out and vaccines became available, our state has allowed districts to begin opening schools. I understand that decisions were made by listening to the voices of all who are involved. Families with different concerns, students voices, and the diverse thoughts of teachers. I also understand that her reopening plan closely mirrors all the local schools and seeks to follow contracts and rules which could otherwise hurt the district. This gives me confidence that the state recommendations are being followed and there is no lack of effort or delay in our district.

Superintendent Goff has shown herself to be a strong leader, student centered, and equity minded. She values the voices of all community members, not only the ones who give their thoughts willingly, but the ones who have been often overlooked.

In addition to the pandemic, Superintendent Goff has led through political and racial unrest. I see her doing this with compassion and grace. I see her true heart as an educator as she seeks to provide training and continues to educate herself as well.

I look forward to seeing her work in the district as our city comes out of this historic time.



## PERSONNEL RECOMMENDATIONS

March 8, 2021

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### New Hire

**Metz, Amanda**

First Grade Teacher, Oak Elementary School, 1.0 TEMPORARY FTE, for the remainder of the 2020/2021 school year.

**Nelson, Emily**

First Grade Teacher, Liberty Elementary School, 1.0 TEMPORARY FTE, for the remainder of the 2020/2021 school year.

# PERSONNEL RECOMMENDATIONS

March 8, 2021

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## **New Hires-Classified**

Catalan III, Marco "Tony"	Custodian (temporary), 8 hours per day, hired at Physical Plant effective March 4, 2021.
Gardner, Tanner	Custodian (temporary), 8 hours per day, hired at the Physical Plant effective March 2, 2021.
Gerber, Brenda	Bus Attendant, 4 hours per day, hired at Transportation effective February 25, 2021.
Lathrop, Dakota	Custodian (temporary), 8 hours per day, hired at the Physical Plant effective February 22, 2021.
Magdaleno, Nanci	Custodian (temporary), 8 hours per day, hired at Physical Plant effective March 5, 2021.
Murray, Ariana	Custodian (temporary), 8 hours per day, hired at Physical Plant effective March 4, 2021.
Ramirez, Melissa	Custodian (temporary), 8 hours per day, hired at Physical Plant effective March 29, 2021.
Rosevear Wingo, Braden	Custodian (temporary), 8 hours per day, hired at Physical Plant effective March 3, 2021.

# ***BOARD WORK SESSION***

Greater Albany Public School District 8J  
Virtual Meeting



## ***DRAFT-Minutes***

February 22, 2021 5:15 p.m.

*Melissa Goff, Superintendent*

### **CALL TO ORDER**

Chair Butzner called the virtual Board Work Session of the School Board to order at 5:17 pm. Chair Butzner stated Director Roach was not able to attend.

_____ Kim Butzner	Board Chair
Michael Thomson	Vice Chair
Eric Aguinaga	Director
Jennifer Ward	Director
Melissa Goff	Superintendent
Lisa Harlan	Assistant Superintendent
Randy Lary	Executive Director of Human Resources
Jim Scherzinger	Interim Business Director
Russell Buttram	Executive Director of Operations

### **PLEDGE OF ALLEGIANCE**

Chair Butzner led the audience in the flag salute using a virtual flag presentation.

### **BUDGET COMMITTEE**

Chair Butzner reviewed the process for interviewing and discussion during the work session and the voting process for the regular board meeting. The following candidates were interviewed:

- Bill Draper
- Chris Reese
- Ben Watts

The following questions were answered by each candidate:

- Briefly, please tell us a little about yourself and why you want to serve on the Budget Committee.
- What experience do you have working with public organizations or local, state or federal issues that impact education?
- Are there any changes you would like to see the district make that would improve district performance?
- What do you think is a major strength of the Greater Albany Public Schools?
- The Budget Committee typically meets once in November and approximately three times in the spring. Does your schedule permit you to participate?

Discussion ensued regarding candidates. Board consensus was the three candidates were strong candidates and any one of them will serve well as part of the Budget Committee. Chair Butzner asked if there were any further questions or need for discussion during the Work Session. There was none.

### **ADJOURN**

Chair Butzner

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Kim Butzner, Chair

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Melissa Goff, Superintendent

(Recorded by Chris Green, Board Secretary)

# **REGULAR BOARD MEETING**

Greater Albany Public School District 8J  
Virtual Meeting



## ***DRAFT - Minutes***

February 22, 2021 7:00 p.m.

*Melissa Goff, Superintendent*

### **CALL TO ORDER**

Chair Butzner called the virtual Regular Board Meeting of the School Board to order at 7:20 pm.

Kim Butzner	Board Chair
Michael Thomson	Vice Chair
Eric Aguinaga	Director
Justin Roach	Director
Jennifer Ward	Director
Esperanza Herrera-Moore	Student Board Member - South Albany High School
LJ Carmichael	Student Board Member - West Albany High School
Lisa Harlan	Assistant Superintendent
Jim Scherzinger	Interim Business Director
Randy Lary	Executive Director of Human Resources
Russ Buttram	Executive Director of Operations
Ashley Netzel	Business Department, Controller
Doug Pigman	Director of Facilities
Kathy Pitzer	Nutrition Services
David McKay	HMK Company

### **PLEDGE OF ALLEGIANCE**

Chair Butzner led the audience in the flag salute using a virtual flag presentation.

### **BOARD BUSINESS**

#### **Budget Committee Appointment**

Chair Butzner expressed her appreciation to the following candidates for applying for the Budget Committee position.

- Bill Draper
- Chris Reese
- Ben Watts

Discussion ensued about candidates. Consensus of the Board was all three candidates were qualified and would serve the Budget Committee very well. Director Roach stated that he would abstain on the vote as he was not available for the Work Session.

#### **Action:**

Vice Chair Thomson motioned to nominate Ben Watts to the Budget Committee. MOTION APPROVED UNANIMOUSLY.

### Work Session Date

Chair Butzner stated due to the cancellation of the Work Session on February 17, the Board needed to select a date for rescheduling. She stated March 15 or March 29 were available to reschedule. Consensus of the Board was to reschedule to March 29.

### In Person Board Meetings

Chair Butzner stated at the next meeting the Board will discuss returning to in person meetings.

## **SUPERINTENDENT COMMENTS**

### Superintendent Update

Superintendent Goff stated that due to her absence she will defer to Assistant Superintendent Lisa Harlan to provide the Superintendent Update. Assistant Superintendent Harlan stated that we are working on fine tuning the details to return to hybrid in person learning. She reviewed the schedule for grades to return.

She provided a sports update that included opt in form for athletes to fill out and testing information. She expressed her appreciation to the high school principals and athletic directors for the quick coordination response. She stated that testing onsite is going to have to happen at every building both for athletics and hybrid in person.

Discussion ensued about in person board meetings.

## **BOARD REPORTS**

### Board Liaison Reports

Chair Butzner asked if there were any Board Liaison Reports. There were none.

### Board Member Reports

Chair Butzner asked if there were any other board member reports. There were none.

### Student Board Member Reports

Ms. Herrera-Moore gave her report which included recognizing South Albany High School for the AVID 2020-21 Excellence Award, gave a shout out to Choir Director Mr. DeYoung for coordinating Word of Encouragement, sports, Leadership class project (600 Valentines delivering to 7 different nursing/care homes). Chair Butzner congratulated her on being selected as the President for the Junior Class.

Mr. Carmichael gave his report which included fall sports, band and choir (small indoor/outdoor rehearsals), youth and government event (virtually), PSAT (45 juniors to take the test), and work of the math department to support students in small groups.

## **COMMITTEE, COMMUNITY AND SCHOOL PRESENTATIONS**

None

## **COMMENTS FROM THE PUBLIC**

Chair Butzner stated there were no public comments.

## **CONSENT AGENDA**

1. Personnel
2. Minutes

Chair Butzner asked if there were any questions. There were none. APPROVED BY UNANIMOUS CONSENT.

## **OLD BUSINESS**

### **LBL ESD Local Service Plan (Updated) and Resolution**

Assistant Superintendent Harlan stated the LBL ESD Local Service Plan is an updated plan that has been reviewed by the LBL Superintendents.

#### **Action:**

Director Roach motioned to approve the 2021-23 Local Service Plan as presented. MOTION APPROVED UNANIMOUSLY.

## **REPORTS**

### **Attendance and Grade Report**

Assistant Superintendent Harlan reviewed the differences in the reports from last year to this year. Discussion ensued about seniors, student groups, individual students.

### **Nutrition Services**

Russ Buttram reviewed the Nutrition Services report highlighting the work of the department. Director Ward, Director Roach and Director Aguinaga expressed their appreciation for the meal delivery to children and students in the district. Ms. Moore-Herrera shared her experience growing up being a student who relied on having summer lunches. She stated the service is very valuable to families who are in need of assistance.

Assistant Superintendent Harlan stated that there were several things we haven't done before as a district that we have done during the pandemic. We are sending meals out on buses for delivery and providing meals during winter break.

### **Monthly Financial Report and Budget Update**

Jim Scherzinger reviewed the Monthly Financial Report. He stated that this year we have additional funds that give the district cushion but predicts that the budget for this year will come in at budget.

He reviewed the previous budget process and stated that the plan is to create the budget in the ESP system rather than using Excel documents. He stated that the system is more efficient and has processes in place such as forcing you to make notes to track your budget process. Chair Butzner expressed her appreciation for all the work in moving to the new system. Discussion ensued about Covid relief funds.

## **BOND BUSINESS/REPORTS**

### **Monthly Bond Report**

David McKay stated the last of the 2021 CFU projects are all looking to be within budget. He stated that West Albany High School is receiving tremendous attention. They are working through the scheduling challenges without sacrificing the quality of work. He reviewed the monthly bond report including furniture movement, window envelope testing (explained process), theater seating, punch list, close out and potential tour date.

Discussion ensued about the auditorium. Superintendent Goff expressed her appreciation for the auditorium. She requested a ribbon cutting ceremony for Meadow Ridge and how we do the same for the high schools. Mr. McKay stated he would organize the events.

### **Transportation Facility - Recommendation to Award Amendment 002 GLAS Architects**

David McKay stated that HMK is recommending that the Board take action to award contract Amendment 002 for GLAS Architects LLC.

#### **Action requested by staff:**

Vice Chair Thomson motioned to award contract Amendment 002 for GLAS Architects LLC in the amount of \$80,600.00. MOTION APPROVED UNANIMOUSLY<sup>39</sup>

#### WAHS Change Order 020

David McKay stated that Change Order 020 is normal and customary change orders that would be brought to the Board. Director Ward asked if it was out of the contingency for the project. Mr. McKay stated the funds would be from the contingency budget. Discussion ensued about the original budget and contingency budget.

#### Action requested:

Director Ward motioned to award Change Order 020 for Gerding Builders in the amount of \$234,283.55. MOTION APPROVED UNANIMOUSLY.

#### WAHS Change Order 021

David McKay reviewed Change Order 021.

#### Action Requested:

Vice Chair Thomson motioned to award Change Order 021 (Seismic Project) for Gerding Building in the amount of \$11,351.65. MOTION APPROVED UNANIMOUSLY.

#### WAHS Change Order 022

David McKay reviewed the Change Orders 022. He stated that the change orders were reviewed and negotiated with Gerding Builders.

#### Action Requested:

Director Aguinaga motioned to award Change Order 022 for Gerding Builders in the amount of \$109,330.72. MOTION APPROVED UNANIMOUSLY.

#### SAHS Fire Alarm Project

David McKay reviewed the bid process. Three bids were received and Innova NW was the lowest bid. Discussion ensued about fire alarm location, original budget and fire marshall list.

#### Action requested:

Director Aguinaga motioned to award the contract for the 2021 South Albany High School Fire Alarm Project to Northwest Security & Automation LLC, DBA Innova NW in the amount of \$252,139.00. MOTION APPROVED UNANIMOUSLY.

#### **NEW BUSINESS**

##### Erate Cat 1 RFP/Contract

Lisa Harlan reviewed Erate Cat 1 RFP/Contract information. Discussion ensued about ESD services. Superintendent Goff stated that there will only be one meeting for Erate Cat 2 and that action will be requested at the next meeting.

#### **OTHER BUSINESS (Information Only)**

##### Quarterly Investment Report

Chair Butzner stated that if you have questions send them to district staff.

#### **ADJOURN**

Chair Butzner welcomed Ben Watts to the Budget Committee and congratulated Russ Buttram in his new position as Executive Director of Operations.

Meeting adjourned at 8:42 pm.



Kim Butzner, Chair

---

Melissa Goff, Superintendent

(Recorded by Chris Green, Board Secretary)

## Erate Cat 1 and Cat 2 RFP/Contracts

### Erate Cat 1:

1. Current contracts for the district's broadband services will expire on June 30, 2021.
2. Therefore, the district submitted two RFPs for Category 1 service requests under Erate for the 21/22 filing season. They included lit fiber service between all eligible buildings in the district and a lit/dark fiber solicitation for the new Transportation Center.
3. A third request was made for Category 2 network equipment with responses due Feb. 26.
4. Responses for the two Cat 1 solicitations were due Feb. 12 and were evaluated by a Technology team on Feb. 17 and 18.
5. This is the first reading for the Cat 1 recommendations. The second reading for Cat 1 and the only reading for the Cat 2 recommendations are scheduled for the March 8 Boarding meeting. All final submissions to Erate are due March 22, 2021.
6. The evaluation team recommends the district enter into contract negotiations with LS Networks for the lit fiber service between all eligible buildings and LS Networks for lit fiber service to the new Transportation Center.

For Cat 2 equipment, here are the key points for this one (and only) read:

1. Bids were solicited for network switches at Memorial, Calapooia and North Albany middle schools, Albany Options and Timber Ridge and network cabling and wireless access points at West Albany High School stadium. The need to upgrade the network switches is to replace end-of-life equipment and maintain high levels of performance and service.
2. Based on the formal bid evaluation process, Technology recommends the district enter into contract negotiations with CDWg for the network switches and CVE for the West Albany High School stadium cabling installation and equipment.



March 1, 2021

Russell Buttram, Executive Director of Operations  
Greater Albany Public School District 8J  
718 Seventh Avenue SW  
Albany, Oregon 97321-2320

RE: Greater Albany Public School District 8J  
Capital Bond Project  
Recommendation to Award  
West Albany High School  
Gerding Builders Change Order 023

Dear Russ,

After careful review and consideration, HMK Company recommends that you award Change Order 023 for Gerding Builders in the amount of \$98,863.21.

Doug Pigman has reviewed the following Proposed Change Orders (PCO):

PCO: 060R4, 149, 152R, 175, 235R, 296R, 319.2R2, 322, 323R3, 325, 342R, 344R, 348, 359R2, 361, 364, 366 and 371

We are providing additional information on the following PCOs:

**PCO 60** – CCD 019A and 019B - Gymnasium Firewall and Roof Drainage

This PCO modifies roof drainage associated with Construction Change Directives (CCD) 19A and 19B. These CCDs were previously seen for PCO 60.1 submitted in August for CO 013, which provided drywall and framing portions of the scope. Background for these CCDs is as follows: The original design was determined to be the most effective and efficient design to address the complex existing conditions. The originally proposed firewall was also found to be acceptable by City of Albany Building Department, and that is what the bid was based on. During review of the permitted drawings by a third-party code consultant, it was recommended to modify the wall design to address existing gymnasium wall components, and the City directed that this change be made. Horizontal rated assemblies needed to be modified to maintain a 2-hour rating between the existing gym and the addition.

**PCO 149** – Railing at Area C Slab Edge

This PCO adds additional attachment labor and material for structural steel and concrete slab details for the Commons floor that were missing from the design documents.

**PCO 152** – Service Yard Canopies

This PCO receives a credit for removing two canopy structures in the service yard.

**PCO 175 – Rebar & Epoxy at Radius Wall and Step in Auditorium**

This PCO provides additional structural rebar to concrete curved walls in the auditorium. The rebar was missing from the design documents, but required for structural integrity of the concrete.

**PCO 235 – Stadium Control Changes**

This PCO provides additional air handler and domestic hot water control points serving the stadium, but were missing from the design documents.

**PCO 296 – Audio Tech AV Changes**

This PCO provides installation and connection of two LCD screens that were missing from the electrical drawings, but shown on the architectural drawings in the Audio Tech room.

**PCO 319.2 – Graphics and Signage Changes**

This PCO provides additional signage scope that has several elements to it. Since some of the graphic details were not solidified at the time of bid, an estimated allowance was provided in Gerding's contract. While solidifying those details, it became apparent that graphic expectations of the school that stemmed from early renderings made by DLR were not fully possible within the allowance. Also during that effort, it became apparent there was some way-finding signage missing in the administrative wing from the design documents. All of this resulted in signage being added to the administrative wing, the lobby, and commons spaces. Arrangements were made between the school principal and previous operations director for the school and bond to each pay for portions of these various additional costs in alignment with what was deemed needed and missing scope (bond) and what was deemed optional and aesthetic scope (building). This PCO reflects the bond portion.

**PCO 322 – Install and Wrap Added Roof Curbs**

This PCO provides the sheet metal wrapping of new curbs needed when cooling units were added to IDF rooms that were missing from the original design scope.

**PCO 323 – Taper & Cricket for Roof B1**

This PCO provides additional tapered insulation for the roof over the stage craft area behind the auditorium backstage. The addition of tapered insulation converts the roof that was installed flat to have slope that rain water more correctly flows away to avoid standing water and maintains the roof warranty. The design drawings correctly called for sloped roof, but indicated that slope would come from the building structure. Unfortunately the structural drawings directed the contractor to build the structure flat to accommodate the heavy stage rigging for the auditorium. This cost is for the added material only which the contractor could not have anticipated during bid time.

**PCO 325 – Added Air Valve Drain**

This PCO provides drain piping for four additional high point air bleed valves on the chilled water system in Area C. The high point air bleed valves were not shown on the design drawings because installation orientation was expected to be horizontal; field conditions of the ceiling space forced a vertical orientation instead which created the high point.

**PCO 342 – Door A400**

This PCO reverses the door frame and therefore door swing direction for the door entering the mechanical space in Area A. Use of the currently installed door conflicts with electrical equipment installed on the air handler located near the door. The conflict arose due to the air handler taking up more space in the mechanical room than shown on the drawings. The space was designed very tight, and the manufacturer's data was not used by the architect when laying out the space.

**PCO 344 – New Door at Girls Mezzanine**

This PCO provides an enlarged door from the main gym entering the girl's locker room. The architect realized during construction that the initial design incorrectly assumed the previous door size accommodated code required egress size requirements. This change is required by code, but was missed during design.

**PCO 348 – Central Plant Parapet Wall Changes**

This PCO provides a 1" roof seismic joint that was missing in the design drawings, to a parapet wall already in scope above the central plant.

**PCO 359 – Gas Seismic Joints**

This PCO provides two natural gas seismic joints that are required for the design, but were missing from the design drawings.

**PCO 361 – Added Backing in Practice Rooms**

This PCO provides backing behind the wall for microphone installation. The backing was missing from the design drawings.

**PCO 364 – Added Outlet for Dryer in A138**

This PCO provides an electrical outlet for the dryer called out on the design drawings. The electrical outlet itself is missing from the design drawings.

**PCO 366 – Relay Panel D Feeder**

This PCO provides a separate electrical feed for an electrical relay panel in Area B. Although design drawings documents called this specialty relay panel, they were missing the separate electrical feed required by the panel.

**PCO 371 – Add Second Section to Panel 2T1**

This PCO provides an expansion section to an electrical breaker panel. Design standards dictate leaving spares for new electrical breaker panels, but the design drawings left this panel with only four spares for the school's future use.

We are requesting that the Board award the West Albany High School Project, Gerding Builders LLC Change Order 023 at the March 8, 2021 Board Meeting for the not to exceed amount of \$98,863.21.

The original Contract amount of \$49,973,102.00, Change Order 001 - 022 \$5,072,789.80, Change Order 023 for above increase in scope for \$98,863.21, will bring the total Not to Exceed sum to \$55,144,755.01.

Change Order Number	Vendor	Original Contract Amount	Original Construction Contingency	Construction Contingency Prior to CO	Change Order Amount	Construction Contingency After CO	Amended Contract Amount
<b>West Albany High School</b>							
023	Gerding Builders	\$49,973,102	\$2,426,366	\$17,383	\$98,863	\$0	\$55,144,755

If you have any questions, please do not hesitate to contact me to discuss.

Kind Regards,

  
David McKay  
Project Director



# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** (Name and address)  
74-17111-00 West Albany High School  
1130 SW Queen Ave  
Albany OR 97321

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: October 23, 2018

**CHANGE ORDER INFORMATION:**  
Change Order Number: 023  
Date: February 15, 2021

**OWNER:** (Name and address)  
Greater Albany Public School District  
  
718 Seventh Avenue SW  
Albany, OR 97321-4501

**ARCHITECT:** (Name and address)  
DLR Group Architecture & Engineering,  
inc.  
110 SW Yamhill Street, Suite 105  
Portland, Oregon 97204

**CONTRACTOR:** (Name and address)  
Gerding Builders  
  
200 SW Airport Road  
Corvallis OR 97333

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

PCO 060R4	CCD 019A and B-Gymnasium Firewall & Roof Drainage	\$ 32,523.39
PCO 149	Railing at Area C Slab Edge	\$ 7,288.03
PCO 152R	Steel Canopies at Service Yard and Trash Compactor	\$ -15,521.50
PCO 175	Rebar & Epoxy at Radius Wall & Step in Theater	\$ 3,026.82
PCO 235R	Stadium Control Changes	\$ 6,186.46
PCO 296R	Audio Tech AV Changes	\$ 2,025.85
PCO 319.2R2	Graphic & Sign Changes - Excludes Court Graphic in PCO 319.1	\$ 3,411.71
PCO 322	Install and Wrap Added Roof Curbs	\$ 2,238.58
PCO 323R3	Taper & Cricket for Roof B1	\$33,937.16
PCO 325	Added Air Valve Drain	\$ 730.03
PCO 342R	Door A400 - Excludes Stairwell Modifications in PCO 342.1	\$ 1,761.29
PCO 344R	New Door at Girls Mezzanine	\$ 5,824.58
PCO 348	Central Plant Parapet Wall Changes	\$ 3,669.73
PCO 359R2	Gas Seismic Joints	\$ 6,098.61
PCO 361	Add Backing in Practice Rooms	\$ 1,432.87
PCO 364	Added Outlet for Dryer in A138	\$ 1,679.71
PCO 366	Relay Panel D Feeder	\$ 1,358.62
PCO 371	Add Second Section to Panel 2T1	\$ 1,191.27
<b>TOTAL:</b>		<b>\$ 98,863.21</b>

The original Contract Sum was	\$ 49,973,102.00
The net change by previously authorized Change Orders	\$ 5,072,789.80
The Contract Sum prior to this Change Order was	\$ 55,045,891.80
The Contract Sum will be increased by this Change Order in the amount of	\$ 98,863.21
The new Contract Sum including this Change Order will be	\$ 55,144,755.01

The Contract Time will be unchanged by zero (0) days.

The new date of Substantial Completion will be November 6, 2020.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

DLR Group Architecture & Engineering,  
inc.

ARCHITECT (Firm name)

SIGNATURE

Amy Vohs, Architect

PRINTED NAME AND TITLE

February 15, 2021

DATE

GERDING BUILDERS

CONTRACTOR (Firm name)

SIGNATURE

JOEL KINMAN

PROJECT EXECUTIVE

2/16/2021

DATE

Greater Albany Public School District

OWNER (Firm name)

SIGNATURE

Melissa Goff, Superintendent

PRINTED NAME AND TITLE

DATE





# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 060R4

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** CCD 019A and B - Gymnasium Firewall and Roof Drainage - Excludes MVCC  
**DESCRIPTION:** cost (PCO 060.1) & Expansion Joint Cover Changes

**Date:** REV 2/5/2021  
7/12/2019

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** CCD 019  
RFI 186

Item#	Item Description	Qty	Unit Price	Net Amount
1	STUTZMAN & KROPF CONTRACTORS 075000 - Change from external gutters to rooftop drain. Install cricket system to shed water to drains.	1	\$2,646.25	\$2,646.25
2	DSL BUILDERS - 221000 - Overflow Drains - DSL COR # 008	1	\$15,862.00	\$15,862.00
3	STATON COMPANIES - 024100 - Remove the South Rake of the existing gym.	1	\$18,988.00	\$18,988.00
4	SMITH SHEET METAL - 076000 - No installation of Gutters at rake.	1	-\$6,400.00	-\$6,400.00
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$31,096.25
Liability Insurance - 980001			0.80%	\$248.77
Builders Risk - 980003			0.14%	\$43.88
Bond - 980002			0.55%	\$172.64
Fee - 982000			2.45%	\$773.26
Bond on Fee - 980002			0.55%	\$4.25
CAT Tax			0.57%	\$184.33
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$32,523.39</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

By:   
Joel Kinman  
Date: REV 2/5/2021

**DLR Group**

By:   
Amy Vohs  
Date: 02/08/2021

~~HMK~~

By:   
Skip Hamilton  
Date:

**Facilities**

By:   
Doug Pigman  
Date: 2/9/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 149

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Railing at Area C Slab Edge

**Date:** 1/14/2020

**DESCRIPTION:**

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** James Franks  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** RFI 341

Item#	Item Description	Qty	Unit Price	Net Amount
1	DSL BUILDERS - 052000 - Cut and replace 2-1/2' of bent plate on GLs B8.3 and B9 at CH AWA 12	1	\$7,007.95	\$7,007.95
2		1		
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				<b>\$7,007.95</b>
Liability Insurance - 980001			0.80%	\$56.06
Builders Risk - 980003			0.14%	\$9.89
Bond - 980002			0.55%	\$38.91
Fee - 982000			2.45%	\$174.26
Bond on Fee - 980002			0.55%	\$0.96
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$7,288.03</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**

Joel Kinman

**Date:** 1/14/2020

**DLR Group**

**By:**

Amy Vohs

**Date:** 02/02/2021

**Facilities**

**By:**

Doug Pigman

**Date:** 2/2/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 152R

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Steel canopies at service yard and trash compactor

**Date:** REV 1/26/2021

**DESCRIPTION:**

6/4/2020

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** CCD 032

Item#	Item Description	Qty	Unit Price	Net Amount
1	SMITH SHEET METAL - 076000 - Credit for roof panels, clips, fasteners, and labor at the canopies that were deleted in CCD 032	1	-\$330.00	-\$330.00
2	MID-VALLEY COMMERCIAL - 091000 - COR#034 - Delete light gauge fascia framing at trash compactor canopy and service yard canopy	1	-\$4,528.00	-\$4,528.00
3	T-PLUS STEEL FABRICATORS INC - 051000 - Credit for omitting the canopy per detail 34/A10.14 pr CCD 032	1	-\$7,040.00	-\$7,040.00
4	GERDING CONTINGENCY - 981000 - Credit for steel install. Credit based on 47% of steel supply. Total project steel erection cost is 47% of project steel supply cost.	1	-\$3,308.00	-\$3,308.00
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				<b>-\$15,206.00</b>
Liability Insurance - 980001			0.80%	-\$121.65
Builders Risk - 980003			0.14%	-\$21.46
Bond - 980002			0.55%	-\$84.42
Bond on Fee - 980002			0.55%	\$0.00
CAT Tax			0.57%	-\$87.97
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>-\$15,521.50</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**   
Joel Kinman  
**Date:** REV 1/26/2021

**DLR Group**

**By:**   
Amy Vohs  
**Date:** 01/26/2021

~~HMK~~

~~**By:**  
Skip Hamilton  
**Date:**~~

**Facilities**

**By:**   
Doug Pigman  
**Date:** 2/2/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 175

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Rebar & Epoxy at Radius Wall & Step in Theater

**Date:** 1/29/2021

**DESCRIPTION:**

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** **Email/Verbal**

Item#	Item Description	Qty	Unit Price	Net Amount
1	TGC STRUCTURAL - 031000 - TGC PCO 091 - Add rebar with epoxy at the radius walls and intermediate steps inside theatre.	1	\$2,894.00	\$2,894.00
2		1		
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$2,894.00
Liability Insurance - 980001			0.80%	\$23.15
Builders Risk - 980003			0.14%	\$4.08
Bond - 980002			0.55%	\$16.07
Fee - 982000			2.45%	\$71.96
Bond on Fee - 980002			0.55%	\$0.40
CAT Tax			0.57%	\$17.16
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$3,026.82</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**   
Joel Kinman  
**Date:** 1/29/2021

**DLR**  
**By:**   
Amy  
**Date:** 02/08/2021

**By:**   
Skip Hamilton  
**Date:**

**Facilities**  
**By:**   
Doug Pigman  
**Date:** 2/9/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 235R

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Stadium Control Changes

**Date:** REV 1/26/2021

**DESCRIPTION:**

6/11/2020

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301


**Reference #** PR 038


Item#	Item Description	Qty	Unit Price	Net Amount
1	FM SHEET METAL - 231000 - COR#010 - Stadium control changes	1	\$5,915.00	\$5,915.00
2		1		
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$5,915.00
Liability Insurance - 980001			0.80%	\$47.32
Builders Risk - 980003			0.14%	\$8.35
Bond - 980002			0.55%	\$32.84
Fee - 982000			2.45%	\$147.09
Bond on Fee - 980002			0.55%	\$0.81
CAT Tax			0.57%	\$35.06
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$6,186.46</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.


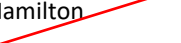
## ACCEPTED:


**Gerding Builders LLC**

**By:**   
Joel Kinman  
**Date:** REV 1/26/2021

**DLR Group**  
**By:**   
Amy Vohs  
**Date:** 02/01/2021

~~HMK~~

**By:**   
Skip Hamilton  
**Date:** 

**Facilities**  
**By:**   
Doug Pigman  
**Date:** 2/2/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 296R

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Audio Tech AV Changes

**Date:** REV 1/13/2021

**DESCRIPTION:**

9/23/2020

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** RFI 648  
RFI 648r1

Item#	Item Description	Qty	Unit Price	Net Amount
1	NORTHSIDE ELECTRIC - 251000 - CCN#82 - Add OFCI LCD monitor in Audio Lab Classroom	1	\$731.00	\$731.00
2	NORTHSIDE ELECTRIC - 251000 - CCN#83r1 - Add OFCI LCD monitor in Audio Lab Control Room and connect to auditorium feed	1	\$1,217.00	\$1,217.00
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$1,948.00
Liability Insurance - 980001			0.80%	\$15.58
Builders Risk - 980003			0.14%	\$2.75
Bond - 980002			0.55%	\$10.81
Fee - 982000			2.45%	\$48.44
Bond on Fee - 980002			0.55%	\$0.27
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$2,025.85</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**

Joel Kinman

**Date:** REV 1/13/2021

**DLR Group**

**By:**

Amy Vohs

**Date:** 01/26/2021

~~HMK~~

**By:**

Skip Hamilton

**Date:**

**Facilities**

**By:**

Doug Pigman

**Date:** 1/26/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 319.2R2

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Graphic and Signage Changes - Excludes Court Graphic in PCO 319.1

**Date:** REV 2/8/2021

**DESCRIPTION:**

1/15/2021

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** PR 046.1  
RFI 640

Item#	Item Description	Qty	Unit Price	Net Amount
1	BRAD JOHNSON SIGNS - 101400 - Credit base bid	1	-\$42,320.00	-\$42,320.00
2	BRAD JOHNSON SIGNS - 101400 - Total for all signage less court graphics in PCO 319.1. Includes changes made in PR 046.1 & RFI 640	1	\$41,810.00	\$41,810.00
3	MEYER SIGN - 101400 - Interior Signage changes in PR-046	1	\$11,000.00	\$11,000.00
4	GERDING CONTINGENCY - 981000 - Scope gap for cast aluminum letters - See Meyer Sign pricing	1	-\$7,850.00	-\$7,850.00
5	NORTHSIDE ELECTRIC - 251000 - CCN#89 - Install new type D4 wall wash fixture per PR-046	1	\$622.00	\$622.00
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$3,262.00
Liability Insurance - 980001			0.80%	\$26.10
Builders Risk - 980003			0.14%	\$4.60
Bond - 980002			0.55%	\$18.11
Fee - 982000			2.45%	\$81.11
Bond on Fee - 980002			0.55%	\$0.45
CAT Tax			0.57%	\$19.34
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$3,411.71</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

By:   
Joel Kinman  
Date: REV 2/8/2021

**DLR Group**

By:   
Amy Vohs  
Date: 02/08/2021

~~HMK~~

By: ~~Skip Hamilton~~  
Date:

**Facilities**

By:   
Doug Pigman  
Date: 2/9/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 322

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Install and Wrap Added Roof Curbs

**Date:** 1/15/2021

**DESCRIPTION:**

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** PR 009

Item#	Item Description	Qty	Unit Price	Net Amount
1	STUTZMAN & KROPF CONTRACTORS 075000 - Additional labor to install and wrap extra curbs	1	\$2,152.55	\$2,152.55
2		1		
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$2,152.55
Liability Insurance - 980001			0.80%	\$17.22
Builders Risk - 980003			0.14%	\$3.04
Bond - 980002			0.55%	\$11.95
Fee - 982000			2.45%	\$53.53
Bond on Fee - 980002			0.55%	\$0.29
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$2,238.58</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**

Joel Kinman

**Date:** 1/15/2021

**DLR Group**

**By:**

Keith Ferrante Kent R Larson 2-27-2021

**Date:**

**HMK**

**By:**

Skip Hamilton

**Date:**

**Facilities**

**By:**

Doug Pigman

**Date:** 2/2/2021





# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 323R3

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Taper & Cricket for Roof B1

**Date:** REV 1/26/2021

**DESCRIPTION:**

11/3/2020

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** Field Condition  
RFI 438  
Submittal 138.7

Item#	Item Description	Qty	Unit Price	Net Amount
1	STUTZMAN & KROPF CONTRACTORS 075000 - Taper and back crickets on the upper theater roof	1	\$32,447.99	\$32,447.99
2		1		
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$32,447.99
Liability Insurance - 980001			0.80%	\$259.58
Builders Risk - 980003			0.14%	\$45.79
Bond - 980002			0.55%	\$180.14
Fee - 982000			2.45%	\$806.87
Bond on Fee - 980002			0.55%	\$4.44
CAT Tax			0.57%	\$192.35
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$33,937.16</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**   
Joel Kinman  
**Date:** REV 1/26/2021

**DLR Group**  
**By:**   
Amy Vohs  
**Date:** 02/01/2021

~~HMK~~

~~**By:** Skip Hamilton  
**Date:**~~

**Facilities**  
**By:**   
Doug Pigman  
**Date:** 2/9/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 325

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Added Air Valve Drain

**Date:** 1/26/2021

**DESCRIPTION:**

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** RFI 731

Item#	Item Description	Qty	Unit Price	Net Amount
1	DSL BUILDERS - 221000 - COR#034 - Add air valve drain	1	\$698.00	\$698.00
2		1		
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$698.00
Liability Insurance - 980001			0.80%	\$5.58
Builders Risk - 980003			0.14%	\$0.99
Bond - 980002			0.55%	\$3.88
Fee - 982000			2.45%	\$17.36
Bond on Fee - 980002			0.55%	\$0.10
CAT Tax			0.57%	\$4.14
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$730.03</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**   
Joel Kinman  
**Date:** 1/26/2021

**DLR Group**

**By:**   
Amy Vohs  
**Date:** 01/26/2021

~~HMK~~

~~**By:**  
Skip Hamilton  
**Date:**~~

**Facilities**

**By:**   
Doug Pigman  
**Date:** 2/9/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

342R KL No. 342

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Door A400 - Excludes Stairwell Modifications in PCO 342.1

**Date:** REV 1/26/2021

**DESCRIPTION:**

1/12/2021

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** PR 058  
RFI 785

Item#	Item Description	Qty	Unit Price	Net Amount
1	BELL HARDWARE - 081000 - Order new hardware and filler plate for lockset	1	\$484.00	\$484.00
2	TURTLE MOUNTAIN - 084010 - Field welding of doors for new hardware, plugging old holes and install new hardware	1	\$1,200.00	\$1,200.00
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$1,684.00
Liability Insurance - 980001			0.80%	\$13.47
Builders Risk - 980003			0.14%	\$2.38
Bond - 980002			0.55%	\$9.35
Fee - 982000			2.45%	\$41.88
Bond on Fee - 980002			0.55%	\$0.23
CAT Tax			0.57%	\$9.98
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$1,761.29</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**

Joel Kinman

**Date:** REV 1/26/2021

**DLR Group**

**By:**

Amy Vohs — Kent R Larson 1-27-2021

**Date:**

**HMK**

**By:**

Skip Hamilton

**Date:**

**Facilities**

**By:**

Doug Pigman

**Date:** 2/9/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 344R

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** New Door at Girls Mezzanine

**Date:** REV 1/26/2021

**DESCRIPTION:**

1/15/2021

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** RFI 042-S

Item#	Item Description	Qty	Unit Price	Net Amount
1	BELL HARDWARE - 081000 - Supply new frame, door, and hardware	1	\$2,490.00	\$2,490.00
2	MID-VALLEY COMMERCIAL - 091000 - Reframe opening and set frame, rehang drywall at demo and patch, paint frame, door and wall.	1	\$2,629.00	\$2,629.00
3	TURTLE MOUNTAIN - 084010 - Install door and hardware	1	\$450.00	\$450.00
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$5,569.00
Liability Insurance - 980001			0.80%	\$44.55
Builders Risk - 980003			0.14%	\$7.86
Bond - 980002			0.55%	\$30.92
Fee - 982000			2.45%	\$138.48
Bond on Fee - 980002			0.55%	\$0.76
CAT Tax			0.57%	\$33.01
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$5,824.58</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**

Joel Kinman

**Date:** REV 1/26/2021

**DLR Group**

**By:**

~~Amy Vohs~~ Kent R Larson

**Date:** 1-27-2021

**HMK**

**By:**

Skip Hamilton

**Date:**

**Facilities**

**By:**

Doug Pigman

**Date:** 2/9/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 348

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Central Plant Parapet Wall Changes

**Date:** 1/26/2021

**DESCRIPTION:**

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** RFI 758

Item#	Item Description	Qty	Unit Price	Net Amount
1	SMITH SHEET METAL - 076000 - Furnish and install 24ga prefinished expansion joint cover and stainless saddle at East wall of roof B-6	1	\$1,207.10	\$1,207.10
2	STUTZMAN & KROPF CONTRACTORS 075000 - Supply and install of Carlisle expansion joint	1	\$2,301.60	\$2,301.60
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				<b>\$3,508.70</b>
Liability Insurance - 980001			0.80%	\$28.07
Builders Risk - 980003			0.14%	\$4.95
Bond - 980002			0.55%	\$19.48
Fee - 982000			2.45%	\$87.25
Bond on Fee - 980002			0.55%	\$0.48
CAT Tax			0.57%	\$20.80
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$3,669.73</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**

Joel Kinman

**Date:** 1/26/2021

**DLR Group**

**By:**

~~Amy Vohs~~ Kent R. Larson 2-3-21

**Date:**

**HMK**

**By:**

Skip Hamilton

**Date:**

**Facilities**

**By:**

Doug Pigman

**Date:** 2/9/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 359R2

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Gas Seismic Joints

**Date:** REV 1/18/2021

**DESCRIPTION:**

1/8/2021

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** CCD 079  
RFI 686

Item#	Item Description	Qty	Unit Price	Net Amount
1	DSL BUILDERS - 221000 - COR#032 - Gas seismic joints on roof	1	\$5,831.00	\$5,831.00
2		1		
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$5,831.00
Liability Insurance - 980001			0.80%	\$46.65
Builders Risk - 980003			0.14%	\$8.23
Bond - 980002			0.55%	\$32.37
Fee - 982000			2.45%	\$145.00
Bond on Fee - 980002			0.55%	\$0.80
CAT Tax			0.57%	\$34.57
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$6,098.61</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**   
Joel Kinman  
**Date:** REV 1/18/2021

**DLR Group**  
**By:**   
Amy Vohs  
**Date:** 01/18/2021

~~FMK~~

~~**By:**  
Skip Hamilton  
**Date:**~~

**Facilities**  
**By:**   
Doug Pigman  
**Date:** 1/26/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 361

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Add Backing in Practice Rooms

**Date:** 1/15/2021

**DESCRIPTION:**

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** RFI 670r1

Item#	Item Description	Qty	Unit Price	Net Amount
1	MID-VALLEY COMMERCIAL - 091000 - COR#116 - Added backing in practice room 126 & 129. patch drywall and repaint.	1	\$1,370.00	\$1,370.00
2		1		
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$1,370.00
Liability Insurance - 980001			0.80%	\$10.96
Builders Risk - 980003			0.14%	\$1.93
Bond - 980002			0.55%	\$7.61
Fee - 982000			2.45%	\$34.07
Bond on Fee - 980002			0.55%	\$0.19
CAT Tax			0.57%	\$8.12
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$1,432.87</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**   
Joel Kinman  
**Date:** 1/15/2021

**DLR Group**

**By:**   
Amy Vohs  
**Date:** 01/18/2021

~~HMK~~

~~**By:**  
Skip Hamilton  
**Date:**~~

**Facilities**

**By:**   
Doug Pigman  
**Date:** 2/9/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 364

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Added Outlet for Dryer in A138

**Date:** 1/18/2021

**DESCRIPTION:**

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** RFI 798

Item#	Item Description	Qty	Unit Price	Net Amount
1	NORTHSIDE ELECTRIC - 251000 - CCN#101 - Install new dryer outlet in room A138.	1	\$1,087.00	\$1,087.00
2	MID-VALLEY COMMERCIAL - 091000 - COR#120 - Added patching related to dryer outlet being added	1	\$519.00	\$519.00
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$1,606.00
Liability Insurance - 980001			0.80%	\$12.85
Builders Risk - 980003			0.14%	\$2.27
Bond - 980002			0.55%	\$8.92
Fee - 982000			2.45%	\$39.94
Bond on Fee - 980002			0.55%	\$0.22
CAT Tax			0.57%	\$9.52
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$1,679.71</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**

Joel Kinman

**Date:** 1/18/2021

**DLR Group**

**By:**

~~Amy Vohs~~ Kent R Larson 1-22-21

**Date:**

**HMK**

**By:**

Skip Hamilton

**Date:**

**Facilities**

**By:**

Doug Pigman

**Date:** 2/15/2021





# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 366

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Relay Panel D Feeder

**Date:** 1/18/2021

**DESCRIPTION:**

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301


**Reference #** RFI 749

Item#	Item Description	Qty	Unit Price	Net Amount
1	NORTHSIDE ELECTRIC - 251000 - CCN#097 - Revise feeder to panel 2T3 to also provide power to Relay Panel D	1	\$1,299.00	\$1,299.00
2		1		
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$1,299.00
Liability Insurance - 980001			0.80%	\$10.39
Builders Risk - 980003			0.14%	\$1.83
Bond - 980002			0.55%	\$7.21
Fee - 982000			2.45%	\$32.30
Bond on Fee - 980002			0.55%	\$0.18
CAT Tax			0.57%	\$7.70
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$1,358.62</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**   
Joel Kinman  
**Date:** 1/18/2021


**HMK**

**By:** \_\_\_\_\_  
Skip Hamilton  
**Date:** \_\_\_\_\_

**DLR Group**

**By:**   
~~Amy Vohs~~  
**Date:** Kent R Larson 2-22-21

**Facilities**

**By:**   
Doug Pigman  
**Date:** 1/26/2021



# Gerding Builders LLC

## PROPOSED CHANGE ORDER

No. 371

PO Box 1082  
200 SW Airport Ave  
Corvallis, OR 97339

OR CCB #193549  
WA CCB #GERDIBL890JL  
Phone: 541-753-2012  
Fax: 541-754-6654

**PCO** Add Second Section to Panel 2T1

**Date:** 2/2/2021

**DESCRIPTION:**

**PROJECT:** WEST ALBANY HIGH SCHOOL

**JOB #:** 201828

**TO:** Skip Hamilton  
695 Commercial St. SE, Suite 116  
Salem, OR 97301

**Reference #** RFI 744

Item#	Item Description	Qty	Unit Price	Net Amount
1	NORTHSIDE ELECTRIC - 251000 - CCN 85R1 - Add second section to panel 2T1. Provide four 20-amp 1 pole circuit breakers in the second section.	1	\$1,139.00	\$1,139.00
2		1		
3		1		
4		1		
5		1		
<b>General Conditions</b>				
	Work does not appear to impact critical path of the schedule			\$0.00
<b>Subtotal</b>				\$1,139.00
Liability Insurance - 980001			0.80%	\$9.11
Builders Risk - 980003			0.14%	\$1.61
Bond - 980002			0.55%	\$6.32
Fee - 982000			2.45%	\$28.32
Bond on Fee - 980002			0.55%	\$0.16
CAT Tax			0.57%	\$6.75
<b>TOTAL PROPOSED CHANGE ORDER</b>				<b>\$1,191.27</b>
<b>Additional time requested for this scheduled activity</b>				<b>0</b>
<b>Excludes:</b> Design, permits, special inspections				

AGREEMENT: By signing this document, it is agreed by all parties that this added or deleted scope will change from a proposed change order to an actual change order and become part of the contract documents as an approved change order and contractor has appropriate authorization to proceed with the work.

## ACCEPTED:

**Gerding Builders LLC**

**By:**

Joel Kinman

**Date:** 2/2/2021

**DLR Group**

**By:**

~~Amy Vohs~~ Kent R. Larson 2-3-21

**Date:**

**HMK**

**By:**

Skip Hamilton

**Date:**

**Facilities**

**By:**

Doug Pigman

**Date:** 2/9/2021

# Greater Albany SD 8J

Code: ECACA

Adopted:

## Radio Frequency Identification Device\*\*

The district will operate a Radio Frequency Identification Device (RFID) program to locate, track or take attendance of students. The district shall provide notice to parents and students at least 30 days<sup>1</sup> before the district implements a RFID program or makes a modification to the current RFID program.

This notification shall:

1. Specify the purpose for the RFID program;
2. Specify where the RFID readers will be located;
3. Outline the expectations of participation in the program, including any possible disciplinary actions, which may be imposed on a student, for not following the RFID program rules;
4. Inform parents and students of the right to not participate in the RFID program and how to opt-out;
5. Outline the procedure to opt-out of the RFID program; and
6. Communicate to parents and students in at least two formats, one of which shall be the district website, if available.

### Voluntary Opt-In RFID Program

The district may create the RFID program without notification, if the district creates a form allowing parents to voluntarily opt-in to the RFID program.

1. The form created under this section shall:
  - a. Require a parent signature, or signature of a student if the student is 14 years of age or older, for consent to join the RFID program;
  - b. Specify the purpose for the RFID program;
  - c. Specify where the RFID readers will be located;
  - d. Outline the expectations of participation in the program including any possible disciplinary actions for not following the RFID program rules;
  - e. Outline the procedures to discontinue participation in the RFID program; and
  - f. Expire one year from the date that the form is signed by the parent.
2. Voluntary Opt-In RFID programs shall not require any student to use RFID who does not have a consent form on file.

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<sup>1</sup> A district that establishes a RFID program before the start of the school year, shall provide notice to parents and students annually, and at least 30 days prior to the first day of classes.

3. Districts wishing to expand the Opt-In RFID program to students without a valid consent form on file, must provide the same 30-day notification as with any RFID program.

### **Opt-Out RFID Provisions**

Parents, or students who are 14 years of age or older, may provide notice in writing that they no longer wish to participate in any RFID program.

The district shall:

1. Not ask for the reason or justification for the request;
2. Not impose a time restriction for a request to be made;
3. Ensure that the request is completed within three school days; and
4. Not initiate or continue any disciplinary action against the student for not following the RFID program rules.

### **Privacy and Security**

The following privacy and security standards shall apply:

1. No personally identifiable information may be stored on the RFID (“Personally identifiable information” means data that could potentially identify a specific individual.);
2. The RFID may not have a readable range of more than 10 feet;
3. All data collected as part of the RFID program shall be considered part of the student record and shall be retained in accordance with state and federal student record laws and data privacy and security standards;
4. Data collected as part of the RFID program shall be retained for no more than 72 hours, except records for the purpose of taking attendance; and
5. The RFID reader locations must be conspicuously marked.

END OF POLICY

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#### **Legal Reference(s):**

[ORS 339.890](#)

[OAR 581-021-0505](#)

## Personnel Recommendations

2021-2022 School Year

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The following are administrative staff members listed by status with recommendations indicated for the 2021-2022 school year.

### TSPC Licensed Administrators

**RECOMMEND THREE-YEAR CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2024**

Name	FTE	Job Title
Huzefka, Heather E	1	Federal Programs Director
Jon Dilbone	1	Assessment & M98
Lisa Harlan	1	Assistant Superintendent
<b>INITIAL CONTRACT JULY 2021-JUNE 2024</b>		

Name	FTE	Job Title
Luthra, Susan D	1	Director Curriculum/Instruc - Elementary

### **PROBATIONARY STATUS - 3rd YEAR**

Name	FTE	Job Title
Seals, Stephanie C	1	Principal
Wright, Amy R	1	NAMS

### **PROBATIONARY STATUS - 2ND YEAR**

Name	FTE	Job Title
Hart, Sonya	1	Special Progrmas Coordinator
Lee, Stacey	1	Instruction Coordinator
Tatum, Kerri	1	Director of Secondary Education

### **NON-TSPC Licensed Administrators**

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**RECOMMEND CONTRACT RENEWAL FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2022**

Name	FTE	Job Title
Buttram, Russell P	1	Executive Director of Operations

Dahlquist, Gary L	1	Phys Plant Foreman
Moran, Cindy K	1	Trans Operations Supervisor
Netzel, Ashley A	1	Controller
Pigman, Doug R	1	Phys Plant Supervisor
Singleton, Rob	1	Director of Technology
Smith, Rachel	1	Health Coordinator
Tomsky, Andrew H	1	Comm/Media Director

**TSPC Licensed Administrators**

**CANNOT RECOMMEND DUE TO TEMPORARY CONTRACT**

Name	FTE	Job Title
Lary, Randall E	1	Human Resources Director
O'Connell, Ann	1	Interim Special Programs Director
Sipe, Richard	1	Human Resources Director

**RECOMMEND THREE-YEAR CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2024**

Name	FTE	Job Title
Beltran, Marcia	1	Prncipal
Daugherty, Robert G	1	Principal
Griffith, Anne L	1	Principal
Rayburn, Gretchen	1	Principal
Smith, Chaundra	1	Principal
Sowa Kilee	1	Principal
Stephens, Elisa L	1	Principal

**PROBATIONARY STATUS - 2ND YEAR**

Name	FTE	Job Title
Bradley, Julia	1	Principal
Brown, Shanda	1	Principal
Casprowiak, Melanie	1	Principal
Gill, Christy	1	Principal
Jordan, Kimberly	1	Principal
Turner, Suzanne	1	Assistant Principal

Director Signature: **Signature on File**

Date:

**RECOMMEND THREE-YEAR CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2024**

Name	FTE	Job Title
Ayers, Gina M	1	Assistant Principal
Bussard, Kelly	1	Assistant Principal
Dedera, Jodi L	1	Principal
Engel, Richard P	1	Assistant Principal
Foster-Teeter, Julie L	1	Assistant Principal
Gilbert, Kenneth A	1	Principal
Heisley, Tristan W	1	Principal
Hunter, John D	1	Principal
Orsborn, Susan M	1	Principal
Saxton, Sean T	1	Asst Principal
Smith, Jessica A	1	Assistant Principal

**INITIAL CONTRACT JULY 2021- JUNE 2024**

Name	FTE	Job Title
Drake, Stephanie J	1	Asst. Principal
Jackson, Marshall M	1	Assistant Principal
Radke, Jordan L	1	Asst. Principal

**PROBATIONARY STATUS - 3rd YEAR**

Name	FTE	Job Title
Seals, Stephanie C	1	Principal
Wright, Amy R	1	Assistant Principal

**PROBATIONARY STATUS - 2ND YEAR**

Name	FTE	Job Title
Hannan, Mark	1	Principal

**NON-TSPC Licensed Administrators****RECOMMEND CONTRACT RENEWAL FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2022**

Name	FTE	Job Title
Richards, Patrick J	1	Athletic Coordinator

Director Signature: **Signature on File**

Date:



Greater Albany Public Schools

**Personnel Recommendations**

2021/22 Contract Year

The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2024**

AOL	Contract Teacher	Boatwright, Kathleen	
AOL	Contract Teacher	Clemetsen, Cheryl A	
AOL	Contract Teacher	Gullickson, Mark	
AOL	Contract Teacher	Harbin, Emelie L	

**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

AOL	Temporary Teacher	Buck, Archie W	
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Director Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/22 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

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Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2024**

AOS	Contract Teacher	Corliss, Daniel J	_____
AOS	Contract Teacher	Fitzpatrick, Christin M	_____
AOS	Contract Teacher	Gillispie, Tassay S	_____
AOS	Contract Teacher	Glass, Diane K	_____
AOS	Contract Teacher	Harryman, Anna V	_____
AOS	Contract Teacher	Mitchell, Holly A	_____
AOS	Contract Teacher	Wolfe, Mark A	_____
AOS	Contract Teacher	Roundy, Lindsey B	_____

**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

AOS	Temporary Teacher	Bellando, Maria L	_____
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Principal Signature: **Signature on File** \_\_\_\_\_

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/22 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

CAL	Contract Teacher	Beattie, Karen	
CAL	Contract Teacher	Boland, John P	
CAL	Contract Teacher	Brown, Trevor C	
CAL	Contract Teacher	Brunson, Shannon L	
CAL	Contract Teacher	Carpenter, Kyle C	
CAL	Contract Teacher	Crowther, Melinda L	
CAL	Contract Teacher	Curiel, Apolo	
CAL	Contract Teacher	DeCastro, Gretchen	
CAL	Contract Teacher	DeYoung, Margo T	
CAL	Contract Teacher	Dietrich, Moriah R	
CAL	Contract Teacher	Grimmer, Mark D	
CAL	Contract Teacher	Meekins, Spencer I	
CAL	Contract Teacher	Morley, Katrina L	
CAL	Contract Teacher	Musch, Emily M	
CAL	Contract Teacher	Nicosia, Angelica L	
CAL	Contract Teacher	Scott, Matthew J	
CAL	Contract Teacher	Stadstad, Jennifer L	
CAL	Contract Teacher	Stadstad, Tony W	
CAL	Contract Teacher	Timm, Mark J	
CAL	Contract Teacher	Van der Zwan, Ian	
CAL	Contract Teacher	Whittier, Nikole M	
CAL	Contract Teacher	Wroblewski, Mackenzie	
CAL	Contract Teacher	Wymer, Kimberly A	
CAL	Contract Teacher	Zanotti, Toby A	
CAL	Contract Teacher	Zuercher, Olivia M	

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

CAL	Initial Teacher	Caldwell, Stephanie E	
CAL	Initial Teacher	Crociata, Anna C	
CAL	Initial Teacher	Kennedy, Tyler A	
CAL	Initial Teacher	Masson, Kevin D	
CAL	Initial Teacher	Mertz, Christopher J	
CAL	Initial Teacher	Miller, Trenton M	

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**PROBATIONARY STATUS - 3rd YEAR**

CAL	Probationary3 Teacher	Casey, Andrea M
CAL	Probationary3 Teacher	Clark, Austin J
CAL	Probationary3 Teacher	Menking, Suzette S
CAL	Probationary3 Teacher	Yde, Robert J

**PROBATIONARY STATUS - 2nd YEAR**

CAL	Probationary2 Teacher	Bennett, Joshua
CAL	Probationary2 Teacher	Tomsky, Heather

Principal Signature: Signature on File

Date:

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/22 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2022/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2024**

TAK	Contract Teacher	Adams, Shaina L	
CEN	Contract Teacher	Allen, Susan G	
TAK	Contract Teacher	Allen, Susan G	
CEN	<b>Contract Teacher</b>	Bannister, Morgan R	
TAK	Contract Teacher	Bannister, Morgan R	
CEN	Contract Teacher	Bell, Rachelle L	
TAK	Contract Teacher	Berklund, Jennie L	
TAK	Contract Teacher	Ciaffoni, Megan N	
CEN	Contract Teacher	DuFault-Toomb, Tami L	
TAK	Contract Teacher	DuFault-Toomb, Tami L	
CEN	Contract Teacher	Fairbanks, Kimberly M	
TAK	Contract Teacher	Fitzner, Lela F	
TAK	Contract Teacher	Gilder, Jeniffer R	
CEN	Contract Teacher	Logerwell, Jenna A	
CEN	Contract Teacher	Speltz-Johnson, Jennifer A	
TAK	Contract Teacher	Speltz-Johnson, Jennifer A	
TAK	Contract Teacher	Thomas, Raychel J	
CEN	Contract Teacher	Andersen, Rebekah J	

**PROBATIONARY STATUS - 3rd YEAR**

CEN	Probationary3 Teacher	Cornett, Jessica R	
TAK	Probationary3 Teacher	Goldstein, Laura E	
CEN	Probationary3 Teacher	Means, Miriam J	
TAK	Probationary3 Teacher	Means, Miriam J	
CEN	Probationary3 Teacher	Murray, Nicole LG	
TAK	Probationary3 Teacher	Tsiftsi, Mairi	

**PROBATIONARY STATUS - 2nd YEAR**

TAK	Probationary2 Teacher	Catt-Severns, Stephani	
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Principal Signature: Signature on File

Date:

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

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Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

DO	Contract Teacher	Drouhard, Cynthia M	_____
DO	Contract Teacher	DuFault-Toomb, Tami L	_____
DO (Mentor)	Contract Teacher	Koontz, Becky S	_____
DO	Contract Teacher	Rothwell, Daniel M	_____
DO	Contract Teacher	Sell, Benjamin Q	_____
AOL	Contract Teacher	Clemetsen, Sheryl	_____

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

DO	Initial Teacher	Baker, Brian J	_____
ELL	Initial Teacher	Carrillo, Melissa	_____

On leave to GAEA      Contract Teacher      Jansen-Hostetler, Lindsay A

Director Signature:      On File      Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2020 TO JUNE 30, 2022**

FACT	Contract Teacher	Allen, Shanna N	_____
FACT	Contract Teacher	Balderston, Julie	_____
FACT	Contract Teacher	Boyce, Amanda S	_____
FACT	Contract Teacher	Braman, Melissa C	_____
FACT	Contract Teacher	Eberhart, Jacquelyn W	_____
NURSE	Contract Teacher	Eddy-Malott, Michele M	_____
SPEC	Contract Teacher	Guzman, Richard S	_____
SPEC	Contract Teacher	Hogan, Clare P	_____
SPEC	Contract Teacher	Jacques, Rhonda R	_____
SPEC	Contract Teacher	Lee-Reedy, Susan E	_____
SPEC	Contract Teacher	Mathews, Lisa R	_____
SPEC	Contract Teacher	Mulholland, Joanne R	_____
SPEC	Contract Teacher	Roskelley, Katie L	_____
SPEC	Contract Teacher	Seltz, Rebecca A	_____
SPEC	Contract Teacher	Slover, Sandra L	_____
SPEC	Contract Teacher	Trachtenberg, Laurence J	_____
SPEC	Contract Teacher	Vey, Eugene A	_____
SPEC	Contract Teacher	Walburn, Elisabeth C	_____
SPEC	Contract Teacher	Washburn, Sandi S	_____

**PROBATIONARY STATUS - 3rd YEAR**

SPEC	Probationary2 Teacher	Keys, Emmalee M	_____
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**PROBATIONARY STATUS - 2nd YEAR**

Nurse	Probationary2 Teacher	Norman, Annmarie	_____
Nurse	Probationary2 Teacher	Carrara, Elyssa A	_____
SPEC	Probationary2 Teacher	Palmer, Rebeka J	_____

**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

SPEC	Temporary Teacher	Nimmo, John R	_____
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Principal Signature: On File

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/22 Contract Year

The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
------	------------------------	--------------

**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

LAF	Contract Teacher	Colwell, Ginger R	_____
LAF	Contract Teacher	Fandrem (Greig), Cindy R	_____
LAF	Contract Teacher	Hein, Jillian M	_____
LAF	Contract Teacher	Hein, Matthew P	_____
LAF	Contract Teacher	Moore, Caitlyn M	_____
LAF	Contract Teacher	Moorvartian, Jennifer L	_____
LAF	Contract Teacher	Neal, Haley R	_____
LAF	Contract Teacher	Peters, Vallerri D	_____
LAF	Contract Teacher	Peterson, Sallie R	_____
LAF	Contract Teacher	Schep, Jaimie B	_____
LAF	Contract Teacher	Hellesto, Linda J	_____
LAF	Contract Teacher	Thomson, Katelyn K	_____

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

LAF	Initial Teacher	Carrasco, Iris	_____
LAF	Initial Teacher	Cowdrey, Victoria I	_____
LAF	Initial Teacher	Santi, Maryssa D	_____

**PROBATIONARY STATUS - 3rd YEAR**

LAF	Probationary3 Teacher	Kozlowski, Stacy A	_____
LAF	Probationary3 Teacher	Woolsey, Jaclyn D	_____

**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

LAF	Temporary Teacher	Krusemark, Samantha	_____
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Principal Signature: \_\_\_\_\_ On File

Date: \_\_\_\_\_



Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

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Bldg	Contract for 2021/2022	Staff Member
------	------------------------	--------------

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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2020 TO JUNE 30, 2022**

LIB	Contract Teacher	Bauserman, Jane A	_____
LIB	Contract Teacher	Crockett, Melissa L	_____
LIB	Contract Teacher	Goschie, Melissa L	_____
LIB	Contract Teacher	Herb, Steven D	_____
LIB	Contract Teacher	Huddleston, Joy D	_____
LIB	Contract Teacher	Marshall, Kristi L	_____
LIB	Contract Teacher	Mattingly, Christine A	_____
LIB	Contract Teacher	Moore, Amy M	_____
LIB	Contract Teacher	Nazarian, Max	_____
LIB	Contract Teacher	Pierce, Jana L	_____
LIB	Contract Teacher	Rider, Amy J	_____
LIB	Contract Teacher	Dempsey, Allison J	_____
LIB	Contract Teacher	Vargas, Heather M	_____

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

LIB	Initial Teacher	Robinson, Christine N	_____
LIB	Initial Teacher	Tracy, David A	_____

**PROBATIONARY STATUS - 3rd YEAR**

LIB	Probationary3 Teacher	Goldstein, Laura E	_____
LIB	Probationary3 Teacher	Stegemiller, Madison F	_____

**PROBATIONARY STATUS - 2nd YEAR**

LIB	Probationary2 Teacher	Easter, Cynthia	_____
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**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

Principal Signature: \_\_\_\_\_ On File

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/22 Contract Year

The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/22	Staff Member
------	----------------------	--------------

**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

MDR	Contract Teacher	Bennett, Geneva R
MDR	Contract Teacher	Campbell, Tory M
MDR	Contract Teacher	Caulfield, Joan M
MDR	Contract Teacher	Cornelson, Tabatha L
MDR	Contract Teacher	Ernst, Marla K
MDR	Contract Teacher	Erskine, Leann
MDR	Contract Teacher	Graham, Marlana E
MDR	Contract Teacher	Hanslovan, Jessica M
MDR	Contract Teacher	Ipson, Amanda M
MDR	Contract Teacher	Landry-Palma, Melissa E
MDR	Contract Teacher	Miller, Amber N
MDR	Contract Teacher	Mills, Jan
MDR	Contract Teacher	Morris, Stacey
MDR	Contract Teacher	Mowery, Elisabeth A
MDR	Contract Teacher	Mowery, Jeanette A
MDR	Contract Teacher	Phillips, Margaret M
MDR	Contract Teacher	Salyer, Teresa A
MDR	Contract Teacher	Shown, Bonnie L
MDR	Contract Teacher	Smith, Kyla R
MDR	Contract Teacher	Undlin, Robin A
MDR	Contract Teacher	Weil, Kelly
MDR	Contract Teacher	Whitney, Denise R
MDR	Contract Teacher	Wieland, Adam L
MDR	Contract Teacher	Wooton, Paige L

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

MDR	Initial Teacher	Cant, Mikayla M
MDR	Initial Teacher	Holloway, Rachel N

**PROBATIONARY STATUS - 3rd YEAR**

MDR	Probationary3 Teacher	Campbell, Melissa
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**PROBATIONARY STATUS - 2nd YEAR**

MDR	Probationary2 Teacher	Brindle, Genevieve L
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MDR	Probationary2 Teacher	Christian, Emma L
MDR	Probationary2 Teacher	Hoby, Kirsten M
MDR	Probationary2 Teacher	Thompson, Alexa C

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Principal Signature: On File

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

MEM	Contract Teacher	Adair, Kayla R	
MEM	Contract Teacher	Beaver, Traci L	
MEM	Contract Teacher	Bright, Christopher L	
MEM	Contract Teacher	Duncanson, Lorinda M	
MEM	Contract Teacher	Johnston, Scott E	
MEM	Contract Teacher	Ketter, Brittany E	
MEM	Contract Teacher	Louk, Katie S	
MEM	Contract Teacher	Meekins, Joseph M	
MEM	Contract Teacher	Meekins, Michelle R	
MEM	Contract Teacher	OBrien, Kerrie M	
MEM	Contract Teacher	ODonnell, Elizabeth J	
MEM	Contract Teacher	ODonnell, Elizabeth J	
MEM	Contract Teacher	Robins-Miller, Susan K	
MEM	Contract Teacher	Rogers, Heather Jo R	
MEM	Contract Teacher	Slay-Smith, Suzanne K	
MEM	Contract Teacher	Wadlow, Bryan	
MEM	Contract Teacher	Wallace, Erin M	
MEM	Contract Teacher	Aldrich, Kiersten C	
MEM	Contract Teacher	Saxton, Danielle R	

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

MEM	Initial Teacher	Bartlett, Kara M	
MEM	Initial Teacher	Bates, Tracy L	
MEM	Initial Teacher	Emick, Ronald J	
MEM	Initial Teacher	Epton, Julie A	
MEM	Initial Teacher	Koenig, Melissa R	
MEM	Initial Teacher	Schweizer, Jason S	
MEM	Initial Teacher	Solansky, Randy A	

**PROBATIONARY STATUS - 3rd YEAR**

MEM	Probationary3 Teacher	Rabago, Stephanie L	
MEM	Probationary3 Teacher	Schapker, Philip A	
MEM	Probationary3 Teacher	Snider, Jason E	

**PROBATIONARY STATUS - 2nd YEAR**

MEM	Probationary2 Teacher	Burchfiel, Lauren C
MEM	Probationary2 Teacher	Hunt, Kayla A
MEM	Probationary2 Teacher	Kummerow Brown, Mikaila

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**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

MEM	Temporary Teacher	Crossan, Kayla
MEM	Temporary Teacher	Lombardi, Linsey

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Principal Signature: \_\_\_\_\_ On File \_\_\_\_\_

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/22 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/22 school year.

Bldg	Contract for 2021/22	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

NAE	Contract Teacher	Berry, Amy E	_____
NAE	Contract Teacher	Blaine, Deborah L	_____
NAE	Contract Teacher	Cordle, Julia C	_____
NAE	Contract Teacher	Hanson, Mari N	_____
NAE	Contract Teacher	Johnson, Melissa J	_____
NAE	Contract Teacher	Kesterson, Suzanne M	_____
NAE	Contract Teacher	Koenig, Lindsey A	_____
NAE	Contract Teacher	Koontz, Craig M	_____
NAE	Contract Teacher	Lange, Lisa R	_____
NAE	Contract Teacher	Louber, Megan A	_____
NAE	Contract Teacher	Smith, Cassandra C	_____
NAE	Contract Teacher	Stanfield, Krista Danae	_____
NAE	Contract Teacher	Thwaite, Jacque L	_____
NAE	Contract Teacher	Tope-Lehn, Janeen M	_____
NAE	Contract Teacher	Weldon, Ruth S	_____
NAE	Contract Teacher	Willoughby, Jaime M	_____

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

NAE	Initial Teacher	Johnston, David H	_____
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Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

NAMS	Contract Teacher	Asay, Nicholas R	_____
NAMS	Contract Teacher	Bottaro, Letitia A	_____
NAMS	Contract Teacher	Fifield, Debra A	_____
NAMS	Contract Teacher	Griffith, Dorothy A	_____
NAMS	Contract Teacher	Grimm, Chelsea A	_____
NAMS	Contract Teacher	Haasch, Kelsey J	_____
NAMS	Contract Teacher	Hannan, Mary K	_____
NAMS	Contract Teacher	Kelly, Kathryn B	_____
NAMS	Contract Teacher	Larson, Joren C	_____
NAMS	Contract Teacher	Maness, Kip T	_____
NAMS	Contract Teacher	Masson, Katherine R	_____
NAMS	Contract Teacher	Narce, Ryan N	_____
NAMS	Contract Teacher	Nelson, Andrew G	_____
NAMS	Contract Teacher	Pallari, Colleen E	_____
NAMS	Contract Teacher	Renshaw, Lauri E	_____
NAMS	Contract Teacher	Rizer, Kelsey	_____
NAMS	Contract Teacher	Silbernagel, Kyle J	_____
NAMS	Contract Teacher	Spires, Lisa D	_____
NAMS	Contract Teacher	Wendring, Rachel A	_____
NAMS	Contract Teacher	Wind, Leann E	_____
NAMS	Contract Teacher	Yurchenko, Chelsea T	_____

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

NAMS	Initial Teacher	Callaghan, Jil	_____
NAMS	Initial Teacher	Smithson, Jessica E	_____

**PROBATIONARY STATUS - 3rd YEAR**

NAMS	Probationary3 Teacher	Monk, Kelly T	_____
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**PROBATIONARY STATUS - 2nd YEAR**

NAMS	Probationary2 Teacher	Clements, Gretchen M	_____
NAMS	Probationary2 Teacher	Lilla, Darren M	_____
NAMS	Probationary2 Teacher	McColley, Brandon M	_____
NAMS	Probationary2 Teacher	Peterson, Amanda A	_____
NAMS	Probationary2 Teacher	Saenz, Bismarck	_____

Principal Signature: On File \_\_\_\_\_

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/22 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

OAK	Contract Teacher	Allen, Susan G	_____
OAK	Contract Teacher	Bassani, Laura S	_____
OAK	Contract Teacher	Bennett, Leanna C	_____
OAK	Contract Teacher	Daugherty, Kimberly E	_____
OAK	Contract Teacher	Ernst, Marla K	_____
OAK	Contract Teacher	Girt, Erin E	_____
OAK	Contract Teacher	Heley, Karin K	_____
OAK	Contract Teacher	Keating, James T	_____
OAK	Contract Teacher	Olson, Mychaela S	_____
OAK	Contract Teacher	Small, Courtney Brook	_____
OAK	Contract Teacher	Stenga, Jessica C	_____
OAK	Contract Teacher	Stone, Cassidy N	_____
OAK	Contract Teacher	Straub, Alicia P	_____
OAK	Contract Teacher	Thorstad, Ashleigh L	_____
OAK	Contract Teacher	Watson, Madison M	_____
OAK	Contract Teacher	Zerby, Brienz H	_____

**PROBATIONARY STATUS - 3rd YEAR**

OAK	Probationary3 Teacher	McKinney, April L	_____
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**PROBATIONARY STATUS- 2nd YEAR**

OAK	Probationary2 Teacher	Nass, Kathryn R	_____
OAK	Probationary2 Teacher	Brindle, Genevieve	_____

Principal Signature: On File \_\_\_\_\_

Date: \_\_\_\_\_



Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

OG	Contract Teacher	Crow, Jennifer H
OG	Contract Teacher	Ferguson, Brandon D
OG	Contract Teacher	Gullickson, Mark A
OG	Contract Teacher	Jantzi, Gina A
OG	Contract Teacher	Kesterson, Suzanne M
OG	Contract Teacher	McCool, Julie A
OG	Contract Teacher	Miller, Kerstyn C
OG	Contract Teacher	Molinar, Amanda I
OG	Contract Teacher	Palmer, Molly E
OG	Contract Teacher	Pena, Megan
OG	Contract Teacher	Pope, Ashley A
OG	Contract Teacher	Sipe, Julie A
OG	Contract Teacher	Telecky, Kelsey R
OG	Contract Teacher	Traylor, Doloris Jane
OG	Contract Teacher	Trower, Candace L
OG	Contract Teacher	Wagner, Brianna L
OG	Contract Teacher	Young, Amanda G

**PROBATIONARY STATUS- 3rd YEAR**

OG	Probationary3 Teacher	Johnston, David H
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**PROBATIONARY STATUS - 2nd YEAR**

OG	Probationary2 Teacher	Romero, Christina M
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Principal Signature: \_\_\_\_\_

Date:

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
------	------------------------	--------------

**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

PERI	Contract Teacher	Anderson, Crista J	_____
PERI	Contract Teacher	Baker, Angeline B	_____
PERI	Contract Teacher	Covey, Emily M	_____
PERI	Contract Teacher	Dodd, Jodilu A	_____
PERI	Contract Teacher	Filley, Deborah L	_____
PERI	Contract Teacher	Forster-Pairan, Kelsey M	_____
PERI	Contract Teacher	Hart, William A	_____
PERI	Contract Teacher	Kohler, Kristyn E	_____
PERI	Contract Teacher	Landry-Palma, Melissa E	_____
PERI	Contract Teacher	Lloyd, Loretta A	_____
PERI	Contract Teacher	McElroy, Shauna M	_____
PERI	Contract Teacher	Nichols, Lynn M	_____
PERI	Contract Teacher	Prowse, Grace L	_____
PERI	Contract Teacher	Reynolds, Chaney A	_____
PERI	Contract Teacher	Sawyer, Mandi R	_____
PERI	Contract Teacher	Smietana, Alan J	_____
PERI	Contract Teacher	Snead, Cari L	_____
PERI	Contract Teacher	Zemba, Jennifer A	_____

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

PERI	Initial Teacher	Bartlett, Kara M	_____
PERI	Initial Teacher	Hudson, Jennifer A	_____
PERI	Initial Teacher	Thompson, Sarah R	_____

**PROBATIONARY STATUS - 3rd YEAR**

PERI	Probationary3 Teacher	Chumard, Christina E	_____
PERI	Probationary3 Teacher	Gurney, Dinadan J	_____
PERI	Probationary3 Teacher	Mueller, Mikayla M	_____

**PROBATIONARY STATUS - 2nd YEAR**

PERI	Probationary2 Teacher	Byerly, Courtney A	_____
PERI	Probationary2 Teacher	Halaka, Claire M	_____
PERI	Probationary2 Teacher	Leighty, Darcie L	_____

**CANNOT RECOMMEND DUE TO TEMPORARY CONTRACT**

PERI	Temporary Teacher	Chirio, Katie L
PERI	Temporary Teacher	Francis, Amy C

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Principal Signature:    On File \_\_\_\_\_

Date: \_\_\_\_\_

## 2021/2022 Contract Year

Bldg	Contract for 2021/2022	Staff Member
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SAHS	Contract Teacher	Allison, James K
SAHS	Contract Teacher	Angel, Chad M
SAHS	Contract Teacher	Angel, Kelle C
SAHS	Contract Teacher	Badger, Brian E
SAHS	Contract Teacher	Bartlett, Branson L
SAHS	Contract Teacher	Bennett, Bryce E
SAHS	Contract Teacher	Braman, Melissa C
SAHS	Contract Teacher	Carrillo-Field, Melissa
SAHS	Contract Teacher	DeYoung, Brett E
SAHS	Contract Teacher	Dilbone, Lisa M
SAHS	Contract Teacher	Donaldson, Tamara A
SAHS	Contract Teacher	Farver, Trisha A
SAHS	Contract Teacher	Garrow, Holly C
SAHS	Contract Teacher	GaVette, Amanda M
SAHS	Contract Teacher	GaVette, Justin E
SAHS	Contract Teacher	Gold, Brian H
SAHS	Contract Teacher	Hall, Joyce A
SAHS	Contract Teacher	Hannigan, John M
SAHS	Contract Teacher	Henkel, Jason G
SAHS	Contract Teacher	Hilkey, Brian E
SAHS	Contract Teacher	Hummer, Steven M
SAHS	Contract Teacher	Johnson, Brandon T
SAHS	Contract Teacher	Jones, Kathleen Q
SAHS	Contract Teacher	Kidd, Bradley K
SAHS	Contract Teacher	Leahy, Patrick A
SAHS	Contract Teacher	Lipke, Elyse M
SAHS	Contract Teacher	Louber, Jeffrey A
SAHS	Contract Teacher	Lovejoy, Dana L
SAHS	Contract Teacher	Maier, Joanne M
SAHS	Contract Teacher	Mehlhoff, Hillary A
SAHS	Contract Teacher	Miles, Amanda G
SAHS	Contract Teacher	Neuschwander, Nate L
SAHS	Contract Teacher	Northern, Tamara A
SAHS	Contract Teacher	Palmer, Chelsea L

SAHS	Contract Teacher	Peterson, Andrew M
SAHS	Contract Teacher	Pierce, Vanessa M
SAHS	Contract Teacher	Platt, Jason R
SAHS	Contract Teacher	Reimer, Melissa L
SAHS	Contract Teacher	Reinhart, Grant Tod
SAHS	Contract Teacher	Schneider, Hans P
SAHS	Contract Teacher	Spencer, Angela M
SAHS	Contract Teacher	Stovall, Melanie
SAHS	Contract Teacher	Swearinger, Scott R
SAHS	Contract Teacher	Thibert, Jennifer J
SAHS	Contract Teacher	Tierney, Kelly A
SAHS	Contract Teacher	Van Veldhuizen, Lisa L
SAHS	Contract Teacher	Vandermeer, Antonius F
SAHS	Contract Teacher	Vasquez, Juan J
SAHS	Contract Teacher	Webb, David E
SAHS	Contract Teacher	West, Matt J
SAHS	Contract Teacher	Whitworth, Kaylee K
SAHS	Contract Teacher	Winn, Andrew J
SAHS	Contract Teacher	Younger, David A

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

SAHS	Initial Teacher	Paniagua, Colorado R
SAHS	Initial Teacher	Peck, Chad D
SAHS	Initial Teacher	Phaly, Duece K
SAHS	Initial Teacher	Schofield, Craig P
SAHS	Initial Teacher	Schroeder, Taylor A

**PROBATIONARY STATUS - 3rd YEAR**

SAHS	Probationary3 Teacher	Anderson, Christine N
SAHS	Probationary3 Teacher	Chadd, Rebecca M
SAHS	Probationary3 Teacher	Farris, Cameron D
SAHS	Probationary3 Teacher	Kramer, Benjamin J
SAHS	Probationary3 Teacher	Lynde, Chris D
SAHS	Probationary3 Teacher	Nockles, Alina M
SAHS	Probationary3 Teacher	Saxe-O'Brien, Laura A
SAHS	Probationary3 Teacher	Sprinkle, Daniel W

**PROBATIONARY STATUS - 2nd YEAR**

SAHS	Probationary2 Teacher	Hansen, Michael
SAHS	Probationary2 Teacher	Davalos, Rosa
SAHS	Probationary2 Teacher	Burton, Jennifer
SAHS	Probationary2 Teacher	Marcy, David
SAHS	Probationary2 Teacher	Hogan, Stacey

SAHS	Probationary2 Teacher	Podrabsky, Eric J
SAHS	Probationary2 Teacher	Wehrman, Kaela M

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**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

SAHS	Temporary Teacher	Cahalane, Andrew
SAHS	Temporary Teacher	Gisler, Katie

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Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

SS	Contract Teacher	Aguilar, Maria D	_____
SS	Contract Teacher	Arevalo-Greene, Grace M	_____
SS	Contract Teacher	Ealy, DeEtte R	_____
SS	Contract Teacher	Engel-Ockerman, Stephanie K	_____
SS	Contract Teacher	Guillen, Delia R	_____
SS	Contract Teacher	Hawkins, Ashley D	_____
SS	Contract Teacher	Lopez, Cipriano M	_____
SS	Contract Teacher	Maciel, Alyssa N	_____
SS	Contract Teacher	Moreno De Guillen, Maria E	_____
SS	Contract Teacher	Powell, Alyssa L	_____
SS	Contract Teacher	Ritchey, Julie M	_____
SS	Contract Teacher	Townsend, Anna M	_____
SS	Contract Teacher	Waddell, Emma S	_____
SS	Contract Teacher	Waters, Kathryn M	_____
SS	Contract Teacher	Wolf, Janet K	_____

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

SS	Initial Teacher	Guillen, Maria E	_____
SS	Initial Teacher	Rappe, Alyssa L	_____
SS	Initial Teacher	Tenorio, Ana E	_____

**PROBATIONARY STATUS - 3rd YEAR**

SS	Probationary3 Teacher	Campos Zavala, Yosvan G	_____
SS	Probationary3 Teacher	Grill, Karla D	_____
SS	Probationary3 Teacher	Grossen, Joelle J	_____
SS	Probationary3 Teacher	Mendoza Beteran, Anay	_____
SS	Probationary3 Teacher	Stanfield, Nicole K Y	_____

**PROBATIONARY STATUS - 2nd YEAR**

SS	Probationary2 Teacher	Reece, Mckenzie A	_____
SS	Probationary2 Teacher	Torres, Luis D	_____
SS	Probationary2 Teacher	Plotss, Monica	_____

**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

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SS	Temporary Teacher	Victoria Guijon, Maria
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Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

SUN	Contract Teacher	Anderson, Timothy J	_____
SUN	Contract Teacher	Bailey, Anna L	_____
SUN	Contract Teacher	Boland, Jessica M	_____
SUN	Contract Teacher	Chumard, Christina	_____
SUN	Contract Teacher	Clark, Kriseteen R	_____
SUN	Contract Teacher	Corder, Susan J	_____
SUN	Contract Teacher	Elliot, Tayler M	_____
SUN	Contract Teacher	Elliott, Diane M	_____
SUN	Contract Teacher	Ferrari, Hayley L	_____
SUN	Contract Teacher	Haynes, Shawna M	_____
SUN	Contract Teacher	Hodges, Rebecca C	_____
SUN	Contract Teacher	Hogan, Clare P	_____
SUN	Contract Teacher	Logan, Amber M	_____
SUN	Contract Teacher	Murphy, Jenna I	_____
SUN	Contract Teacher	Schoettger, Kimberly K	_____
SUN	Contract Teacher	Shank, Carrie J	_____
SUN	Contract Teacher	Stanfield, Spencer D	_____
SUN	Contract Teacher	Stowbridge, Mercedes R	_____
SUN	Contract Teacher	Wetherell, Heidi R	_____

**PROBATIONARY STATUS - 3rd YEAR**

SUN	Probationary3 Teacher	Andina, Norina M	_____
SUN	Probationary3 Teacher	Means, Miriam J	_____

**PROBATIONARY STATUS - 2nd YEAR**

SAT	Probationary2 Teacher	Baldwin, ALEXANDRIA	_____
SUN	Probationary2 Teacher	Baskerville, Jordan T	_____
SUN	Probationary2 Teacher	Coberly, Kristi A	_____

**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

SUN	Temporary Teacher	Eller, Angela R	_____
SUN	Temporary Teacher	Perry, Natasha A	_____

**CANNOT RECOMMEND DUE TO NON-RENEWAL**

SUN	Initial Teacher	Dillon, Timothy L
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Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

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The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

TAN	Contract Teacher	Cordle, Julia C
TAN	Contract Teacher	Tempel, Sadie L

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**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

TAN	Initial Teacher	Bucks, Michael R
TAN	Initial Teacher	Gudjonsson, Annika R
TAN	Initial Teacher	Harbin, Emelie L
TAN	Initial Teacher	Quihuis, Heidi M

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**PROBATIONARY STATUS - 3rd YEAR**

**PROBATIONARY STATUS - 2nd YEAR**

TAN	Probationary2 Teacher	Blethen, Ashley C
TAN	Probationary2 Teacher	Fox, Mackenzie F
TAN	Probationary2 Teacher	Sippel, Emily M

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**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

TAN	Temporary Teacher	Brice, Kaitlin C
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Principal Signature: On File \_\_\_\_\_

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

TR	Contract Teacher	Binder-Vitti, Megan E	
TR	Contract Teacher	Brazel, Devlyn A	
TR	Contract Teacher	Campbell, Robin B	
TR	Contract Teacher	Chadwick, Laura S	
TR	Contract Teacher	Cyrus, Jennifer L	
TR	Contract Teacher	Haase, Ashlie V	
TR	Contract Teacher	Herro Brannon, Eleanor A	
TR	Contract Teacher	Hobson, Katie J	
TR	Contract Teacher	Holt, Stephany C	
TR	Contract Teacher	Jackson, Courtney R	
TR	Contract Teacher	Kennedy, Patrick L	
TR	Contract Teacher	Maland, Scott G	
TR	Contract Teacher	Mann, Elizabeth A	
TR	Contract Teacher	McDonald, Ronda L	
TR	Contract Teacher	Meehan, Cecile A	
TR	Contract Teacher	Merwin, Annatolia D	
TR	Contract Teacher	Minnick, Brittney A	
TR	Contract Teacher	Mitchell, Daniel J	
TR	Contract Teacher	Murray, Jennifer M	
TR	Contract Teacher	North, Jill S	
TR	Contract Teacher	Podrabsky, Dori D	
TR	Contract Teacher	Puga, Erin Y	
TR	Contract Teacher	Ross, Teresa L	
TR	Contract Teacher	Russell, Brittany J	
TR	Contract Teacher	Shell, Laura J	
TR	Contract Teacher	Vomocil, Jennifer E	LOA
TR	Contract Teacher	Weil, Kelly A	LOA
TR	Contract Teacher	Weldon, Noah C	

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

TR	Initial Teacher	Harryman, Mark A	
TR	Initial Teacher	Lindgren-Kerr, Jennifer K	
TR	Initial Teacher	Rubesh, Staci R	

**PROBATIONARY STATUS - 3rd YEAR**

TR	Probationary3 Teacher	Crow, David M
TR	Probationary3 Teacher	Rodecap, Justin L
TR	Probationary3 Teacher	Simons, Lindsey M
TR	Probationary3 Teacher	Starr, Megan A
TR	Probationary3 Teacher	Zahlmann, Stephanie M

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**PROBATIONARY STATUS - 2nd YEAR**

TR	Probationary2 Teacher	Carter, Drew A
TR	Probationary2 Teacher	Madison, Gabriela

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**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

TR	Temporary Teacher	Cox, Stephanie E
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Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Greater Albany Public Schools  
**Personnel Recommendations**  
 2021/2022 Contract Year

The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
------	------------------------	--------------

**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

WAHS	Contract Teacher	Backer, Kelli D	
WAHS	Contract Teacher	Balmeo, Michelle L	
WAHS	Contract Teacher	Boase, Matthew G	
WAHS	Contract Teacher	Bornheimer, Jennifer A	
WAHS	Contract Teacher	Brown, Casi L.	
WAHS	Contract Teacher	Bryant, Alison M	
WAHS	Contract Teacher	Caffarella, Catharine L	
WAHS	Contract Teacher	Coates, Carrie M	
WAHS	Contract Teacher	Condron, Ian W	
WAHS	Contract Teacher	Crow, Justin T	
WAHS	Contract Teacher	Duman, Derek A	
WAHS	Contract Teacher	Engler, Gareth A	
WAHS	Contract Teacher	Eudy, Brittany L	
WAHS	Contract Teacher	Ferguson, Amber R	
WAHS	Contract Teacher	Graham, Ryan C	
WAHS	Contract Teacher	Graves, Margaret E	
WAHS	Contract Teacher	Gritter, Jeanette D	
WAHS	Contract Teacher	Grunwald, Elisabeth D	
WAHS	Contract Teacher	Hains, Christopher P	
WAHS	Contract Teacher	Hains, Shana L	
WAHS	Contract Teacher	Hall, Kyle R	
WAHS	Contract Teacher	Horn, Casey M	
WAHS	Contract Teacher	Howell, Jodi C	
WAHS	Contract Teacher	Ihde, Erik W	
WAHS	Contract Teacher	Johnson, Ashleigh E	
WAHS	Contract Teacher	Johnson, Bryce J	
WAHS	Contract Teacher	Johnston, Marty W	
WAHS	Contract Teacher	Kahler, Jacqueline G	
WAHS	Contract Teacher	LaCoste, Joene P	
WAHS	Contract Teacher	Lien, Donald R	
WAHS	Contract Teacher	Martin, Christopher B	
WAHS	Contract Teacher	McArthur, Marcie L	
WAHS	Contract Teacher	Mehl, Brian R	
WAHS	Contract Teacher	Mehl, Emily C	
WAHS	Contract Teacher	Morris, June E	



Greater Albany Public Schools

**Personnel Recommendations**

2021/2022 Contract Year

The following are licensed staff members listed by status with recommendations indicated for the 2021/2022 school year.

Bldg	Contract for 2021/2022	Staff Member
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**CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

WAV	Contract Teacher	Allaback, Amanda K	_____
WAV	Contract Teacher	Ayala, Esteban	_____
WAV	Contract Teacher	Baker, Benjamin D	_____
WAV	Contract Teacher	Bassani, Laura S	_____
WAV	Contract Teacher	Bussard, Laura C	_____
WAV	Contract Teacher	Hopkins, Maria A	_____
WAV	Contract Teacher	Kessler, April E	_____
WAV	Contract Teacher	Louk, Marcus W	_____
WAV	Contract Teacher	Morris, Stacey S	_____
WAV	Contract Teacher	Nelson, Jennifer M	_____
WAV	Contract Teacher	Straughan, Melissa A	_____
WAV	Contract Teacher	Swanson, Janelle M	_____
WAV	Contract Teacher	Zimmermann, Tracy L	_____
WAV	Contract Teacher	Waters, Mark J	_____

**RECOMMEND INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2023**

WAV	Initial Teacher	Bergquist, Kristine A	_____
WAV	Initial Teacher	Morrison, Jessica L	_____

**PROBATIONARY STATUS - 3rd YEAR**

WAV	Probationary3 Teacher	Hamilton, Tessa J	_____
WAV	Probationary3 Teacher	Villa, Christine A	_____

**PROBATIONARY STATUS - 2nd YEAR**

WAV	Probationary2 Teacher	Shumaker, Nicole M	_____
WAV	Probationary2 Teacher	Sippel, Emily M	_____

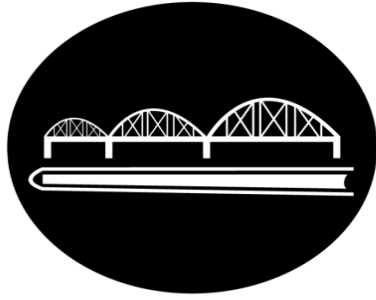
**CANNOT RECOMMEND FOR REHIRE DUE TO TEMPORARY STATUS**

WAV	Temporary Teacher	Gray, Sharon R	_____
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Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_





# DRAFT GREATER ALBANY PUBLIC SCHOOLS

## 2021-22 Calendar For Licensed Staff

Key	
<b>W</b>	= Workday for Teachers
<b>SD</b>	= Staff Development
<b>G</b>	= Grading Day
<b>GS</b>	= Grading/Staff Dev
<b>C</b>	= Conferences
<b>NC</b>	= Non-Contract
<b>H</b>	= Holiday
<b>*EC</b>	= Elementary Conferences
<b>X</b>	= Early Release

AUGUST						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	W	SD				

SEPTEMBER						
S	M	T	W	T	F	S
			SD	W	NC	4
5	H	*7	8	9	10	11
12	13	14	X	16	17	18
19	20	21	X	23	24	25
26	27	28	X	30		
*9/7 first day of school						

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	X	7	NC	9
10	11	12	X	14	15	16
17	18	19	X	21	22	23
24	25	26	X	28	29	30
31						

NOVEMBER						
S	M	T	W	T	F	S
	G/SD	2	X	4	5	6
7	8	9	X	H	C	13
14	15	16	X	18	19	20
21	22	23	C	H	NC	27
28	29	30				

DECEMBER						
S	M	T	W	T	F	S
			X	2	3	4
5	6	7	X	9	10	11
12	13	14	X	16	17	18
19	*20	21	22	23	24	25
26	27	28	29	30	H	
Winter Break 12/20-12/31						

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	X	6	7	8
9	10	11	X	13	14	15
16	NC	18	X	20	21	22
23	24	25	X	27	G	29
30	W					

FEBRUARY						
S	M	T	W	T	F	S
		1	X	3	4	5
6	7	8	X	10	11	12
13	14	15	X	17	18	19
20	*NC	22	X	24	25	26
27	28					
*Possible inclement weather make-up						

MARCH						
S	M	T	W	T	F	S
		1	X	3	4	5
6	7	8	X	10	11	12
13	14	15	X	17	18	19
20	*21	22	23	24	25	26
27	28	29	30	31		
*Spring Break 3/21-3/25						

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	X	7	G/SD	9
10	11	12	X	14	*EC	16
17	*EC	19	X	21	22	23
24	25	26	X	28	29	30
*Conferences for Elementary Level Only						

MAY						
S	M	T	W	T	F	S
1	2	3	X	5	6	7
8	9	10	X	12	13	14
15	16	17	X	19	20	21
22	23	24	X	26	27	28
29	H	31				

JUNE						
S	M	T	W	T	F	S
			X	2	3	4
5	6	7	X	9	10	11
12	13	14	*15	G	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
*6/15 last day of school						

All shaded days are non-workdays.	
5	Holidays
3	Workdays
4	Staff Dev.
3	Grading
Conferences 2 or 4	
Elem 172	
Sec 174	
<b>Total: 191</b>	

\*President's Day (February 21) and the week after school is out will be designated as potential inclement weather days.



**GREATER ALBANY**  
PUBLIC SCHOOLS

# Calendar Proposals for Board Consideration

*March 5, 2021*

# CALENDAR A

## MARCH

- 18th/19th K-5 Teacher Prep for Hybrid Transition
- 22nd - 26th SPRING BREAK
- 29th
  - AOS First Day of In-Person Hybrid
  - K-2 First Day of In-Person Hybrid



# CALENDAR A

## APRIL

- 1st 3-5 First Day of In-Person Hybrid
- 9th K-12 GRADING DAY
- 12th/13th 6-12 Teacher Prep for Hybrid Transition
- 15th First Day of In-Person for 6th and 9th Grade A thru L
- 16th First Day of In-Person for 9th Grade M thru Z
- 19th First Day of In-Person Hybrid for 7/8 and 10-12
- 23rd Change from a staff development (no school) day for AOS to a school day



# CALENDAR B

## MARCH

- 18th/19th K-5 Teacher Prep for Hybrid Transition
- 19th 6-8 GRADING DAY
- 22nd - 26th SPRING BREAK
- 29th
  - AOS First Day of In-Person Hybrid
  - K-2 First Day of In-Person Hybrid
  - 3-5 CDL
  - 6-8 Teacher Prep for Hybrid Transition
- 30th
  - 3-5 First Day of In-Person Hybrid
  - 6-8 Teacher Prep for Hybrid Transition



# CALENDAR B

## APRIL

- 1st 6 - 8 CDL
- 2nd K-5 GRADING DAY/ 6 - 8 CDL
- 5th 6 Grade First Day of In-Person Hybrid
- 6th 7/8 Grade First Day of In-Person Hybrid
- 9th 9-12 GRADING DAY
- 12th/13th 9-12 Teacher Prep for Hybrid Transition
- 15th First Day of In-Person for 9th Grade A thru L
- 16th First Day of In-Person for 9th Grade M thru Z
- 19th First Day of In-Person Hybrid for 10-12
- 23rd Change from a staff development (no school) day for AOS to a school day



## **CALENDAR A:**

### **MARCH**

- 18th/19th K-5 Teacher Prep for Hybrid Transition
- 22nd - 26th SPRING BREAK
- 29th
  - AOS First Day of In-Person Hybrid
  - K-2 First Day of In-Person Hybrid

### **APRIL**

- 1st 3-5 First Day of In-Person Hybrid
- 9th K-12 GRADING DAY
- 12th/13th 6-12 Teacher Prep for Hybrid Transition
- 15th First Day of In-Person for 6th and 9th Grade A thru L
- 16th First Day of In-Person for 9th Grade M thru Z
- 19th First Day of In-Person Hybrid for 7/8 and 10-12
- 23rd Change from a staff development (no school) day for AOS to a school day

## **CALENDAR B:**

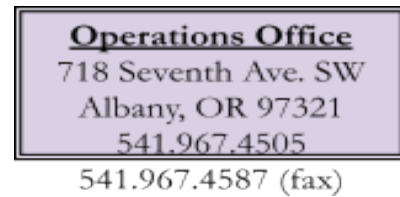
### **MARCH**

- 18th/19th K-5 Teacher Prep for Hybrid Transition
- 19th 6-8 GRADING DAY
- 22nd - 26th SPRING BREAK
- 29th
  - AOS First Day of In-Person Hybrid
  - K-2 First Day of In-Person Hybrid
  - 3-5 CDL
  - 6-8 Teacher Prep for Hybrid Transition
- 30th
  - 3-5 First Day of In-Person Hybrid
  - 6-8 Teacher Prep for Hybrid Transition

### **APRIL**

- 1st 6 - 8 CDL
- 2nd K-5 GRADING DAY/ 6 - 8 CDL
- 5th 6 Grade First Day of In-Person Hybrid
- 6th 7/8 Grade First Day of In-Person Hybrid
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- 23rd Change from a staff development (no school) day for AOS to a school day





# Memorandum

**To:** Melissa Goff/Superintendent  
School Board

**Copy:** Rob Singleton/Director of Technology

**From:** Russell Buttram/Executive Director of Operations

**Date:** March 8, 2021

**Re:** Chromebook Purchase for the **2020-2021** School year

The Technology Department recently completed an assessment of the District's migration to a one-to-one ratio of devices to students.

Due to ongoing global demand for these devices, the staff prefers to order devices sooner rather than later in order to establish a place in line for manufacturing and delivery. Due to the size of this order, it must be placed on the ORPIN website for bidding responses before an order can be finalized.

To support this plan, the district needs:

Purpose	Number	Current low cost quote	Extended
Complete migration to one-to-one	700	\$270.00	\$189,000.00

The price shown above is staff's best estimate of costs based on experience in the Fall. The ORPIN process may produce a lower total cost. At the conclusion of the process, the District intends to purchase from the lowest-priced vendor who is able to meet the required delivery timeline and quantity.

## MEMORANDUM

Page 2

March 8, 2021

Staff provides the Board two options:

1. Pre-authorize staff to obligate funds to purchase the short-term need for 700 Chromebooks for a total amount not to exceed \$200,000.
  - a. The Board should select this option if members want to minimize short-term risk, but prefer to return to this matter before committing to the full purchase.

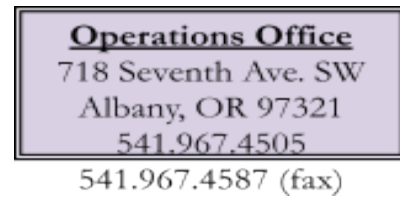


2. Direct staff to return this request to the April 5<sup>th</sup> Board meeting with post-ORPIN costs fully identified.
  - a. The Board should select this option if members are concerned this purchase doesn't align with District goals, or wish to hear public comment on this matter
  - b. If the Board selects this option the District **will not have enough** Chromebooks to provide one-to-one devices and three spares per classroom. The spares are intended to address charging issues as well as provide an alternate device for students who "Bring Your Own Device" and have technical issues that cannot be readily resolved.

Note: the "Not to Exceed" amounts shown above allow for shipping and mild surge pricing, if needed.

Staff recommends Option 1 for the following reasons:

- the District's stated goal of a one-to-one device ratio (Plus spares)
- The current quotes combined with the ORPIN process will assure the lowest cost for achieving these goals.
- the relatively limited potential advantages to delaying the whole purchase



# Memorandum

**To:** Melissa Goff/Superintendent  
School Board

**Copy:** Rob Singleton/Director of Technology

**From:** Russell Buttram/Executive Director of Operations

**Date:** March 8, 2021

**Re:** Chromebook Purchase for the **2021-2022** School year

This request builds upon the 2020-21 request also included in this packet. In addition to recent assessment of the District's migration to a one-to-one ration of devices to students, the Technology Department has identified the number of Chromebooks that have reached the end of their service life. Unlike their traditional counterparts, Chromebooks have a relatively short and hard-scheduled end of life where the machine will no longer receive security and other updates and must be replaced.

Due to ongoing global demand for these devices, the staff prefers to order devices sooner rather than later in order to establish a place in line for manufacturing and delivery. Due to the size of this order, it must be placed on the ORPIN website for bidding responses before an order can be finalized.

To support this plan, the district needs:

Purpose	Number	Current low cost quote	Extended
Replace expiring Chromebooks	2100	\$270.00	\$567,000.00

The price shown above is staff's best estimate of costs based on experience in the Fall. The ORPIN process may produce a lower total cost. At the conclusion of the process, the District intends to purchase from the lowest-priced vendor who is able to meet the required delivery timeline and quantity.

MEMORANDUM

Page 2

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March 8, 2021

Staff provides the Board two options:

1. Pre-authorize staff to obligate funds to purchase the full requirement for 2800 Chromebooks in a total amount not to exceed \$580,000.
  - a. The Board should select this option if members are satisfied this process aligns with goals and will produce the best-price outcome.
2. Direct staff to return this request to the April 5<sup>th</sup> Board meeting with post-ORPIN costs fully identified.
  - a. The Board should select this option if members are concerned this purchase doesn't align with District goals, or wish to hear public comment on this matter

Note: the "Not to Exceed" amounts shown above allow for shipping and mild surge pricing, if needed.

Staff recommends Option 1 for the following reasons:

- the inability to use Chromebooks effectively after their expiration date
- The current quotes combined with the ORPIN process will assure the lowest cost for achieving these goals.
- the relatively limited potential advantages to delaying the whole purchase
- securing an earlier place in line for manufacturing and delivery

While staff prefers and recommends Option 1, Option 2 is fully viable and there is minimal risk with delivery timelines if it is selected.